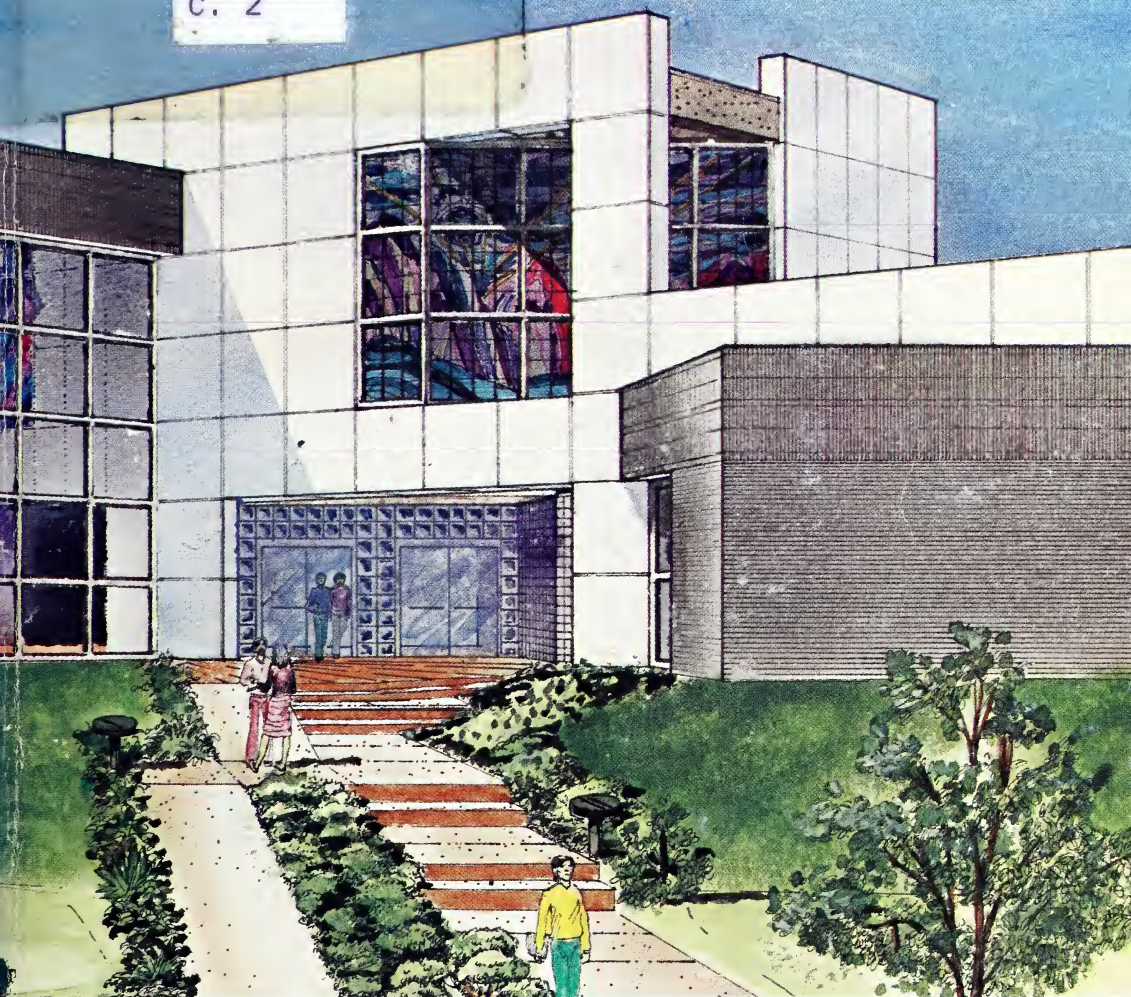


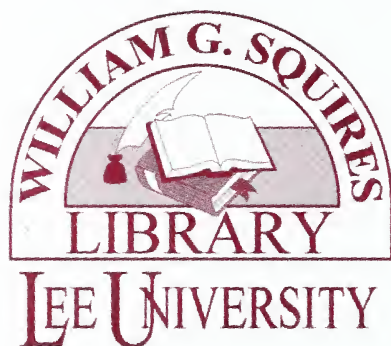
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COLLEGE



Academic Catalog

1984 - 1985



Lee College (Cleveland, Tenn.)

INTRODUCTION

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DIRECTORY OF CORRESPONDENCE

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Admission Requirements	Dean of Admissions and Records
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Alumni Interest	Alumni Office
Counseling	Director of Counseling and Testing
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The college welcomes visitors to the campus at any time. Offices of the college are open Monday through Friday from 8:00 a.m. to 5:00 p.m. Appointments for other hours may be arranged in advance.

No person in whatever relation with Lee College shall be subject to discrimination because of race, color, or national origin.

Published annually by Lee College at Cleveland, Tennessee. The annual catalog issue contains announcements for the sixty-sixth year, 1984-85. The college reserves the right to make necessary changes without further notice.

COVER PICTURE: Construction began in the Spring of 1983 on the new Lee College Library and Pentecostal Resource Center.

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Lee College is a campus of Christian scholarship with the Word of God as the integrating core of its curriculum. Our interest is in the "whole student," whose lifestyle and philosophical basis is just as important to us as the completion of curriculum requirements. Lee strives to be a college with the happy combination of solid integrity without compromise in standards, with flexibility which meets the needs of the students.

In those vital years of exploration when a student is endeavoring to answer the question, "Who am I?" the prevailing value climate on the campus of Lee College will undergird his faith. A student can become a critical thinker without disengaging himself from the value concepts of home and the church. It is the aim of Lee College to blend Christian values with the educational processes; therefore, Christian concepts are integrated with the academic disciplines.

For the serious student who wants quality education and an opportunity for Christian service, Lee College is the school. We invite your inquiry.

Ray H. Hughes, Ed.D., Litt.D.
President

4-8-95 RLB

HISTORICAL SKETCH

Realizing the great need for trained Christian workers, the Church of God considered the desirability of a Bible training school during the deliberations of its sixth General Assembly in 1911. The General Assembly appointed a committee to locate a site and erect a building and established a board of education consisting of seven men. The General Assembly of 1917 passed measures to institute a school, with classes to meet in the Council Chamber of the Church of God Publishing House in Cleveland, Tennessee. The Reverend A. J. Tomlinson, Superintendent of Education, opened the first term on January 1, 1918. There were twelve students. Mrs. Nora B. Chambers was the teacher.

By the beginning of the fifth term, one room was no longer sufficient to house the school. A vacant church building on Twenty-fourth and Peoples Streets was converted into classrooms and dormitory in 1920. In 1925 it was moved to the Church of God Auditorium on Twenty-fourth Street and Montgomery Avenue.

A high school division was added in 1930 and was discontinued in 1965. In 1938 the Murphy Collegiate Institute in Sevierville, Tennessee, was purchased. A junior college division was added in 1941. This division was accredited by the Southern Association of Colleges and Schools in 1960.

The school returned to Cleveland in 1947, after purchasing the Bob Jones College campus—a site which as early as 1885 had housed Centenary College and Music School. Upon returning to Cleveland, it received its new name, Lee College, in honor of its first President, the Reverend F. J. Lee.

The year 1953 saw the institution of a four-year Bible College offering a Bachelor of Arts degree in Biblical Education. This program achieved full accreditation in 1959 by the Accrediting Association of Bible Colleges.

In 1965 plans were initiated to expand the junior college division to a four-year college of liberal arts and education. This college received full approval of the Tennessee State Department of Education in 1968. The Bible College and the College of Liberal Arts and Education was combined into one functional school consisting of three divisions—Arts and Sciences, Religion, and Education. In December, 1969, as an accredited four-year college, Lee College became a member of the Southern Association of Colleges and Schools. In December, 1979 Lee's program of Continuing Education was also fully approved.

In 1962 the oldest building on campus, Old Main, was replaced with a new Administration Building. In 1965 the gymnasium was completely remodeled and a new science building erected. Two new dormitories, one in 1967 and one in 1969, have been added to house the student body. In 1970, the library was extensively remodeled. Completion of the new Charles W. Conn Center was accomplished in the fall of 1977. In 1979 the Humanities Building was modernized. Tharp and Simmons Halls were remodeled in 1979 and 1980. Old Walker Hall was completely renovated in 1982 and the name changed to Don Medlin Hall.

PRESIDENTS OF LEE COLLEGE

F. J. Lee	1922-1923	John C. Jernigan	1951-1952
J. B. Ellis	1923-1924	R. Leonard Carroll	1952-1957
T. S. Payne	1924-1930	R. L. Platt	1957-1960
J. H. Walker ..	1930-1935; 1944-1945	Ray H. Hughes	1960-1966
Zeno C. Tharp	1935-1944	James A. Cross	1966-1970
E. L. Simmons	1945-1948	Charles W. Conn	1970-1982
J. Stewart Brinsfield	1948-1951	Ray H. Hughes	1982-

LIFE AT LEE

The college you choose is one of the most important choices of your lifetime. It is in college that you will formulate your philosophy of life, establish your ideals and beliefs, and forge friendships that will continue with you forever. These are the important issues of our human experience.

Lee College is the ideal place for such personal development. Lee is a community of inquirers and learners, students and faculty working together in the pursuit of truth, understanding, and achievement. It is a campus where hundreds "get it all together" and commence a rich and rewarding life of service and fulfillment.

Most of all, Lee College is a Christian institution where students are assured of academic integrity amid spiritual culture. All of the faculty are dedicated Christians who are both academic instructors and spiritual guides. The religious welfare of its students is as important as intellectual stimulation and social development. At Lee each person is vital and important. In short, Lee is a compelling place to be.



ACCREDITATION

Lee College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools as a Level II general post-secondary institution.

Lee also holds membership in the American Council on Education, the Tennessee College Association, and the American Association of Colleges for Teacher Education. The teacher education program is accredited by the Tennessee State Department of Education for teacher certification.

PURPOSE

Lee College is a coeducational Christian college whose basic purpose is to provide in a Christian environment learning experiences designed to develop within its students the knowledge, appreciation, understanding, ability and skill which will prepare them for responsible living in the modern world. A personal commitment to Jesus Christ as Lord and Savior is the controlling factor of the perspective from which the educational enterprise is undertaken. Education in this environment and from this perspective is viewed as an integration of truth as revealed in the Holy Scriptures and truth as investigated and discovered in the Arts and Sciences.

RELIGIOUS POSITION

As a Christian college operated under the auspices of the Church of God, Lee College is firmly committed to the conservative, evangelical, Pentecostal religious position of its sponsoring denomination. This position is expressed in the "Declaration of Faith" as follows:

We believe:

In the verbal inspiration of the Bible.

In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.

That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.

That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.

That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.

In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.

Holiness to be God's standard of living for His people.

In the baptism with the Holy Ghost subsequent to a clean heart.

In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.

In water baptism by immersion, and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

Divine healing is provided for all in the atonement.

In the Lord's Supper and washing of the saints' feet.

In the premillennial second coming of Jesus. First, to resurrect the righteous dead and to catch away the living saints to Him in the air. Second, to reign on the earth a thousand years.

In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

ADMISSIONS





ADMISSIONS

If you want to learn about any college, a good starting point is finding out what kind of students attend. Because of our thorough admissions procedures, you can count on them being excellent students. You will find them to be spiritually aware and participants, not spectators. Although most of our students come from the Southeast, you will meet others from as far away as Hawaii, Latin America, and South Africa. All have attended accredited high schools and have prepared for college in much the same way you have.

You will find that the costs for attending Lee are generally less than those at equivalent quality colleges. For those students who need financial assistance, Lee provides extensive financial aid programs which are explained in detail within the following pages in this section of the catalog.

ADMISSIONS

Admission to Lee College is based on evidence that the applicant possesses the qualities needed for satisfactory achievement in terms of character, ability, academic foundation, purpose and personality. The college admits students regardless of race, color, national origin or religious preference.

To be eligible for admission the applicant must have graduated from an approved high school. All persons who register at Lee College are required to file an application.

Acceptance of students is based upon discernable qualities and potentials without reference to any perceived notion of an ideal class. The college admits students regardless of race, color or national origin.

PROCEDURE

Application blanks are mailed on request to all prospective students. All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided by the college.
2. An official high school transcript mailed directly from the high school. All students must achieve a C average on all high school work, a composite score of seventeen or above on the American College Test, or 745 on the Scholastic Achievement Test.
3. A test score report from American College Test. Students having fewer than sixteen semester hours are required to take the test. Students failing to take the test will be required to take it following the last day of registration before they will have official standing as students at Lee College and will be charged a fee of \$11.00. The SAT test will be acceptable if the student cannot take the ACT test.
4. An advance matriculation fee of \$20 (not refundable). The matriculation fee may be applied to the account of the student or the account of a member of the immediate family for a period of two semesters following the date of payment.
5. An advance housing fee of \$35. Rooms are not assigned until the acceptance becomes official (This is refundable within thirty days prior to registration.).

When the above regulations have been completed, a student will be notified of his acceptance or rejection by the office of admissions. The college may refuse admission and registration to students not meeting the minimum requirements for college, or may admit them on probation for limited work.

GED EQUIVALENCY CERTIFICATION

Applicants who have not completed high school will be required to take the General Education Development tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many major cities throughout the nation. With an average score of fifty or above, one may apply for admission. For details concerning the use of the General Education Development tests for entrance to college, contact: Dean of Admissions, Lee College, Cleveland, Tennessee 37311.

ADVANCED PLACEMENT

Superior students with advanced work in high school are encouraged to work at more advanced academic levels. Upon presentation of clear evidence of ability and upon approval of the associate dean, a student may be granted advanced placement with or without college credit. Lee College will accept a score of three or above on the Advanced Placement Tests of the College Entrance Examination Board or a comparable score on other acceptable stan-

standardized tests such as the College Level Examination Program (CLEP) area examinations and the United States Armed Forces Institute (USAFI). Lee students may submit scores on examinations taken through these programs to the Registrar for evaluation. College credit will be granted on the basis of an acceptable score under the following conditions:

1. At least one semester of work must be completed at Lee College before credit earned by testing will be recorded on the transcript.
2. Credit earned by testing will be designated on the transcript by a grade of P (Pass).
3. A maximum of 32 semester hours can be earned by testing.

EARLY ADMISSION

Early admission to college may, under strict conditions, be granted to students before graduation from high school. The student applies for early admission with the advice and approval of his principal and guidance counselor. To be eligible for this early admission program, the student must have a minimum 3.5 high school average and score 22 on the ACT or 975 on the SAT Tests.

PROBATIONARY ADMISSION

Applicants who are accepted as first time freshmen whose high school grade point average is below "C" (2.0) or with an ACT score lower than 17 are accepted on probationary status. Such persons will normally be limited to a 12-14 hour load and may be required to enroll in special sections for the first semester. Enrollment of such students at the college is sufficient proof of their acceptance of the probationary status.

TEST REQUIREMENTS

All freshmen are required to submit scores on the American College Test or the Standardized Achievement Test. High schools should have application forms for these tests. If applications are not available in high school, they may be obtained by writing to the Registration Department, American College Testing Program, P.O. Box 414, Iowa City, Iowa 52240. The application form is accompanied by a Student Information Bulletin which describes the test, gives the dates and places for test administrations and the procedures for registration. Test centers are located throughout the United States and tests are administered on five specific dates established by the testing service each year. Scores are reported to the colleges and universities as requested by the student.

Applicants are advised to take the ACT as early as possible in the senior year of high school. ACT test results are used as an aid in predicting the applicant's prospects for a successful college career and as a basis for planning the student's program of studies. An application for ACT should be made at least one month in advance of the test date. Where it is impossible to take the ACT in the local schools, the SAT test will be acceptable.

INTERNATIONAL STUDENTS

Highly qualified students are considered for admission as freshmen and transfer students. Applicants with native language other than English are required to submit scores earned on the Test of English as a Foreign Language (TOEFL), designed to ascertain proficiency in English and administered in many overseas testing centers. Students who wish to take the test should write directly to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540.

Applicants must submit official transcripts from previous colleges and/or high schools. Also an Affidavit of Support must be submitted with the application. All these must be received and approved before a student can be accepted to Lee College or an I-20 Form can be issued.

A faculty advisor works with all international students in matters relating to admission and residency at Lee College. The advisor also provides liaison with the Missions Department for students under missions scholarships. Arrangements can be made for meeting a student upon arrival in Cleveland provided complete information is sent in advance to the Dean of Students.

VETERANS AND DEPENDENTS OF VETERANS

Lee College is approved for veterans and dependents of disabled or deceased veterans under existing public laws. Eligible persons should contact the Veterans Administration regional office of the state in which they maintain a permanent residence. One must have authorization for VA or vocational rehabilitation training before registering. If in doubt about the procedure, check with the local VA office.

Transcripts containing college credits acquired through USAFI courses and the College Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted with application. The transcript will be reviewed by the Registrar to determine the number of hours and the specific courses acceptable.

Information related to the Degree Completion Program for Military Personnel under Bootstrap and other related programs may be obtained by writing to the Director of Veterans Affairs, Lee College, Cleveland, Tennessee 37311. Lee College also participates in the Army project AHEAD (Army Help for Education and Development).

CONTINUING EDUCATION PROGRAM

Lee College offers a Continuing Education Program which is an undergraduate program designed to utilize the method of independent study. Its basic purpose is to prepare Christian workers in the areas of Bible, theology, pastoral studies, music, missions, and evangelism.

The program is especially designed for persons who cannot pursue a traditional resident college program. A bachelor's degree may be earned from Lee College through the Continuing Education Program.

The program is sponsored jointly by Lee College and the Department of General Education.

Courses offered through extension may receive resident credit by Lee College. (See Continuing Education section.) All institute credit must be processed through the Continuing Education Program.

To receive credit for Continuing Education in the student's major, the student must have the permission of his/her Department Chairperson.

Information related to the Continuing Education Program may be obtained by writing to the Director of Continuing Education, 1161 Parker Street, Cleveland, Tennessee 37311.

TRANSFER STUDENTS

A student from an accredited college or university will be admitted without examination, provided he withdrew in good standing and has completed sixteen hours of college work. If he has fewer than sixteen hours, he will be required to take the ACT test. He must present an official transcript showing evidence of a 2.0 average in all college work previously taken.

A transcript must be sent from each institution attended, regardless of whether credit was earned or is desired. A student who fails to acknowledge attendance in any college or university where he has been previously registered is subject to dismissal from Lee College.

No credit or transcripts will be issued until all previous transcripts (high school and college) are on file in the Registrar's Office.

A student in good standing at an accredited college or university, who wishes to enroll in the summer term only, may be considered for admission as a non-matriculated student. Such admission will terminate at the end of the summer term and does not presuppose acceptance by the college. A nonmatriculated student may submit, in lieu of official transcripts of college credits, a statement of good standing from the dean or registrar of the last school attended. This statement must include the total number of semester or quarter hours credit previously earned.

All work from previous schools is recorded on the transcript; deficiencies and the courses that do not count toward graduation are enclosed in parentheses. The cumulative average includes all courses.

Except in special cases, any student who has failed in another institution and who cannot remain in that institution will not be admitted to Lee College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general, when it comes to accepting work from a school that is not a member of a regional association, Lee College follows the same policy as that of the state university of the state where the school is located.

All of the courses completed at an accredited junior college by a transfer applicant may be accepted provided the courses are submitted at the time of the original application. A junior college graduate, however, must complete the minimum of 60 additional hours at a senior level college with the last 30 hours required to be taken in residence at Lee.

Once a student has reached junior status at Lee College he must have special prior approval from the Associate Dean to take any courses at a two-year college to be transferred toward a degree program at Lee.

SPECIAL STUDENT

Under certain circumstances an applicant over twenty-one years of age and not qualified for admission, may be admitted as a special student by permission of the Dean of the College.

TRANSCRIPT OF CREDIT

A transcript of credit will be issued by the Registrar on written request of the student. An official transcript will be sent to another institution or other authorized person or agency, but the student may receive only an unofficial one. No transcript will be furnished until all accounts have been satisfactorily settled.

No charge is made for the first transcript when issued. Additional copies require prepayment of \$1.00.

ACADEMIC PROGRAMS



Laud O. Vaught, Ph.D.
Dean of the College



Ollie J. Lee, Ph.D.
Associate Dean

ACADEMIC PROGRAMS

The total development of an individual can only be achieved by building a firm academic foundation. The quality education provided by Lee helps build that foundation.

Lee College offers 22 major programs of study, all taught by professors who are dedicated to their disciplines as well as to your academic success.

Each academic program has been carefully planned to provide you with the necessary background and skills you'll need as a college graduate.

DEPARTMENTS OF INSTRUCTION

There are 9 departments of academic instruction within the college:

Behavioral and Social Sciences

Bible and Christian Ministries

Business

Education—Elementary, Secondary, Health, and Physical Education

Health Sciences

Language Arts

Music and Fine Arts

Natural Sciences and Mathematics

Continuing Education

The student may select courses from any of these departments and may select a major area of concentration from a subject matter discipline provided within one of the departments.

GENERAL CURRICULAR INFORMATION

After admission each student is assigned a faculty advisor to assist in coordinating and planning the program of studies.

100 courses are designed primarily for freshmen. 200 level courses are designed for sophomores. Freshmen may enroll in 200 level courses if there are no prerequisites and their advisor concurs in the decision.

300 level courses are designed primarily for juniors. Freshmen are not allowed to enroll in 300 courses and sophomores may do so only with advisor approval. Seniors may enroll in a 300 course but are not normally permitted to take 100 and 200 level courses.

400 level courses are designed for seniors and therefore are not open to freshmen and sophomore students. Students with junior classification may take a 400 level course on the approval of the advisor.

It is highly desirable that students remain within the general boundaries of the levels designated. Graduation cannot be guaranteed to students who have reached senior level without having completed the required 100 and 200 level courses.

All students who graduate from Lee College shall complete 130 semester hours with a minimum cumulative average of C (2.0). The final 30 hours must be taken in residence at Lee College. In addition to the C average required for acceptance, students who transfer to Lee College must earn an average of C on all work attempted at Lee College.

AREAS OF DEGREE OFFERINGS

The college offers the Bachelor of Arts, the Bachelor of Science and the Bachelor of Music Education. The degrees of each department are listed below:

Department	Degree	Major
Behavioral and Social Sciences	B.A.; B.S. B.A.; B.S. B.A.; B.S. B.S.	History Psychology Sociology Social Science
Bible and Christian Ministries	B.A.; B.S. B.A.; B.S. B.A.; B.S.	Biblical Education Christian Education Cross-Cultural Ministries
Business	B.S. B.S.	Accounting Business
Education— Elementary	B.S.	Elementary Education
Secondary, Health, and Physical Education	B.A.; B.S.	Health and Physical Education
Language Arts	B.A.; B.S. B.A. B.A.	Communication English Modern Foreign Languages
Health Sciences	B.S.	Medical Technology
Music and Fine Arts	B.M.E. B.A.	Music Education Music
Natural Sciences and Mathematics	B.S. B.A.; B.S. B.A.; B.S. B.S.	Biological Science Chemistry Mathematics Natural Science
Continuing Education	B.A.; B.S.	Biblical Studies

GENERAL EDUCATION CORE

The following is a list of general education courses which comprise the core subjects required in all degree programs offered in each of the divisions of study within the college. The required number of hours may be selected from the courses listed in each discipline.

ART OR MUSIC: Two semester hours

Art 111—Art Appreciation; Art 251-252—Art in Perspective

Music 111—Music Survey; Music 311—History and Survey of Western Music

ENGLISH COMPOSITION: Six semester hours

English 101, 102, 103—English Composition

English 350—Non-Fiction Writing

English 351—Creative Writing

LITERATURE: Four semester hours

English 201, 202—Aspects of Literature

English 301, 302—English Literature

English 311, 312—American Literature

English 321, 322—World Literature

HISTORY: Six semester hours

History 111, 112—Survey of Western Civilization

History 211, 212—American History

LABORATORY SCIENCES: Eight semester hours

Biology 111—Plant Biology; Biology 112—Animal Biology

Chemistry 111, 112—General Chemistry

Physics 211, 212—General Physics

Physical Science 111, 112—Physical Science

MATHEMATICS: Three semester hours

Math 111, 112—Algebra and Trigonometry

Math 121—Fundamental Concepts of Mathematics

Math 143—Algebra and Trigonometry

Math 201, 202—Concepts of Mathematics for Elementary Teachers

Math 251—Analytic Geometry

Math 271, 272—Calculus

Others above this level

PHYSICAL EDUCATION ACTIVITY: Two semester hours

Physical Education 101—Elementary Bowling

Physical Education 102—Elementary Tennis

Physical Education 103—Elementary Golf

Physical Education 104—Elementary Handball and Racketball

Physical Education 105—Recreational Sports—Archery, Badminton, and Table Tennis

Physical Education 106—Aquatics and Movement Exercises

Physical Education 109—Skiing

Physical Education 112—Intermediate Tennis

Physical Education 113—Intermediate Golf

Physical Education 114—Team Sports—Volleyball, Soccer, Basketball, and Softball

Physical Education 120—Advanced Basketball (Vikings)

PSYCHOLOGY: Three semester hours

Psychology 211—General Psychology

SOCIOLOGY: Three semester hours

Sociology 211—General Sociology

FOREIGN LANGUAGE (For B.A. candidates): Twelve semester hours in one language

Spanish, French, German, Greek

RELIGION CORE

Because of its emphasis on an education both general and Christian in its scope and content, and because of the emphasis on religion and preparation for Christian living at Lee College, the college requires a common core of religion courses for all students. This core consists of eighteen hours as follows:

Bible 101 (OLD TESTAMENT SURVEY), three semester hours

Bible 102 (NEW TESTAMENT SURVEY), three semester hours

Theology 230 (CHRISTIAN THOUGHT), three semester hours

Theology 331 (CHRISTIAN ETHICS), three semester hours

The remaining hours may be elected from any courses offered by the Department of Bible and Theology or the Department of Christian Education and Church Ministries. Each student must be enrolled in a religion course every semester

until the total requirement is completed. If a student has taken Bible during summer school this may be applied to a following semester.

By virtue of completing eighteen (18) semester hours of religion, every student graduating from Lee College earns a minor in religion.

MAJOR REQUIREMENTS

By the beginning of his junior year, each student shall select one subject area to be known as his major field of study and shall complete not less than thirty (30) semester hours as his major area requirement. A minimum cumulative average of C (2.0) must be maintained in the major area. Each transfer student must earn at least six semester hours in his major area while in residence at Lee College.

Students desiring to apply transfer work or work done through correspondence or continuing education to a major program must have the written permission of the chairperson of the department in which that work is to be applied.

MAJOR WITH TEACHER CERTIFICATION

All candidates for degrees with teacher certification must complete the professional education requirements of Lee College in addition to the major area requirements. Students who desire information regarding teacher certification should refer to the requirements as listed in the education department's sections of the catalog.

RELATED AREA OR MINOR

Requirements for the related area are flexible enough to offer the student considerable latitude. A related area of study, or minor, of not less than eighteen hours may be selected to fulfill one of the following purposes:

1. To complete the required Professional Education courses for teacher certification.
2. To add breadth to the student's program through selection of a minor, usually in an area closely related to the major.
3. To add depth to the major subject area.

ELECTIVES

Subject to approval of the faculty advisor and to regulations requiring a minimum of 130 semester hours for graduation, remaining hours and courses needed for graduation may be elected from any in the Lee College catalog for which the student is qualified to register.

REQUIRED AND PERMITTED LOADS

The minimum academic load for classification as a full-time student is twelve semester hours. The normal load is sixteen hours. For a class load beyond seventeen semester hours, there is an additional tuition charge. The maximum load is nineteen hours and requires the approval of the Associate Dean. This approval is granted only on the basis of superior academic achievement.

Other than by special permission, freshmen are limited to sixteen hours and to no more than seven courses. Students who are on academic probation are limited to a maximum of fourteen hours. This may be lowered to twelve.

After acceptance to Lee College and during registration each student is assigned to a faculty member designated as the student's academic advisor. The advisor assists in selecting specific courses and in planning programs of study that meet graduation requirements in the normally prescribed sequence.

CHANGING SCHEDULE

After registration a student may drop or add a course of study with approval of the instructor and Associate Dean.

If the student drops a course after the last day set for changing schedules and

prior to the eleventh week of the semester he may receive a W grade for the course.

There is a two dollar charge for changes of schedule made after the last day set for changing schedules.

CLASS ATTENDANCE

Regular attendance is essential to realize the purposes and objectives of the student's academic program. Each student is responsible to the teacher for class attendance and participation. Specific requirements for each course will be determined by the instructor and announced to the class during the first week of each semester.

Approval for absences for activities associated with field trips, performance tours, and other general school activities is determined by the Associate Dean.

Student grades will not be reduced for absences which do not exceed the equivalent of one week of class attendance each semester. Cumulative absences of two weeks will be reported to the Dean of Students so that the total lifestyle of the student may be considered. Students whose cumulative absence of three weeks from any class should be reported to the Dean of the College who will, after consultation with the Instructor and the student, determine whether the student should be retained in the class. Within the parameters of the above regulations, the teacher may develop a system by which grade reduction can be made not to exceed one letter grade per semester based on absence alone. The above policy applies to all 100 level class absences for any reason whatsoever.

GRADES

Grades and quality points are assigned and recorded as follows: A, Excellent, four quality points per semester hour; B, Good, three quality points per semester hour; C, Average, two quality points per semester hour; D, Passing, one quality point per semester hour; F, Failure, no quality points awarded. I indicates the student's work is incomplete. The grade becomes IF if the work is not completed by the end of the following semester. An IF is also recorded if a transcript of the student's work is sent before an I is completed. W indicates withdrawal.

A grade of "W" is assigned to a student who, for any reason, drops or is dropped from a course at any time prior to the eleventh (11) week of the semester. This "W" is assigned without academic penalty to the student.

DEAN'S LIST

Soon after the end of each semester the Dean of the College publishes the Dean's List. The list recognizes those students maintaining a minimum load of twelve semester hours who have achieved a scholastic average of 3.25 or above. Students achieving an average of 3.70 or above are designated with honors on the list.

ACADEMIC STANDING AND CONTINUANCE

Academic standing is computed by dividing the total number of quality points by the total hours attempted by a student. A standing of 2.0 (average of C) is required for graduation. Continuance and promotion from one academic classification to another is based on completion of the following number of hours:

Freshman	0- 27
Sophomore	28- 57
Junior	58- 89
Senior	90-130

The minimum standard of achievement expected is a "C" average (2.0). The table below is based on the minimum retention standards and is designed

as a guide to students who fall below the 2.0 cumulative average:

Hours attempted	Probation
0- 32	Below 1.5
33- 59	Below 1.7
60- 89	Below 1.9
90-130	Below 2.0

A student whose record results in academic probation will be referred to the committee on admission and retention. Ordinarily, a student will not be continued on probation more than two consecutive semesters without the recommendation for suspension.

READMISSION

Readmission after suspension is never automatic. The student must apply for readmission through the office of admissions in order to be approved by the committee on admission and retention. Any student who is dropped for academic reasons is ineligible to apply for readmission until one full semester has elapsed. The summer session is not considered a semester.

PROFICIENCY, ADVANCED PLACEMENT, AND CORRESPONDENCE

A proficiency examination may be given to qualified students currently enrolled in Lee College in any academic field or course offered and/or required by Lee College on the recommendation of the Associate Dean and the payment of a stipulated fee for each hour of credit received. Students taking proficiency examinations will be required to present evidence that they have developed those abilities and aptitudes expected of students who have taken the course involved. When possible this evidence should be in the form of recognized standardized tests. Upon passing the examination with a minimal grade of B, the student may be given credit toward graduation provided this does not duplicate credit accounted for admission to Lee College and the course is acceptable in his curriculum. The maximum number of hours that can be earned by proficiency examination, advanced placement, correspondence and/or Continuing Education is thirty-two semester hours. Credit earned through proficiency and advanced placement shall be recorded with a grade of "P" and will not affect the student's grade point average.

Transcripts containing college credits acquired through USAFI courses and the College Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted with application. Lee College accepts the CLEP area tests only. The transcript will be reviewed by the Associate Dean to determine the number of hours and the specific courses acceptable.

Information related to the Degree Completion Program for Military Personnel under Bootstrap and other related programs may be obtained by writing to the Director of Veterans' Affairs, Lee College, Cleveland, Tennessee 37311.

COURSE SUBSTITUTIONS

Any substitutions for, changes in, or exceptions to courses which are required for the granting of a degree from Lee College must be approved by the Associate Dean.

REPEATING A COURSE

When a student elects to repeat a course only the grade received for the repeat will be counted in the computation of his grade point average. The student is not allowed to repeat a course more than twice.

HONORS

Students who achieve certain academic distinctions through earned grade

point averages will be graduated upon recommendation of the faculty with institutional honors. The following standards apply: 3.30 with honor; 3.60 with high honor; 3.90 with highest honor. These averages are computed only at the close of the penultimate semester.

INDEPENDENT STUDIES FOR HONOR STUDENTS

A carefully supervised program of independent studies is available in most major areas. A student may register for an independent study at any time during the year provided he meets the following requirements:

1. A student must have a minimum overall grade point average of 3.1.
2. He must have a minimum grade point average of 3.4 in his major field.
3. He must be at least a junior at the time he registers for the study.
4. Independent studies can be conducted only in the student's major or minor field and may not be used to substitute for required courses.
5. Each student must be approved by a faculty member, his advisor, and the head of the department in which he wishes to conduct his study.

STUDY ABROAD PROGRAM

Lee College offers a study abroad program with credit up to 12 hours for a summer session. This program is offered in cooperation with approved foreign universities and institutions.

Language students can receive credit for the beginning of elementary course (111-112), for the intermediate course (211-212), the course in composition and conversation (341-342), the civilization course (441-442), or in readings in literature (461-462), depending upon the student's achievement or upon the content of the courses studied in the foreign school.

TERMS OF GRADUATION

In order to graduate from Lee College the applicant must meet the conditions of graduation listed below. The Associate Dean will publish a list of dates on which each step must be completed.

1. A minimum of 130 semester hours credit with a GPA of 2.0.
2. The satisfactory completion of all General Education and Religion Core requirements.
3. The admission to and satisfactory completion of a departmental major.
4. The removal of all Incompletes and completion of all correspondence, proficiency credit or independent study credits (in required areas) must comply with the published deadlines.
5. For teacher certification applicants, the completion of the National Teachers Examination.
6. The final 30 hours of credit taken in residence at Lee College.
7. The filing of an application for graduation in the Office of the Associate Dean.

By the transitional nature of college curricula a number of changes in curricula may develop in the graduation requirements established by the college during one's tenure in college. The attempt of such changes is to reflect improvement in the college program; consequently, it is expected that students will adapt their course planning to new graduation requirements established during the course of their training. The curriculum changes introduced in the course of the student's enrollment will be included in the student's curriculum, provided that this inclusion does not increase the number of hours required for graduation. Within this policy the college will honor the graduation requirements of the catalog under which the student entered for a period of six years following the time of original enrollment.

FINANCIAL INFORMATION



ITEMIZED EXPENSES FOR EACH SEMESTER

Basic Fee (for full-time students who are taking 12-17 hours)	\$1,200.00
This includes tuition, post office, and lab fees; this does not include registration, student teaching, private music fees, or certain other special fees.	
Registration Fee (per semester, non-refundable)	10.00
Yearbook Fee (required, payable in full first semester attended)	28.00
Insurance per semester (required)	69.00
Second semester only	92.00
Breakage Fee	25.00
Student Activity Fee (per semester)	15.00
Estimated cost per semester, exclusive of room and board	1,347.00
All work under 12 hours and over 17 hours, each semester hour	100.00

The above charges do not include BOOKS and SUPPLIES which are sold for cash in the Pathway Bookstore. Students must be prepared to pay cash for books and supplies on registration day. BOOKS AND SUPPLIES WILL NOT BE CHARGED.

DISCOUNTS

In those cases where more than one member of an immediate household is registered full time, a 25% discount on tuition only is permitted for all except the first student, provided the full accounts are paid by the last date under the deferred payment plan. Those involved must call the matter to the school's attention in order to be assured of receiving the discount. This policy does not include married children.

DORMITORY STUDENTS

Room and Board Per Semester	
Room Rent	\$ 352.00
Food	505.00

Residents of Hughes, Medlin, Cross, Tharp and Simmons Hall pay \$452.00 per semester.

Estimated average cost for full-time boarding students per semester, exclusive of personal expenses, books, and special fees for certain programs, \$2,204.00.

Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.

Carroll Court—apartment rent for married students per month including all utilities:

One Bedroom	\$ 185.00
Two Bedroom	200.00

Students are not normally permitted to arrive earlier than 2 days prior to registration. Students given permission and arriving earlier than 2 days prior to registration must pay for room and board. This must be paid in cash to the dormitory supervisor and to the cafeteria.

All dormitory students are required to eat in the college cafeteria. Exceptions are made only to those with work schedule conflicts or students who have a specific medical condition that would not permit them to eat in the cafeteria. An example of a medical condition would be an ulcer. Simply being on a diet is not sufficient cause. A student who wishes exemption must complete the necessary forms and return them to the Director of Housing within two weeks from date of registration.

All students, dormitory as well as off-campus, who carry as many as twelve hours of classes are required to enroll in the student accident and hospitalization

insurance program unless they are participating in a comparable program of their own/parent or spouse.

Students who are covered by a comparable program may apply for exemption from taking the student insurance by requesting exemption forms from the Health Services office. The deadline for exemption forms to be accepted for a semester will be the last day on which a student may register or add a class for that semester as listed on the School Calendar printed in the back of this Academic Catalog. Failure to complete the exemption form in full will automatically enroll a student in the school insurance program. Exemption forms are not kept from year to year.

SUMMER SCHOOL COSTS

The cost of attending Lee College for the summer, 1984 is:

Tuition	\$100.00 per hour
Registration Fee	10.00 per term
Room	135.00 per term
Board	180.00 per term

DEFERRED PAYMENT PLAN

Ordinarily students are required to pay the full charges for both terms at registration. However, those unable to pay the full amount may defer up to 50% of the charges for a maximum of 30 days. Students delaying registration for second term must pay an additional registration fee of \$10.00.

REFUND POLICY

- 1. Withdrawals during the first week of classes will receive 50% credit on tuition. THERE IS NO REFUND AFTER THE FIRST WEEK.
- 2. There is no refund for: Registration Fee or Late Registration Fee. Refund for room and board will be prorated by the day.
- 3. If you register for both terms and withdraw prior to the beginning of the second term, you will receive full refund for the second term.

SPECIAL FEES

SPECIAL MUSIC FEES

Private Lessons	\$100.00
Piano and Organ Rental fees:	
1 hour each day per semester	20.00
2 hours each day per semester	30.00
Orchestral Instrument Rental	35.00
Class Voice (semi-private)	50.00
Registration fee for students who register for private lessons only	10.00
Special fee for Music Majors	100.00
This includes 3 credit hours of private lessons and practice fees. Available only to full-time students in music.	

Private lessons are taught on the semester basis. Students are charged for the semester instead of for each individual lesson. No refund on private music lessons after last day of registration.

OTHER SPECIAL FEES (PER SEMESTER)

Other expenses for all students, when applicable, include:

Late registration fee	\$ 10.00
Proficiency exams (for each hour's credit established)	20.00
Audit fee (per semester hour)	25.00

Student teaching fee	50.00
Kindergarten and Elementary	75.00
Graduation fee	40.00
Extra transcript (one given free)	1.00
Returned checks (per check) for insufficient funds	10.00
For other reasons	2.00
Auto registration and parking fee (per year)	15.00
Schedule change	2.00
Skiing	38.00
Physical Education Activity	15.00
Data Processing Laboratory Fee	25.00

PART-TIME STUDENTS

Students who register for a part-time course will be charged as follows:

Semester hour	\$100.00
Registration (each semester)	10.00
Late registration	10.00

ADDITIONAL FEES FOR CERTAIN COURSES

Laboratory fees	
All divisions (Chemistry, Biology, Physics, and Physical Science)	\$ 10.00
All foreign languages	10.00
General Science	10.00
Typing fee	10.00
Secretarial Practice fee	10.00
Visual Aids	5.00
Crafts	5.00
Vacation Bible School	5.00
Art fee	5.00
Dramatics	5.00
Business Machines	10.00

Note: Students registering for English Lab must consider this a 5-hour course when computing the number of hours for tuition charge.

SETTLEMENT OF ACCOUNTS

Where possible students should be prepared to pay full semester charges on or before registration. Money may be submitted in advance to the Business Office. This will facilitate registration. All students are required to pay at least one-third down on or before registration according to the deferred payment plan which follows.

Students who are unable to pay their accounts in full must either borrow the necessary funds or subscribe to the college deferred payment plan. Parents and students who will have difficulty paying the full charges within the semester are encouraged to make advance arrangements for borrowing the needed funds. Students intending to borrow up to half of their actual college expenses should apply for a National Direct Student Loan. Persons needing a larger amount should apply for a Guaranteed Loan through their local bank. If a Guaranteed Loan is not possible, the college has made arrangements with the Insured Tuition Payment Plan, and the Tuition Plan, whereby parents and students may borrow up to the full expenses of attending college. The loans may be repaid monthly over a long period of time at low interest rates. The College also offers BankAmericard and Master Charge services by which students may pay on their accounts. More information follows on these deferred payment plans.

COLLEGE DEFERRED PAYMENT PLAN

Any full-time, on-campus student desiring to participate in the college deferred payment plan is required to pay \$750 down at registration and the balance of the semester charges in three equal payments. Any part-time student or off-campus student desiring to participate in the deferred-payment plan is required to pay approximately one-third of the total charges at registration and the balance of semester charges in three equal monthly payments on the dates mentioned below. The same financial requirements apply to veterans and others where money is not sent directly to Lee College. In all cases, when the student does not have the down payment, a commitment letter is required from those underwriting the student's account.

FALL SEMESTER

Full-time, on-campus students must pay \$750 at registration; off-campus students must pay one-third. The balance must be paid as follows:

- First payment by September 15
- Second payment by October 15
- Final payment by November 15

SPRING SEMESTER

The same down payment (\$750) is required at registration. The balance must be paid as follows:

- First payment by February 15
- Second payment by March 15
- Final payment by April 15

If payment is not made on the due date a \$10.00 fee will be assessed.

ACCOUNTS MUST BE PAID PRIOR TO FINAL EXAMINATIONS

Written commitments for aid from Lee College or other sources are the only substitutes for the required down payment. Therefore, students should assume responsibility for applying for aid in advance and for seeing that either the proper letters or cash arrives at the Business Office by registration day.

While we recognize the problems involved in increasing costs to the student, education with a Christian emphasis is the greatest personal investment available to our people today. The college will assist students in every way possible to finance their college education. If you need financial assistance, please check with our Office of Student Aid.

REFUND POLICY

No reduction of charges will be granted unless application is made within two weeks of any change in program or departure of the student. STUDENTS WHO WITHDRAW FROM THE COLLEGE AFTER THE FIFTH WEEK OF CLASSES WILL RECEIVE NO ADJUSTMENT ON TUITION AND FEES. Those who are interrupted by the college for discipline reasons will receive no adjustment on tuition and fees after the fifth week of classes. Room and board charges will be prorated from date of withdrawal. If a student withdraws during a semester and requests a refund of advanced payments, the following rules will determine the amount of adjustment provided the student withdraws formally through the Office of the Dean of Students.

1. Room and board will be adjusted by the full amount unused to date of withdrawal.
2. Tuition and fees, with the exception of matriculation and registration fees, will be adjusted on the following percentages:

- | | |
|--|---------------|
| During first two weeks of semester | 80% |
| During third week of semester | 60% |
| During fourth week of semester | 40% |
| During fifth week of semester | 20% |
| After fifth week of semester | No adjustment |
3. NO REFUND ON MATRICULATION FEE, REGISTRATION FEE, OR LATE REGISTRATION FEE.
 4. No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a part-time student will be entitled to an adjustment or prorated tuition after the fifth week.

Accounts with the school must be settled in full before a diploma or a transcript of credits is issued or letter of honorable dismissal is granted. ACCOUNTS MUST BE PAID BEFORE FINAL EXAMINATIONS ARE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.

STUDENT FINANCIAL AID PROGRAMS

Lee College offers a broad program of financial aid to students including scholarships, loans, employment, and combinations of these programs.

In determining an applicant's need, the Student Aid Office utilizes the financial need analysis of College Scholarship Service. The applicant's need for financial assistance must be established by filing the appropriate applications.

In order to continue to receive federal financial aid the college is required to certify that a student has made satisfactory progress. Lee College defines satisfactory academic progress through the establishment of a minimal grade point average for the hours attempted and completed. A full description of this process may be received from the office of Financial Aid if the student has questions about receiving continued financial assistance.

FEDERALLY SPONSORED FINANCIAL AID PROGRAMS

Commitment involving the use of Federal funds is tentative and conditional upon subsequent Congressional appropriation and actual receipt of the funds by Lee College.

Pell Grant Program

This program, previously known as the Basic Educational Opportunity Grant was established under the Higher Education Act of 1972, and was implemented during the 1973-1974 academic year.

To apply for a Pell Grant, the student must complete a special BEOG Application Form from an F.A.F. College Scholarship Service or (an ACT Family Financial Statement may be substituted).

Within four (4) to six (6) weeks, the student should receive a "Student Eligibility Report" from Pell Grants in Los Angeles, CA, notifying the student of his eligibility status. This report must be submitted to the school which will calculate the amount of Pell Grant the student is eligible to receive. The amount of the student's award is based on the student's eligibility index, the cost of attendance, and a payment schedule issued to Lee College from Pell Grant.

The applicant must submit an Application for Financial Aid to Lee, a Financial Aid Form to College Scholarship Service, apply for the Pell Grant if an undergraduate, and apply for the TSAC if an undergraduate Tennessee resident. This program is restricted to U.S. citizens, or those in the U.S. for other than temporary purposes, who are undergraduates maintaining satisfactory academic progress.

Supplemental Educational Opportunity Grant Program

Grants ranging from \$200 to \$1,000 a year are awarded to students of "exceptional financial need" who for lack of financial means of their own or families would not be able to attend college.

Supplemental Educational Opportunity Grants are restricted to undergraduates. This grant along with other financial aid programs make up the total student aid award. A SEOG may be received through the period required for degree completion. Summer work is based on the availability of funds. Students may apply in the latter part of the spring semester.

National Direct Student Loan Program

The National Direct Student Loans are available to students who are enrolled on at least half-time basis (8 semester hours) and who demonstrate a financial need.

Subject to the availability of funds, an eligible undergraduate may borrow up to \$1,500 per academic year or a maximum of \$6,000 in undergraduate studies.

Repayment of NDSLPL Loans

While the borrower is a student, there is no repayment of the loan and no interest accrues. Repayment of the loan begins six months after graduation or termination of studies. The interest rate is five percent (5%) on the unpaid balance. However, deferments extending the repayment period may be made for a member of the armed forces of the United States, a volunteer under the Peace Corps or a member of VISTA.

Guaranteed Student Loan Program

This program enables a student to borrow directly from a bank, credit union, savings and loan association, or other participating lender who is willing to make educational loans. The loan is guaranteed by a State or private non-profit agency or insured by the Federal government.

The maximum amount which may be borrowed per year is \$2,500. The total amount which may be borrowed for undergraduate study is \$12,500 (dependent) and \$15,000 (independent).

The Federal government will pay the interest (not to exceed nine percent) until repayment of the principal begins. New loans initiated after October 15, 1983 generate an 8% interest.

Repayment is made to the lending institution and payments begin between six (6) and seven (7) months after the student graduates or leaves school. The amount of repayments depend upon the size of the debt but at least \$600 per year must be paid. Deferment from repayment is granted for up to three (3) years while a borrower serves in the Armed Forces, Peace Corps, or VISTA, or for any time spent in full-time study.

Information and application forms are available from schools, lenders, State Guaranteed Agencies, and Regional Offices of the U.S. Office of Education.

See Financial Aid Manual for further details and application for financial aid.

FINANCIAL AID FOR CONTINUING EDUCATION

Independent study programs may receive financial aids including Pell Grants and Guaranteed Student Loans. The uniqueness of these programs require special regulations. Full information concerning registration requirements and financial aid regulations may be received by writing directly to Continuing Education in care of Lee College.

TENNESSEE STUDENT ASSISTANCE AWARD (TSAA)

A direct grant from the State of Tennessee, for undergraduate Tennessee

residents, in an amount up to that of the registration fee and based on financial need. The applicant must submit a Financial Aid Form to C.S.S., complete item 45, List TSAC-Nashville, TN-CSS Code No. 0023 in item 41, and apply for the Pell Grant by completing item 43 (An ACT Family Financial Statement may be substituted for the FAF). No Lee Application for Aid is required.

LEE COLLEGE SPONSORED FINANCIAL AID PROGRAMS

Applications for *All Scholarships* administered by the Student Aid Committee may be obtained in the Student Aid Office, Room 317, in the Administration Building.

Lee Honor Scholarships

Any student graduating from an approved high school who scores 25 on the ACT or 1100 on the SAT is eligible for a scholarship equal to the standard tuition cost based on a load of 12 or 17 semester hours. A scholarship is for the academic year following high school graduation, providing the student earns twelve semester hours in the first semester.

A full tuition scholarship is available to any student who transfers to Lee from an accredited institution with 64 transferable credit hours and a grade point average of 3.70 and above. A one-half tuition scholarship is available to those students transferring from unaccredited colleges. A student who has 64 hours at Lee with a grade point average of 3.70 and above is also eligible for a one-year scholarship. In order to receive the scholarship the second semester, the recipient must have a cumulative GPA of at least 3.50 through the first semester. All Honor Scholarships are for a period of one year.

All Academic Scholarships will be awarded through the Admissions and Records Office.

Music Scholarships

Music scholarships available to students are:

1. MUSIC DEPARTMENT SCHOLARSHIPS: A limited number of scholarships are awarded to students demonstrating performance ability in applied music. Emphasis is placed on instrumental performance. Interested individuals should write to the Chairperson, Department of Music, Lee College, for an application and an audition appointment.
2. LEE SINGER SCHOLARSHIPS: Each year a limited number of scholarships are awarded to students accepted into membership in the Lee Singers. Awards are based upon musical abilities, financial need and service in the ensemble. For information write to the Conductor, Lee Singers, Lee College.
3. TENNESSEE MUSIC SCHOLARSHIPS: A scholarship was established by the Church of God Publishing House and the Music and Printing Company for students at Lee College who are preparing to enter the full-time ministry of music in the church. For information, write to the Editor, Tennessee Music and Printing Company, Montgomery Avenue, Cleveland, Tennessee 37311.
4. The CELESTE ANN MARLEY MUSIC SCHOLARSHIP is endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia, in memory of their daughter, Celeste Ann. The scholarship is awarded on the basis of performance, scholarship, and need. Contact the Chairperson, Department of Music and Fine Arts, Lee College, for further information.
5. The DELTON L. ALFORD MUSIC SCHOLARSHIP is endowed by students, colleagues and friends of the honoree. Awards are based on scholarship, performing ability, and need. For additional information see the Music Department Chairperson or contact the Office of Student Aid.
6. The DIAPASON ORGAN SCHOLARSHIP will be available to an incoming freshman with outstanding potential in the field of organ performance. The recipient should have a good background in piano and have studied basic organ technique. For additional information contact the Development Office or Music Department Chairperson.
7. The ANNA MARIE THACKER MUSIC SCHOLARSHIP FUND was endowed by Lee College and friends. Scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Recipients shall be majoring in music, with piano as their primary area of performance. Contact the Chairperson, Department of Music and Fine Arts, Lee College, for further information.

Avis Swiger Student Loan Fund

The Avis Swiger Student Loan Fund was established in January, 1958, by the Lee College Alumni Association for the purpose of assisting needy and deserving students with funds for tuition, fees and living-expense emergencies. This loan is administered by the Lee College Student Aid Office.

All loan applicants should complete financial aid applications. Loans are awarded on the basis of financial need, satisfactory enrollment, and personal qualities.

Interest, at the rate of 6% per annum, begins to accrue from the date of the loan. A monthly repayment schedule will be established in accordance with loan amount and student status. A minimal repayment of \$15.00 monthly and a minimal processing fee of \$5.00 is required.

Winters Foundation Revolving Fund Program

Due to an initial contribution of funds from Dan and Mary Nell Winters, Lee College has established a Winters Foundation Revolving Fund Program. Any enrolled student, with bona fide need may apply for a short term 90 day loan. A graduated service charge of \$5.00 for \$100.00, \$10.00 for \$200.00, and \$12.50 for \$250.00 is applied. These funds are secured through a non-institutional co-maker signature. This emergency funding is intended to assist Lee College students through temporary emergencies. The donor has submitted these funds in honor of his family and in honor of the student body of this campus.

R. Leonard Carroll Ministerial Student Loan Fund

The R. Leonard Carroll Ministerial Student Loan Fund was established by the General Board of Education of the Church of God for the purpose of assisting a limited number of ministerial students with funds to meet their tuition and fee expenses. This loan is administered through the Lee College Student Aid Office with the selection of recipients made by an appointed committee.

All loan applicants must complete financial aid applications. In the selection of loan recipients, academic and leadership qualities are considered but the major consideration is given to financial need.

Interest, at the rate of five (5) percent per annum, begins to accrue on the first day of the seventh month following graduation or termination of full-time enrollment. Repayments are made on a quarterly basis with a minimum repayment of \$45.00 per quarter.

INSTITUTIONAL LOAN PROGRAMS

Collection Procedures Due Diligence Program

Statement of Purpose:

Lee College is genuinely concerned that the students of this institution have accessible to them an appropriate short-term loan program. Through gifts from empathetic contributors, Lee College has established a four-fold program for identifiable cash emergencies. These are the Avis Swiger Loan, the Barker Emergency Loan, the Winters Foundation and the R. Leonard Carroll Loan Funds.

By definition of a loan as "something lent for a borrowers' temporary use," it is a requirement of the Lee College institution to establish active procedures insuring the repayment of temporarily lent funds. As good stewards, efficiency and due diligence is essential to quality institutional programs.

The four unique loan programs will utilize the Due Diligence Program of Collections as outlined by the National Association of Secondary School Financial Aid Administrators and the National Association of College and University Business Officers. The program established by the Student Financial Aid Office is a prototype of the National Direct Student Loan Collection System. The collection procedure will be administered systematically, uniformly and with empathy and compassion. Individual cases that warrant extraordinary actions of deference will be reviewed with Christian care.

The Barker Short-Term Loan Fund

The Barker Short-Term Loan Fund was endowed by Mr. and Mrs. Horace L. Barker of Clearwater, South Carolina.

The purpose of this loan fund is to provide loans to eligible students who have need of such financial assistance to meet emergency needs.

This fund is administered by the Director of Student Aid according to agreed policies and procedures. Specifics may be obtained by discussing this particular loan with the Director of Student Aid.

Institution Work-Study Program

Lee College provides a limited number of part-time opportunities. This program is provided for students who must work to help defray college expenses. Jobs depend upon the availability of work and funds.

Applicants must submit an Application for Financial Aid to Lee. Satisfactory Academic progress must be maintained and Financial Aid Form is required if any federal aid is also received.

The student work program provides an opportunity for practical experience which is educationally worthwhile. A student is expected to maintain satisfactory scholastic standards and if a student ceases to maintain good standing, he is subject to being placed on work restriction or being dropped from the student work program.

Endowment Scholarships

Applicants must submit a Lee College application for financial aid, and indicate which scholarships in which there is interest.

The Lee College Student Aid Committee is wholly responsible for the selection of the endowment scholarship recipients. In this selection, academic and leadership qualities are considered but the major consideration is given to financial need. Application for these scholarships is initiated by com-

pleting all of the required financial aid applications. Scholarships shall be discontinued any time a recipient withdraws from Lee College or fails to meet the college requirements regarding academic progress.

The Claude V. Bridges Scholarship Fund was endowed by family and friends.

Applicants must be enrolled in the Division of Education. No recipient shall receive the scholarship for more than eight (8) semesters.

The William E. Brown Scholarship Fund was endowed by Mr. William E. Brown of Mt. Carmel, Illinois.

Scholarships shall be awarded on an annual basis to full-time seniors who are enrolled in the Division of Religion and studying for the ministry.

The Hubert C. and Melvina N. Buie Scholarship was endowed by Hubert C. and Melvina N. Buie of Tyler, Texas. An annual scholarship may be awarded to a freshman, sophomore, junior or senior enrolled at Lee as a full-time student.

Major consideration shall be given to the academic performance, outstanding qualities to succeed, and the financial need of each student. Special consideration shall be given to a student attending from the Church of God Home for Children at Sevierville, Tennessee. Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree.

No recipient shall receive the scholarship for more than eight (8) semesters.

The Charles Edward "Rick" Compton Scholarship Fund was endowed by Dr. Charles B. Gilbert, and the Logan, West Virginia Church of God.

Priority shall be given first to the siblings of Rick Compton, then applicants from the West Logan Church of God, then applicants from the state of West Virginia. Special consideration shall be given to applicants enrolled in the music department, and the intent to minister in Church of God shall be considered a positive factor. No recipient shall receive the scholarship for more than eight (8) semesters.

The Cuba Culpepper Fund was endowed by Mr. James Euell Culpepper of Lake Park, Georgia as a memorial fund.

Priority shall be given first to a student from the Forrest Street Church of God, Valdosta, Georgia, then a student from the Valdosta, Georgia area, and then a student from the state of Georgia.

The Hal Bernard Dixon, Jr., Scholarship Fund was endowed by Mr. and Mrs. Hal Bernard Dixon of Cleveland, Tennessee. Priority for scholarship shall be assigned first to students from the Wake Forest, North Carolina, Church of God, Middlesex, North Carolina, Church of God, and the North Cleveland Church of God, and then to students from other locations.

After the above priorities are satisfied, scholarships may be awarded to qualified students enrolled in any academic division of Lee College.

Scholarships will be awarded on a one year basis to freshmen, upperclassmen, or graduate students, and may be granted for a total of four years.

The Sam and Patty Evans Scholarship Fund was endowed by Sam and Patty Evans of Cleveland, Tennessee.

Applicants must be enrolled in the Division of Religion, preparing for a pulpit ministry as either pastor or evangelist, or for a ministry of World Missions. Priority shall be assigned first to students from the Southeastern Region of the United States. No recipient shall receive the scholarship for more than eight (8) semesters.

The Jeffery Graham Harvard Scholarship Fund was endowed by Upsilon XI and friends.

Priority shall be given to Upsilon XI men and children of Upsilon XI alumni. No recipient shall receive the scholarship for more than eight (8) semesters.

The Bill and Betty Higginbotham Scholarship was endowed by Mr. and Mrs. Bill Higginbotham of Norman, Oklahoma. Priority for scholarship shall be assigned first to students from the Southern Hills Church of God, Oklahoma City, Oklahoma, and then to students from the state of Oklahoma.

After the above priorities are satisfied, scholarships may be awarded to high school graduates entering Lee or to freshmen, sophomores, juniors or seniors already enrolled in Lee.

Applicants may be enrolled in any academic division of Lee College leading to a Bachelor's degree. However, one scholarship shall be awarded in the area of golf. Two scholarships will be designated for eligible music majors.

The Dale Hughes Scholarship Fund was endowed by family and friends.

Applicants must be enrolled as full-time students in the Department of Education and a participant in the intercollegiate athletic program. Priority shall be given to Bradley County/Cleveland residents. No recipient shall receive the scholarship for more than eight (8) semesters.

The L. B. Johnson Scholarship Fund was endowed by Mr. and Mrs. L. B. Johnson of Grant, Alabama.

Two hundred dollar (\$200) scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors and seniors. Preference is to be given to students from the state of Alabama. No recipient shall receive the scholarship for more than four (4) semesters.

The Anna Mainiero Scholarship Fund was endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia.

Scholarships are limited to students who are majoring in nursing. No recipient shall receive the scholarship for more than eight (8) semesters.

The Mary Marley Scholarship Fund was endowed by Mr. and Mrs. Guy P. Marley of Atlanta, Georgia.

Scholarships are limited to students majoring in religion education. No recipient shall receive the scholarship for more than eight (8) semesters.

The Don and Carolyn Medlin Scholarship Fund was endowed by Mr. and Mrs. Don Medlin of Caruthersville, Missouri.

Two hundred dollar (\$200) scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Preference shall be given to students from the state of Missouri. No recipient shall receive the scholarship for more than four (4) semesters.

The William F. and Bernice Morris Family Scholarship was endowed by the William F. and Bernice Morris Family. Academic and leadership records will be considered in the awarding of this scholarship. Major consideration will be given to the financial need of the applicant.

Scholarships may be awarded to high school graduates entering Lee or to freshmen, sophomores, juniors and seniors already enrolled at Lee. No recipient shall receive the scholarship for more than eight (8) semesters.

The Leroy Odom Scholarship Fund was endowed by Mr. and Mrs. Leroy Odom of Mayo, Florida.

Scholarships may be awarded to freshmen, sophomores, juniors or seniors. No recipient shall receive the scholarship for more than two years.

The Dr. Stanley B. and Dorothy G. Rupy Ministerial Students Scholarship Fund was endowed by Dr. and Mrs. Stanley B. Rupy of Raleigh, North Carolina.

Four (4) one thousand dollar (\$1,000) scholarships will be awarded on an annual basis to full-time male freshmen, sophomores, juniors or seniors who are enrolled in the Division of Religion and studying for the ministry. Ministers of Music and Christian Education majors are not eligible for this scholarship.

No recipient shall receive the scholarship for more than eight (8) semesters.

The Michael C. and Mary E. Salmon Ministerial Students Scholarship Fund was endowed by the Reverend and Mrs. Michael C. Salmon.

Scholarships shall be awarded on an annual basis and shall be limited to \$400.00. Applicants for this scholarship must be enrolled in the Division of Religion and studying for the ministry. Priority will be given to those ministerial students indicating a willingness to minister in our home mission states. Major consideration shall be given to the potential academic performance and the financial need of each student. No recipient shall receive more than eight (8) semesters of this scholarship.

The John T. and Fay Sullivan Scholarship Fund was endowed by John T. and Fay Sullivan of Atlanta, Georgia.

Applicants may be enrolled in any academic division of Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Anna Marie Thacker Music Scholarship Fund was endowed by Lee College and friends.

Applicants shall be majoring in music with piano as their primary area of performance. Applicants must apply to the chairman of the Department of Music and Fine Arts and be prepared to audition. No recipient shall receive the scholarship for more than eight (8) semesters.

The Zeno C. Tharp Family Scholarship Fund was endowed by Mildred E. Tharp Jones, Jewell W. Tharp Blair, Zeno C. Tharp, Jr., Novella M. Tharp Hopkins, and Melda L. Tharp Marvel.

Applicants must be enrolled in the Division of Religion and studying for the ministry. Major consideration will be given to the potential academic performance and financial need of each student. No recipient shall receive the scholarships for more than eight (8) semesters.

The E. C. and Alice Thomas Scholarship Fund was endowed by Dr. and Mrs. E. C. Thomas.

A number of scholarships, amounts to be determined by the Student Aid Committee, are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. No recipient shall receive this scholarship for more than four (4) semesters.

The Mamie O. Tucker Scholarship Fund was endowed by Mrs. Mamie O. Tucker of Dawsonville, Georgia.

The number and amounts of these scholarships are to be determined by the Student Aid Committee. These scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. No recipient shall receive the scholarship for more than eight (8) semesters.

The Paul Dana Walker Athletic Scholarship Fund was endowed by family and friends.

Scholarships shall be awarded to freshmen, sophomores, juniors, or seniors enrolled full-time at Lee College. Scholarships shall be awarded on an annual basis to students participating in the intercollegiate athletic program at Lee College, who demonstrates academic excellence, athletic skills, with qualities to

provide leadership among fellow students. No recipient shall receive the scholarship for more than eight (8) semesters.

The Walston Scholarship Fund was endowed by Ralph and Linda Walston of Salisbury, Maryland.

Applicants shall be enrolled in the Division of Religion, and committed to pulpit ministry in the Church of God in the area of either pastoral, foreign missions, or evangelism. No recipient shall receive the scholarship for more than eight (8) semesters.

The Reverend Gordon R. Watson Scholarship Fund was endowed by the relatives and friends of Reverend Gordon R. Watson.

An annual scholarship may be awarded to a freshman, sophomore, junior or senior enrolled full-time at Lee College. Major consideration shall be given to academic performance, outstanding possibilities to succeed and the financial need of each student. No recipient shall receive the scholarship for more than eight (8) semesters.

The Sara Conn Wesson Scholarship Fund was initiated by Mrs. Ben R. Maples of Pigeon Forge, Tennessee in memory of Sara Elizabeth Conn Wesson. It has been funded by Mrs. Maples and Dr. and Mrs. Charles W. Conn and family.

Scholarships are awarded on annual basis to sophomores, juniors, or seniors who are enrolled as full-time students in any discipline.

The H. D. Williams Scholarship Fund was endowed by the family and the Department of General Education of the Church of God.

Applicants shall be enrolled in the Division of Religion and studying for the ministry. No recipient shall receive this scholarship for more than eight (8) semesters.

The Raymond C. and Joanne R. Wolf Scholarship Fund was endowed by Raymond and Joanne Wolf of Mansfield, Ohio.

Applicants shall be enrolled in the Division of Religion with plans to minister in the Church of God upon graduation. No recipient shall receive this scholarship for more than eight (8) semesters.

Business Scholarship

The Business Scholarship offered by First National Bank is to provide educational opportunity for qualified students from Bradley County majoring in business or related areas approved by the donor. In assessing the need we will allow College Scholarship service to determine eligibility. Generally, a student should be an excellent student in high school and maintain a 3.0 GPA at Lee College. Lee College would administer the program through its Office of Student Aid. Each two semester full tuition scholarship grant to include all fees and books.

The Sertoma Collegiate Club Scholarship Fund was endowed by the Sertoma Collegiate Club of Lee College.

Scholarships shall be awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Priority shall be given to students who indicate an interest in human services careers. No recipient shall receive the scholarship for more than two (2) semesters.

The General Missions Scholarship Fund was endowed by Mr. and Mrs. Bobby R. McBrayer of Fultondale, Alabama.

Scholarships are awarded on an annual basis to full-time freshmen, sophomores, juniors or seniors. Consideration is given only to students currently studying at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

The Citizens' Scholarship Foundation Fund is endowed by The Citizens' Scholarship Foundation of Bradley County.

Academic leadership records will be considered in the selection of recipients. Major consideration will be given to the financial need of the applicant. Scholarships may be awarded to any high school graduate in Bradley County who meets the entrance requirements of Lee College, and to freshmen, sophomores, juniors and seniors already enrolled at Lee College. No recipient shall receive the scholarship for more than eight (8) semesters.

OTHER FINANCIAL ASSISTANCE PROGRAMS

State Alumni Chapter Loans

Several state alumni chapters have substantial loan funds. Anyone interested in a loan from the state alumni association should contact the state youth director or the state overseer for specific information.

State Scholarship and Tuition Grant Programs

Many states now have scholarship or tuition grant programs. In most states, these scholarships or tuition grants may be used only for attendance at post-secondary educational institutions within the particular state. A few may be used for attendance at any school of your choice.

To obtain the particulars of these programs, contact your high school counselor or state student assistance agency.

New Jersey residents should contact:

New Jersey Higher Education Assistance Authority
1474 Prospect Street
Post Office Box 1417
Trenton, NJ 08625

Pennsylvania residents should contact:

Pennsylvania Higher Education Assistance Agency
Towne House
660 Boas Street
Harrisburg, PA 17102

Tennessee residents should contact:

Tennessee Student Assistance Corporation
707 Main Street
Nashville, TN 37206

VETERAN BENEFITS

War Orphans' Educational Assistance Act

Increasing numbers of children of veterans are eligible for benefits. The child of a veteran who died in service or as the result of a service-incurred disability should investigate his eligibility for these benefits before applying for other types of financial assistance.

Contact the nearest Veterans Administration Regional Office for additional information.

Veterans Readjustment Benefit Act

This law provides educational assistance for veterans who served on active duty with the Armed Forces after January 31, 1955. If any VA educational benefits based on one's own service status or as a war orphan have been received, the 45 month period of eligibility for educational assistance may be reduced.

For additional information write: Director, Veterans Affairs, Lee College, Cleveland, Tennessee 37311.

Social Security Educational Benefits

These benefits are currently in phase-out status. Students currently receiving funds will continue through May 1, 1982. After a summer discontinuance, the benefits will begin Fall semester with a 25% reduction. Should a student withdraw from school, these educational benefits will cease without renewal.

Students enrolled initially prior to May 1, 1982, will receive Social Security Educational Benefits through age 19. At this point, these funds will cease. Students enrolling after May 1, 1982, will not be eligible for Social Security Educational Benefits.

Vocational Rehabilitation Assistance

Students with physical and/or emotional handicaps should apply for financial assistance through their local office of the State Vocational Rehabilitation or for additional information contact the Student Counseling Center, Lee College, Cleveland, Tennessee 37311.

MISCELLANEOUS LOAN FUNDS

Pickett and Hatcher Educational Fund

This fund was created by Claud Adkins Hatcher of Columbus, Georgia, to assist young men and women who need assistance in attending college.

This loan bears interest at two (2) percent per annum during the time a student remains in college. At the time he leaves college for a period in excess of six (6) months, the loan begins bearing interest at six (6) percent per annum.

Six (6) months after a student leaves college, payments on the principal amount of the loan will begin. These payments must be no less than ten (10) percent of annual income or not less than one-twelfth of ten percent of the total amount borrowed (whichever is larger) made in equal monthly installments.

Inquiries should be addressed to: Pickett and Hatcher Educational Fund, Box 8169, Columbus, Georgia 31908. Telephone: (404) 327-6586

Optional Payment Plans

Parents who prefer to meet academic expenses out of monthly income rather than in large cash payments may make arrangements with the Tuition Plan, Incorporated.

Additional information can be obtained from: The Tuition Plan, Inc., Donovan Street, Concord, NH 03301. Toll-Free: 800-258-3640

DEADLINE FOR APPLICATIONS

All Student Aid Applications should be completed and returned to the Lee College Student Aid Office no later than April 15 of each year. Applications may be made at any time; however, because of a scarcity of funds, applications received by April 15 will be given priority.

Students meeting the above deadline will be given priority for aid. However, applications will continue to be accepted throughout the year with no assurance of funds being available after the above date.

For further information and descriptive brochures relative to any of these financial aid programs, contact: Director of Student Aid, Lee College, Cleveland, Tennessee 37311.

CAMPUS LIFE AND STUDENT ACTIVITIES



PAUL DUNCAN, Dean of Students

Larry Pemberton, Director of Housing; Ron Gilbert, Director of Counseling & Testing; Hilda Andrews, Campus Nurse; Bill Winters, Director of Financial Aid.

CAMPUS LIFE AND STUDENT ACTIVITIES

Lee College is dedicated to assisting the total development of an individual. The activities, organizations, and special programs that you'll be encouraged to take part in guarantee that the quality of your campus life will be just as fulfilling as your classroom experience. Through involvement, you'll grow and develop in many ways.

The Vikings Den, Rotaract, TACT, and the Vindagua are words that probably don't have any meaning for you until you turn the pages and read what the Lee College experience is all about.

RELIGIOUS LIFE

Lee College gives full allegiance to the Lord Jesus Christ and to the Christian faith. The school takes pride in its heritage of service to God's kingdom and in its association with the Church of God. Thus a central focus is upon those opportunities for spiritual enrichment.

CHAPEL SERVICES

Chapel services are conducted Monday, Wednesday, Friday, and Sunday. These chapel programs are designed to bring the entire campus together for spiritual enrichment. Student organization programs and other educational and cultural programs are included in the chapel series. Weekly chapels are required of all full-time students. Requests for chapel exemption are made to the Dean of Students' office. Students who refuse to abide by the chapel attendance policy are subject to suspension from the college.

SUNDAY SERVICES

All students are required to attend Sunday School and church at one of the many fine churches in the Cleveland area.

Residence Hall students and single students living off campus but not with parents or relatives are required to attend the Sunday evening chapel program conducted on campus. The President of the college usually delivers the message.

FALL AND SPRING CONVOCATIONS

A week of special spiritual emphasis is set aside each semester. This is a time when the entire campus community come together for revival and renewal. Attendance is required of all full-time students.

OTHER OPPORTUNITIES FOR SPIRITUAL ENRICHMENT

Further provisions for spiritual enrichment are made by the regular devotional services of various student clubs and dormitories, by the availability of prayer rooms for individual worship, and by prayer before each class period.

Practical Christian service opportunities are afforded students through religious clubs and musical groups. Some of these have conducted witnessing "invasions" and other special ministries in many areas of the United States, Latin America, Europe, and the West Indies.

A broad range of cultural experience is provided to expand the literary, artistic and musical awareness of each student. Guest artists are frequently on campus, and students themselves are given numerous opportunities for literary and artistic self-expression.

FINE ARTS, MUSIC FESTIVALS, CULTURAL EVENTS AND OTHER OPPORTUNITIES

Each year the Fine Arts committee of the college brings to the campus an

array of programs designed to enrich the student's cultural life. Included are musical concerts by professional entertainers, a film series, drama, lectures, art exhibits, and musical festivals presented each fall and spring. In addition, student organizations on campus sponsor special events for the enjoyment of the student body. Highlights of these student-sponsored events include the Parade of Favorites sponsored by the Student Senate, Sadie Hawkins Day and Hayride, and the crowning of the Homecoming Queen on Thanksgiving Day.

SOCIAL LIFE

Consistent with its desire to develop the whole person Lee College offers a balanced program of social opportunities which provide social interaction for the entire student body. A number of events are underwritten by the Campus Events Fund, taken from student activity fees, and these may be attended without charge upon presentation of an identification card or student activity ticket.

The Student Center provides an attractive background for many activities, ranging from informal conversation to formal teas.

The Viking Den is a recreation area offering television, table tennis, table games, and a place for special meetings for student groups.

One of the most popular places on campus is the Snack Shop. It's a meeting place for lighthearted fellowship and short-order snacks.

ATHLETICS

To promote physical well-being Lee College encourages participation in various forms of athletics and outdoor recreation. Intramural sports for both men and women attract a large percentage of students who compete individually and as members of class, club, dormitory, or independent teams. The scenic mountains, forests, and lakes surrounding Cleveland are extremely popular for hikes, nature studies, and contemplation.

Lee College engages in intercollegiate athletic competition as a member of the Volunteer State Athletic Conference and as a member of the National Christian College Athletic Association. Lee College also competes in the basketball division of the National Association of Intercollegiate Athletics. Baseball, tennis, golf, and soccer are available on an intercollegiate basis.

PERFORMING GROUPS

Lee students focus much interest and enthusiasm on performing groups sponsored by the Music Department. The **College Band** and **Jazz Band** provide varied musical experiences for instrumentalists. Vocalists may join the **Campus Choir**, or a touring group such as the **Ladies of Lee** or **Lee Singers**.

The touring choirs have distinguished themselves through recordings and as guests during national conventions and on extended tours, including tours to Europe, the Orient, Latin America, and Russia. The Lee Singers have sung for American servicemen at home and abroad and have been highly acclaimed by music critics for their concert performances with symphony orchestras.

STUDENT ORGANIZATIONS

The activities of college-sponsored student organizations are varied enough to interest all. Offering opportunities for professional and intellectual growth along with social development, these groups provide a type of training far beyond the possibility of a classroom. Membership in these organizations is voluntary. Students usually find it advantageous to identify with at least one of the groups.

STUDENT SENATE

The Student Senate consists of representatives elected from all residence halls and from those students who live off campus, and a President, Vice-President and Secretary elected by the student body. Through Student Senate, students exert an influence on the total school scene, they gain experience in self-government, and they develop standards of conduct for the student body.

ACADEMIC CLUBS

Alpha Chi is a national honor society whose major purpose is the promotion and recognition of scholarship. Students from all academic areas of study are eligible for participation, but membership is limited to the top ten percent of the junior and senior classes. Alpha Chi is noted for its affiliation with both faculty and students.

The **Art Guild** is an organization encouraging student participation in all fields of art.

The **Biology Club** promotes interest in the Biological Sciences. The club sponsors seminars, lectures, and field trips to various areas of interest. Students are aided in career planning application to Graduate School and are encouraged to become active in areas of service such as Math and Science Learning Center, Greenhouse, tutoring of students, etc. Membership is open to anyone interested in Biology.

The **Forensic Club** helps to create interest and to develop talent through drama, speech, debate, and through other varied programs of intercollegiate competition.

The student chapter of **Music Educators National Conference** is a professional organization for those planning to teach music. Programs, activities, and lectures are designed for the spiritual, intellectual, and professional growth of the students.

The **Mathematics Club's** purposes are to culture a medium for the fermentation of the science of mathematics and the fellowship and the interchange of ideas of mathematics. Membership shall be limited to the following: (a) students attending Lee College, (b) only those that support the above purposes, and (c) membership shall be subject to local club dues.

The **Men's Christian Athletic Association** encourages the development of Christian attitudes and ethics as well as participation in athletic activities.

The **Nina Driggers Philological Association**, named in honor of Lee's veteran English professor, offers monthly opportunity for hearing outstanding speakers in the area of literature; and permits students to present the results of their own individual literary research.

Phi Beta Lambda seeks to develop professional and social interests of students preparing for careers in commerce.

Phi Sigma Alpha is an organization of students preparing for secretarial careers. The group seeks to engender interest in the secretarial field and to encourage continuing education through association with those engaged in secretarial work.

Phi Delta Omicron is an honor society for religion majors, seeking to promote scholarship.

The **Pre-Med Honor Society** promotes interest in medicine and the allied health professions. The group sponsors seminars and lectures to help members keep abreast of developments in the medical world.

Sigma Delta Pi is the National Spanish Honorary Society Membership consisting of students elected on the basis of a high scholarship in general and a certain level of attainment in the academic study of Spanish.

The **Student National Education Association** is a local chapter of the national association of students planning to teach professionally.

The **Spanish Club** promotes interest in the Spanish language, encourages those called to work among the Spanish-speaking people, and develops fellowship among those studying Spanish on campus.

The **Women's Christian Athletic Association** seeks to teach its members the principles of good sportsmanship and to encourage participation in physical education programs.

RELIGIOUS CLUBS

The **Ebony Christian Union** is an organization which seeks to promote Black drama, culture, history and Black awareness.

The **Evangelistic Singers** spread the gospel message through singing, drama, and evangelism.

The **Pi Alpha Sigma** promotes the serious study of the Greek language and attempts to show the importance of knowing Greek for arriving at a proper understanding of the Scriptures.

The **Ministerial Association** seeks to give practical experience and helpful instruction toward a successful ministry, and to promote personal acquaintance and spiritual fellowship among ministerial students.

The **Missions Club** is organized to sponsor a growing interest and knowledge in Christian missions and to pray for missions and missionaries.

Pioneers for Christ is an enthusiastic group that places emphasis on personal witnessing for Christ. Their "invasion" teams travel during summers and holidays, personally witnessing in many parts of the United States, and sometimes overseas. Beginning as a Lee College venture, the Pioneers for Christ movement has become a major arm of the Church of God Evangelism Department.

STEP, Summer Training Evangelism Partners is an organization composed of students and staff who have participated in a STEP mission. It is a cross-cultural ministry which annually visits other countries and various places in the United States.

TACT, Training Association for Christian Teaching is a student organization providing training and practical experience in Christian Education through learning-teaching seminars on campus and in churches.

SOCIAL-SERVICE CLUBS

Alpha Gamma Chi desires to promote Christian brotherhood through cultural, academic, and religious activities; and to develop fellowship and cooperation among men with various points of view and from different areas of campus life.

Delta Zeta Tau, a society for women, seeks to promote social graces, fine arts, school spirit, and service.

The **Cheerleaders** seeks to promote school spirit and sportsmanship, and to support athletic programs among students on campus.

The **International Club** seeks to aid foreign students in their adjustment to college life in the United States, and to promote international understanding.

The **Outdoors Club** provides an opportunity for students to develop an appreciation of the outdoors.

Rotaract is a service organization for college men sponsored by the Rotary Club.

Rotaract II is a service organization for college women sponsored by the Rotary Club.

Veterans Association promotes patriotism and loyalty to God and country.

Sigma Nu Sigma, a society for women, seeks to benefit church, school, and community through sincere service and the practical application of Christian character.

Upsilon Xi for men, Lee's oldest service organization, has as its main purpose the fostering of Christian fellowship on campus. Upsilon Xi also encourages academic excellence, the giving of service, and scholarly activity.

Collegiate Sertoma is open to men and women who are interested in serving the college campus and the wider community. The club operates a used book service and offers a scholarship fund for worthy students.

Married Students Coalition seeks to assist the married students and their families in their adjustment to college life, by sponsoring spiritual and social activities aimed at their specific needs.

STUDENT PUBLICATIONS

The Omnibus is the school news magazine, edited and published periodically by a student staff.

The **Vindauga** is the college annual and is published by the students.

ID CARDS

All students enrolled at Lee College are required to have a current student identification card. The card is issued during registration and is used for a number of college activities such as library use, cafeteria, campus events, and fine arts programs.

HOUSING ARRANGEMENTS

RESIDENCE HALLS

Lee College requires its single non-resident students to live on campus. Exceptions to this policy include those who live with close relatives, students whose health or employment make it impossible to live in the dormitory, seniors in their last semester of college and veterans. Requests for off-campus living must be made through the Office of Housing.

Residence Halls for women include Cross Hall, Tharp Hall, Simmons Hall, Nora Chambers Hall and East Wing Hall. The men are housed in Hughes Hall, Ellis Hall, or Walker Hall. Requests for dormitory assignments are made to the Director of Housing at the time of application for admission. Room assignments are made by Residence Hall Supervisors. Requests regarding roommates are granted whenever possible.

Although in a college setting it is not possible to grant all the liberties which students sometimes enjoy at home, it is the desire of Lee College to make dormitory life as pleasant and comfortable as possible. Students are expected to be thoughtful, courteous, and honest. They share the responsibility of dormitory life and are expected to care for their rooms, to keep them clean and in order, and to maintain an atmosphere conducive to rest and study.

ROOM RESERVATION

In order to secure a dormitory room before arrival, a student must send an application for room reservation along with a \$35.00 deposit to the Director of Housing. Dormitory residents may secure applications from their supervisors. New students will receive them along with other application forms. No rooms are reserved until admission has been granted.

APARTMENTS

Because of the large number of married students attending Lee College, special efforts have been made to provide a number of unfurnished apartments. The Carroll Court Apartments contains 50 units: 32 one-bedroom units and 18 two-bedroom units. This facility was completed in January 1974. It is located approximately one mile from campus. These apartments are modern in every respect being totally electric, carpeted and air-conditioned. For information concerning costs, please consult page 19. Those who desire housing should apply in advance.

GUIDANCE SERVICES

The Guidance program of Lee College is designed to support the entire program of the college, offering assistance to students, teachers, and administrators.

ORIENTATION

The orientation program is designed to acquaint each new student with college life and college personnel. During this time, the faculty advises new students as to class load and major areas of study and preparation.

COUNSELING

A comprehensive program of counseling is offered in the Counseling and Testing Center under the supervision of a professional counselor.

All faculty members assist in the guidance program. They serve as advisors on academic and personal matters to the students assigned to them. When additional counseling is needed, the faculty advisor may refer the student to the appropriate counselor.

The Campus Pastor provides counseling on matters which are primarily of a spiritual nature. For matters of a more serious psychological nature, assistance is available from public agencies.

PLACEMENT

The Student Aid Director assists in placing students in part-time employment.

Limited vocational counseling and job placement services are available to students and alumni through the Office of Counseling and Testing. Graduating seniors must either file personal data sheets with this office or sign a waiver.

Pastors, school officials, and others desiring the services of college graduates are encouraged to report vacancies to the appropriate college personnel, and available persons are then recommended.

TESTING

The Office of the Director of Counseling and Testing coordinates a comprehensive standardized testing program designed to assist students in knowing more about themselves. Individual testing for purposes of counseling is available in the Counseling and Testing Center.

TUTORING SERVICES

TITLE IV tutoring service program is offered to students who need additional assistance with their math and reading skills. These students must meet certain requirements through tests given by the Counseling and Testing Center. These services are available through the Special Services Title IV offices.

HEALTH SERVICES

The College maintains a Health Service staffed by a full-time registered nurse and provides limited medical and nursing care for mildly ill students. Services are available beginning with the first day of classes each semester. The College does not have a physician on the staff so seriously ill students are referred to one of the local physicians during the day or to the hospital emergency room at night.

The first objective of the Health Services is to give first aid to all students, and medical treatment on a limited basis with emphasis on the dormitory student who is away from home. No student is refused treatment, but local students who have a family physician are referred to him, unless the student presents a complaint of a very minor nature, or of an emergency nature needing immediate treatment. There are no "inpatient" beds or isolation facilities available on campus so students with a communicable disease are assisted in making arrangements to return home to recover.

Students with health problems requiring ongoing care are encouraged to contact the college nurse prior to registration so that arrangements can be made with one of the local physicians to provide medical supervision while the student is in the school.

PARKING

The college provides parking facilities for students who find it necessary to bring automobiles onto the campus. Each student who owns or operates an automobile on campus must register it with the Office of the Dean of Students, and must carry liability insurance. This includes non-resident students who commute to school. Upon payment of an automobile registration fee the student is entitled to park in an assigned area.

STUDENT CONDUCT

Lee College seeks to maintain an environment in which wholesome attitudes and proper conduct can flourish. The school is fully committed to serious educational goals, and welcomes only those students who in attitude, appearance and behavior indicate their desire for a quality education in a Christian environment.

Whenever any group is closely associated for the accomplishment of a definite purpose, rules and regulations are necessary. Lee College attempts to maintain equitable rules, developed with the participation of the student body and the college administration. Registration is held to be the student's written agreement to comply with the rules and regulations of the school.

The ideals of Christian character should be foremost in private deportment and all social relationships. Stealing, cheating, lying, smoking, drinking of alcoholic beverages, attending establishments of ill repute, petting, immorality, disrespect for school authorities, commission or conviction of a criminal offense will not be tolerated.

Students are subject to all school and dormitory regulations from the time they arrive on campus, whether they have registered or not. Students are also subject to these rules during holidays and between semesters, unless they are spending holidays at home.

ALUMNI ASSOCIATION

OFFICERS

Gerald Redman, Director
Ralph Williams, Associate Director
Dennis McGuire, President
Jim Brewer, Vice-President
Mary Franklin, Secretary
Tim Todd, Board Member
Dan Boling, Board Member
Ray H. Hughes, President, Lee College

The Lee College Alumni Association is composed of over seventeen thousand alumni in state chapter organizations. Finances for operations are donated by interested alumni and steadily increasing receipts indicate a healthy and promising interest in the school's future.

The Association is governed by an Alumni Council made up of three officers and two board members, one of whom is the college president. A Director of Alumni Affairs is employed to implement and coordinate annual alumni programs. An Associate Alumni Director assists in all areas of alumni programs. The Lee

College Development Director sits with the Alumni Council in an advisory capacity. The Board members, except for the college personnel, are elected biennially at the Fall Homecoming which takes place on Thanksgiving Day.

In 1958, Lee College Alumni launched the Avis Swiger Alumni Student Loan Fund now valued at more than \$100,000. The fund is administered by the Director of Student Aid.

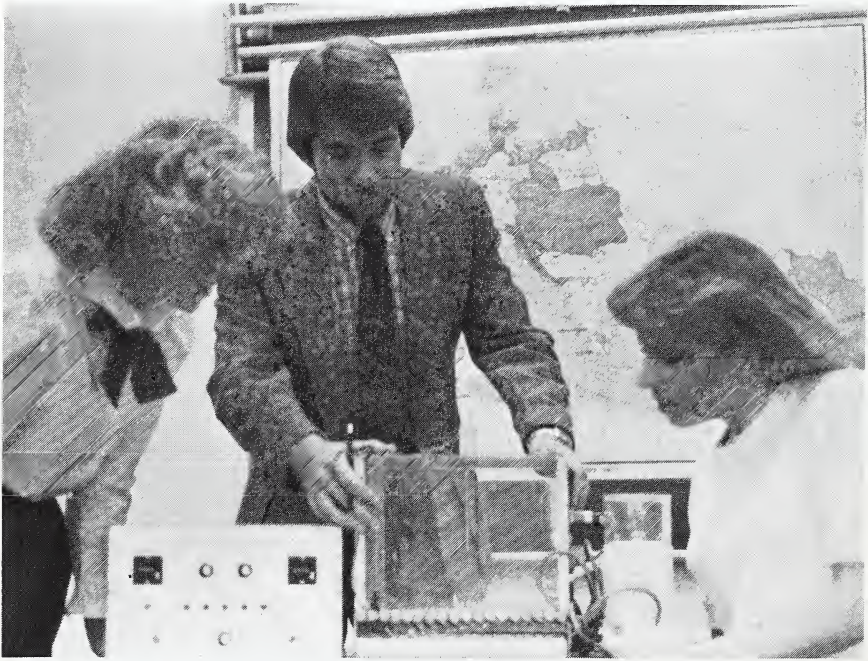
Increasing educational costs have forced Alumni to consider methods for better coordinating chapter activities. Special attention is being given local chapters. These groups, free to meet regularly and unhampered by distance barriers, have already proven successful. The Director of Alumni Affairs aims toward a goal of many local groups, all working and contributing annually their fair share toward institutional growth.

The Alumni Association structures its activities around two cornerstones: an educational institution is obligated to pursue and, in so far as possible, inform its graduates on recent developments in the education, professional and business world; the conscientious alumni desire this contact, appreciate it, and sincerely wish to repay a portion of the debt owed their Alma Mater.

DISTINGUISHED ALUMNUS AWARD

1960	Charles W. Conn	1972	Ray H. Hughes, Sr.
1961	James A. Cross	1973	J. H. Walker, Jr.
1962	J. H. Walker, Sr.	1974	Odine Morse
1963	R. E. Hamilton	1975	Bill Higginbotham
1964	Charles R. Beach	1976	Ralph E. Williams
1965	James A. Stephens	1977	Jerry Lambert
1966	Paul H. Walker	1978	Charles Paul Conn
1967	David Lemons	1979	Cecil B. Knight
1968	O. Wayne Chambers	1980	Bennie S. Triplett
1969	W. C. Byrd	1981	Zeno C. Tharp
1970	W. E. Johnson	1982	E. C. Thomas
1971	Dora P. Myers	1983	Paul L. Walker

DEPARTMENT OF BEHAVIORAL AND SOCIAL SCIENCES



BILL BALZANO, Chairperson

HISTORY: Associate Professor Snell and Assistant Professor Rahamut;
PSYCHOLOGY: Professor Conn, Associate Professor Thomas, Assistant Professor Balzano, and Instructor Fisher; **SOCIOLOGY:** Professor Lee, Assistant Professor M. Dirksen, and Instructor Mundy.

DEPARTMENT OF BEHAVIORAL AND SOCIAL SCIENCES

Geography
History
Political Science
Psychology
Sociology

The Department of Behavioral and Social Sciences offers majors in history, psychology, sociology, and social science. The Bachelor of Arts curricula in history, psychology, and sociology are designed to give a solid foundation in these disciplines preparatory to either graduate studies or a wide variety of careers for which these human sciences are appropriate. The Bachelor of Science curricula in history, psychology, sociology, and social science are designed to prepare secondary school educators.

MAJORS

The Department of Behavioral and Social Sciences offers the following degree curricula: The Bachelor of Arts in **History**, the Bachelor of Science in **History**, the Bachelor of Arts in **Psychology**, the Bachelor of Science in **Psychology**, the Bachelor of Arts in **Sociology**, the Bachelor of Science in **Sociology**, and the Bachelor of Science in **Social Science**, with an emphasis in either history or sociology. The Bachelor of Arts curricula requires a foreign language, while the Bachelor of Science requires the professional education sequence.

HISTORY

The history major must complete thirty-six hours of history. The Bachelor of Arts candidate is advised to pursue a minor of his choice, whereas the Bachelor of Science candidate shall take six hours of social science electives outside the discipline of history.

The following courses are required to complete the Bachelor of Arts degree in history: History 111-112, History 211-212, History 411, and twenty-one hours of electives in history.

The following courses are required to complete the Bachelor of Science degree in history: History 111-112, History 211-212, History 411, twenty-one hours of electives in history, six hours of social science electives outside the disciplines, and the professional education courses.

PSYCHOLOGY

The general objective of psychology is to enable the student to develop an understanding of that body of knowledge which concerns human behavior, and to apply such knowledge to his own life as well as to his relations with others. An important part of such instruction is the development of a scientific attitude toward further exploration of human behavior. The Bachelor of Arts program is recommended for students interested in a career in psychology, including college teaching, research, psychological testing, counseling, or clinical practice. The Bachelor of Science in psychology provides a foundation for a career as a school guidance counselor or a teacher of psychology and sociology at the secondary level.

Psychology 211 is a General Education Core requirement and the prerequisite for all other psychology courses. The following additional courses are required for the Bachelor of Arts in Psychology: Psychology 212, 302, 321, 341, 401, 421, 422, twelve hours of electives in psychology and Biology 292.

The following courses are required for the Bachelor of Science in Psychology: Psychology 212, 302, 312, 321, 330, 341, 442, 451, one course in developmental psychology (309, 310, or 311), six hours of electives in psychology, Sociology 212, either Sociology 200 or 320, three hours of electives in sociology, Biology 292, and the education courses.

SOCIOLOGY

The sociology curriculum is designed to help the student understand the structure of society and the social forces which influence his behavior. The program aims to acquaint the student with the development of sociology as a field and with the relationships among the various social and behavioral science disciplines. It is designed to prepare students for graduate study in sociology or social work as well as to provide a foundation for such professional schools as seminary, law school, or public administration. The Bachelor of Arts in Sociology is the appropriate degree for a wide range of para-professional positions in social work and administrative areas, and in public relations, civil service, public and private research, and human service organizations. The Bachelor of Science curriculum provides, in addition to these career possibilities, certification to teach high school sociology and psychology and a foundation for a career in school social work.

The following courses are required to complete a Bachelor of Arts in Sociology: Sociology 211-212, either Sociology 321-322 or Sociology 461, and sufficient electives in sociology to complete the thirty-six hour major.

The following courses are required to complete a Bachelor of Science in Sociology: Sociology 211-212, Psychology 212, 330, six hours in psychology, Sociology 321-322 or 461, and sufficient electives in sociology to complete the thirty-six hour requirement. The professional education sequence is also required.

SOCIAL SCIENCE

Students who desire certification to teach various social studies courses in high school may wish to acquire the broad area major, Bachelor of Science in Social Science. The student will select an emphasis in either history or sociology and will be advised by either the history faculty or the sociology faculty. Under Tennessee requirements, the graduate from this program will be certified to teach any of the social sciences (history, economics, geography, political science, psychology, and sociology).

The following courses are required to complete the Bachelor of Science in Social Science with an emphasis in history: History 111-112, History 211-212, History 411, three hours of electives in history, either Economics 311-312 or Geography 311-312, Political Science 211-212, Psychology 330, and Sociology 211-212.

The following courses are required to complete the Bachelor of Science in Social Science with an emphasis in sociology: History 111-112, History 211-212, either Economics 311-312 or Geography 311-312, Political Science 211-212, Psychology 330, Sociology 211-212, twelve hours of electives in sociology, and the education sequence.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major in the Department of Behavioral and Social Sciences are:

- 1. The completion of at least 58 semester hours.
- 2. The attainment of at least a 2.0 overall grade point average.
- 3. The attainment of at least a 2.0 grade point average in the major.
- 4. The approval of the department faculty.

MINORS

The Department of Behavioral and Social Sciences offers minors in history, psychology, sociology, and social science. A minimum of eighteen hours is required for a minor in history, psychology, or sociology and at least twenty-four hours for a minor in social science.

SUGGESTED CURRICULA

BACHELOR OF ARTS IN HISTORY

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Bible 101-102	6	Religion Electives	6
English 101-102, or 102-103, or 103-350	6	Mathematics	3
Physical Education Activity	2	Foreign Language 211-212	6
History 111-112	6	History Electives	12
Art 111, 251 or 252, or Music 111 or 311	2	Electives	6
Lab Science	8		—
Elective	2		33
	32		

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 230	3	Theology 331	3
Literature 201, 202, 211, 212, 311, 312, 321, 322	4	History 411	3
Sociology 211	3	History Electives	9
Psychology 211	3	Electives	17
History 211-212	6		—
Foreign Language 111-112	6		32
Electives	8		
	33		

BACHELOR OF SCIENCE IN HISTORY (with teacher certification)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Bible 101-102	6	Education 201	2
English 101-102, or 102-103, or 103-350	6	Mathematics	3
History 111-112	6	Religion Electives	3
Physical Education Activity	2	Education 316	3
Art 111, 251 or 252, or Music 111 or 311	2	History Electives	15
Lab Science	8	Social Science Electives	6
Elective	2		—
	32		32

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 230	3	Theology 331	3
Psychology 211	3	History 411	3
Sociology 211	3	History Electives	3
History 211-212	6	Psychology 312	3
Religion Elective	3	Education 330	2
Education 111	3	Education 412	2
Literature 201, 202, 211, 212, 311, 312, 321, 322	4	Education 441-442	8
Electives in Health, Physical Education, or Home and Family Living	4	Electives	6
Electives	3		30
	32		

BACHELOR OF ARTS IN PSYCHOLOGY

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Foreign Language 211-212	6
Biology 112	4	Psychology 321	3
Bible 101-102	6	Psychology 302	3
History 111, 112, 211, 212	6	Psychology 341	3
Mathematics	3	Psychology Electives	6
Art 111, 251 or 252, or Music 111 or 311	2	Religion Electives	3
Physical Education Activity	2	Electives	9
Elective	3		33
	32		

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 230	3	Theology 331	3
Literature 201, 202, 301, 302, 311-312, or 321-322	4	Psychology 401	3
Psychology 211-212	6	Psychology 421	3
Foreign Language	6	Psychology 422	3
Electives	4	Psychology Electives	6
Sociology 211	3	Electives	14
Biology 292	4		32
Religion Elective	3		
	33		

BACHELOR OF SCIENCE IN PSYCHOLOGY (with teacher certification)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Education 316	3
Biology 112	4	Religion Electives	3
Bible 101-102	6	Education 201	3
History 111-112 or 211-212	6	Psychology 341	3
Mathematics	3	Psychology 302	3
Music 111 or Art 111, 251 or 252	2	Psychology 330	3
Physical Education	2	Psychology 309, 310 or 311	3
Elective	2	Psychology 321	3
	31	Sociology 200 or 320	3
		Psychology 312	3
		Electives	3
			33

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 230	3	Elective	2
Literature 201, 202, 301, 302, 311-312, or 321-322	4	Psychology 442	3
Psychology 211-212	6	Psychology 451	3
Education 111	3	Psychology Electives	6
Religion Elective	3	Sociology Elective	3
Sociology 211-212	6	Theology 331	3
Biology 292	4	Education 330	2
Electives in Health, Physical Education, or Home and Family Living	4	Education 412	2
—	—	Education 441	4
	33	Education 442	4
		—	—
			32

BACHELOR OF SCIENCE IN SOCIAL SCIENCE (with emphasis in history)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Bible 101-102	6	Mathematics 111 or 121	3
English 101-102, or 102-103, or 103-350	6	Geography 311-312	6
Elective	4	Economics 311-312	6
Physical Education Activity	2	Religion Electives	6
History 111-112	6	Education 316	3
Lab Science	8	History Elective	3
—	—	Elective	3
	32	Education 201	3
		—	—
			33

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Art 111, 251 or 252, or Music 111 or 311	2	Theology 331	3
Theology 230	3	History 411	3
Sociology 211	3	History Elective	3
Psychology 211	3	Psychology 312	3
History 211-212	6	Education 330	2
Education 111	3	Education 412	2
Literature 201, 202, 301, 302, 311, 312	4	Education 441-442	8
Political Science 211-212	6	Psychology 330	3
—	—	Electives	5
	30	—	—
			32

BACHELOR OF SCIENCE IN SOCIAL SCIENCE (with emphasis in sociology)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Geography 311-312	6
Bible 101-102	6	Political Science 211-212	6
History 111-112	6	Economics 311-312	6
Electives	4	Education 316	3
Physical Education Activity	2	Religion Electives	3
Lab Science	8	Mathematics	3
—	—	Psychology 312	3
	32	Pre-professional Experience	0
		Sociology 200 or 320	3
		—	—
			33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Education 111	3
History 211-212	6
Sociology 211-212	6
Psychology 211	3
Theology 230	3
Religion Elective	3
Art 111, 251 or 252, or Music 111 or 311	2
Education 201	3
—	—
	33

SENIOR YEAR

Course	Hours
Sociology 330	3
Theology 331	3
Education 330	3
Education 412	3
Education 441-442	6
Sociology Electives	6
Electives	4
Electives in Health, Physical Education, or Home and Family Living	4
—	—
	32

BACHELOR OF ARTS IN SOCIOLOGY**FRESHMAN YEAR**

Course	Hours
Physical Education Activity	2
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
Foreign Language 111-112	6
Lab Science	8
Art 111, 251 or 252, or Music 111 or 311	2
Elective	2
—	—
	32

JUNIOR YEAR

Course	Hours
Sociology 321-322 or Sociology 461	4-6
Sociology Electives	9-11
Religion Elective	3
Mathematics	3
Electives	12
—	—
	33

SOPHOMORE YEAR

Course	Hours
History 111, 112, 211, 212	6
Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Foreign Language 211-212	6
Sociology 211-212	6
Psychology 211	3
Theology 230	3
Religion Elective	3
Elective	2
—	—
	33

SENIOR YEAR

Course	Hours
Sociology Electives	15
Theology 331	3
Electives	14
—	—
	32

**BACHELOR OF SCIENCE IN SOCIOLOGY
(with teacher certification)****FRESHMAN YEAR**

Course	Hours
Bible 101-102	6
English 101-102, or 102-103, or 103-350	6
Physical Education Activity	2
History 111, 112, 211, 212	6
Art 111, 251 or 252, or Music 111 or 311	2
Education 111	3
Lab Science	8
—	—
	33

JUNIOR YEAR

Course	Hours
Psychology 330	3
Psychology 312	3
Education 316	3
Sociology 321-322 or Sociology 461	4-6
Sociology Electives	8
Religion Elective	3
Psychology Elective	3
Electives in Health, Physical Education, or Home and Family Life	4
—	—
	32

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 230	3	Sociology Electives	15
Literature 201, 202, 301, 302, 311-312 or 321, 322	4	Theology 331	3
Sociology 211-212	6	Education 330	2
Psychology 211-212	6	Education 412	2
Electives	5	Education 441	4
Education 201	3	Education 442	4
Religion Elective	3	Electives	2
Mathematics	3		—
	—		32
	33		

COURSE OFFERINGS

GEOGRAPHY

311. INTRODUCTION TO GEOGRAPHY **Three hours credit**

The physical world, regional similarities and differences, and the settlements of mankind. Offered Fall Semester.

312. ECONOMIC GEOGRAPHY **Three hours credit**

A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered Spring Semester.

HISTORY

Note: History 111-112, 211-212 are prerequisites to all upper division history courses.

111. SURVEY OF WESTERN CIVILIZATION **Three hours credit**

From man's earliest history to 1600 A.D. A general survey of the economic, religious, cultural, and political development of western civilization. Offered Fall Semester.

112. SURVEY OF WESTERN CIVILIZATION **Three hours credit**

A continuation of History 111, from 1600 A.D. to the present. Offered Spring Semester.

211. AMERICAN HISTORY **Three hours credit**

A history of the American people and their relationship to the world, with special emphasis on the United States and its development to the Civil War. Offered Fall Semester.

212. AMERICAN HISTORY **Three hours credit**

A continuation of History 211, from the Civil War to the present. Offered Spring Semester.

301. HISTORY OF COLONIAL AMERICA **Three hours credit**

The development of America to 1789. Offered Fall Semester.

302. THE EARLY NATIONAL PERIOD OF THE UNITED STATES **Three hours credit**

The development of America from 1789 to the Compromise of 1850. Offered Spring Semester.

310. MODERN EUROPE **Four hours credit**

A study of Europe from 1800 to the present. Emphasis will be placed on the role of the Industrial Revolution, nationalism, imperialism, and the background of World War I.

320. ANCIENT HISTORY **Three hours credit**

A study of the Ancient Near East, Greece, and Rome to the end of the fifth century. Attention will be given to current problems in the Near East. Offered Fall Semester, even years.

323. HISTORY OF CHRISTIANITY **Three hours credit**

See Department of Biblical-Historical Studies.

324. HISTORY OF CHRISTIANITY **Three hours credit**

See Department of Biblical-Historical Studies.

330. THE MIDDLE AGES **Three hours credit**

The study of the institutions of western man from the collapse of the Roman Empire to the genesis

of the Renaissance, with special emphasis on political foundations and the preservation of learning. Offered Spring Semester, odd years.

332. RELIGION AND CULTURE**Three hours credit**

An historical study of the problematic relationship between the Christian religion and the varying positions and practices which have evolved in the Christian Church as a result of the church's double wrestle with its Lord and with the culture of the society with which it lives in symbiosis. Prerequisites: Theology 230 and Sociology 211.

341. THE RENAISSANCE**Three hours credit**

A study of the revival of learning from the Late Middle Ages to modern times. Offered Fall Semester, odd years.

342. THE REFORMATION**Three hours credit**

A study of the political, economic, religious, and cultural development of the Reformation period. Offered Spring Semester, even years.

350. HISTORY OF LATIN AMERICA**Three hours credit**

A study of the exploration, discovery, settlement, development, and independence of Latin America, with special emphasis on the social, cultural, political, economic, and religious contributions. Offered Fall Semester.

361. HISTORY OF ENGLAND**Three hours credit**

A history of England from the Norman conquest through the Tudor and Stuart monarchs. Offered Fall Semester.

362. HISTORY OF ENGLAND**Three hours credit**

A history of England from the Hanoverians until modern times. Offered Spring Semester.

410. THE EMERGENCE OF MODERN AMERICA**Three hours credit**

A study of the United States from 1850 to 1900. Offered Fall Semester, even years.

411. RECENT AMERICAN HISTORY**Three hours credit**

A study of the economic, social, political, and cultural history of the United States since 1900. Special attention will be given to current problems in the Near and Far East. Offered Spring Semester, odd years.

421. HISTORY OF THE SOUTH**Three hours credit**

A study of the economic, social, political, and cultural development of the South. Offered Spring Semester.

431. CURRENT AFFAIRS**One hour credit**

A weekly discussion of social, economic, and political trends. Offered Fall Semester, odd years.

432. CURRENT AFFAIRS**One hour credit**

A continuation of History 431. Offered Spring Semester, even years.

**451. CULTURAL AND INTELLECTUAL HISTORY
OF THE UNITED STATES****Three hours credit**

A consideration of prominent intellectual systems in American history from Puritanism to progressivism, and their contributions to the molding of national character. Offered Fall Semester, even years.

**452. HISTORY OF REFORM MOVEMENTS
IN THE UNITED STATES****Three hours credit**

A historical analysis of the various reform movements in the United States and their influence upon the corporate national life. Offered Spring Semester, odd years.

490. SEMINAR IN HISTORY**Three hours credit**

An intensive study of selected topics, including research in the materials of history and the writing of analytical reports.

POLITICAL SCIENCE**211. AMERICAN GOVERNMENT****Three hours credit**

A survey of the structure and operation of government in the United States at all levels—national, state, and local. Offered Fall Semester.

212. AMERICAN GOVERNMENT**Three hours credit**

A continuation of Political Science 211. Offered Spring Semester.

230. SOCIAL AND ECONOMIC ISSUES BEFORE THE COURT**Three hours credit**

A study of the changes being wrought through the judicial process as to rights of the poor, the young, the activist, the student, the debtor, the consumer, the conscientious objector, and the non-white; such complex issues are examined as the following: fundamental liberties, the criminally accused, family matters, morality, consumer rights, environmental pollution, sex discrimination, and political representation.

PSYCHOLOGY**211. GENERAL PSYCHOLOGY****Three hours credit**

A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation, and thinking. Prerequisite to all other courses in psychology.

212. ADVANCED GENERAL PSYCHOLOGY**Three hours credit**

Continuation of General Psychology 211.

301. HISTORY AND SYSTEMS OF PSYCHOLOGY**Three hours credit**

Development of psychological thought from the early Greeks to the present with the major emphasis being placed upon theoretical explanations of human behavior which have emerged in the last 100 years. Prerequisite: Psychology 211.

302. PERSONALITY THEORY**Three hours credit**

A study of the significance of theory in scientific inquiry and an examination of the major approaches to the study of personality, its dynamics, development, and treatment.

309. DEVELOPMENTAL PSYCHOLOGY**Three hours credit**

An introductory course in developmental psychology, emphasizing an overview of important developmental theories and research, discussion of the peculiar problems, research designs, and methodologies of the area. Students should emerge from the course with a knowledge of developmental research and an awareness of the importance of the developmental tradition in the broader field of psychology. Prerequisites: Psychology 211 and 212.

310. CHILD PSYCHOLOGY**Three hours credit**

Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Prerequisite: Psychology 211.

311. ADOLESCENT PSYCHOLOGY**Three hours credit**

Physical, intellectual, social and emotional development and principles of behavior of the adolescent.

312. EDUCATIONAL PSYCHOLOGY**Three hours credit**

A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Prerequisite: Psychology 211.

318. PSYCHOLOGY OF IDENTITY**Three hours credit**

A study of contemporary post-adolescent personality development, organized around Erikson's fifth and sixth stages, with emphasis on middle adult outcomes of the post-adolescent identity crisis. Prerequisites: Psychology 211 and 212.

321. BEHAVIORAL STATISTICS**Three hours credit**

Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability. Prerequisite: Psychology 211 or Sociology 211.

330. SOCIAL PSYCHOLOGY**Three hours credit**

A study of the relationships between individual behavior and the social environment. Special emphasis is placed on personality development and adjustments. Prerequisite: Psychology 211 and Sociology 211.

341. PSYCHOLOGY OF LEARNING**Three hours credit**

Emphasis is upon the investigation of experimental research in the theories of learning as related to animal and human research. Topics for discussion range from simple forms of conditioning to the more complex cognitive behavior represented in verbal learning and concept acquisition. Prerequisites: Psychology 211 and 212.

401. ABNORMAL PSYCHOLOGY**Three hours credit**

Examination of the various kinds of behavior abnormalities found in our modern society. A study of the causes, development, prevention, and treatment of abnormal behavior. Prerequisite: Psychology 211.

421. EXPERIMENTAL PSYCHOLOGY**Three hours credit**

An introductory course in Experimental Psychology. Emphasis is on the fundamental basis of research including study of the principles of design, statistical concepts and problem solving. Prerequisites: Psychology 211 and 321.

422. SENIOR SEMINAR**Three hours credit**

A research workshop providing graduating seniors with opportunity to plan and execute individual undergraduate research. Students also review and evaluate research representing a wide range of psychological topics. Majors with senior academic standing.

442. TESTS AND MEASUREMENTS**Three hours credit**

A study of the techniques for securing diagnostic and achievement data that will, through group and individual testing, give the teacher or counselor a better basis for directing his educational and guidance efforts. Prerequisites: Psychology 211 and 321.

451. COUNSELING**Three hours credit**

A general survey designed to acquaint the student with the underlying principles, the major theories, and the methods commonly employed in individual counseling. Prerequisites: Psychology 211 and 302.

499. CURRENT ISSUES IN PSYCHOLOGY**Three hours credit**

A course designed to introduce current trends in psychological theory and research which are too new or too highly specialized to be covered in traditional curricular offerings. Three topics are selected to be covered each year, with a different member of the psychology faculty lecturing on that topic for five weeks.

SOCIOLOGY**200. MARRIAGE AND FAMILY RELATIONSHIPS****Three hours credit**

An introductory study of dating, courtship, and marriage, preparation for marriage; the selection of a marriage partner, the roles of members of the family, family rituals and patterns of interaction.

211. GENERAL SOCIOLOGY**Three hours credit**

Introduction to sociological concepts, social structures, forces, processes, and products. Note: Sociology 211 is a prerequisite for all sociology courses except 200.

212. SOCIAL PROBLEMS**Three hours credit**

A study of major contemporary social problems, their nature, bases, consequences, and alternative solutions. Required of all students majoring in sociology or social science.

311. INTRODUCTION TO SOCIAL WORK**Three hours credit**

An introductory study of the philosophy, methods, and needs in social work and a study of private, state, and federal welfare legislation.

312. SOCIAL WORK METHODS**Three hours credit**

A study of techniques, methods, and procedures of social work. Prerequisite: Sociology 311.

320. THE FAMILY**Three hours credit**

A study of the origin and ethnology of the family, background of the modern American family, social changes and the family roles of members of the family, problems of family life.

321. BEHAVIORAL STATISTICS**Three hours credit**

Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability.

322. SOCIAL RESEARCH METHODS**Three hours credit**

Methods and techniques of research in the social sciences, including methods of collecting, analyzing and presenting data. Prerequisite: Sociology 321.

330. SOCIAL PSYCHOLOGY**Three hours credit**

Social basis of human behavior and interaction, and factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment. Prerequisites: Psychology 211 and Sociology 211.

340. GERONTOLOGY**Three hours credit**

An analysis of aging as a social process in modern mass society. Areas included are the theories of the process of aging; the social problems of being old, *i.e.*, economics, crime, victimization, medical care, and housing; and the experience of death and dying. Prerequisite: Sociology 211.

350. CULTURAL ANTHROPOLOGY**Three hours credit**

An introduction to various aspects of culture including material, social, economic, esthetic, political, religious, and linguistic factors.

351. CULTURE AND PERSONALITY**Three hours credit**

Survey of the approaches to the interrelation between the personality system and the socio-cultural environment with emphasis on mental disorder and cultural change. Prerequisites: Sociology 211, Psychology 211.

370. SOCIAL THOUGHT**Three hours credit**

A survey of social and political thought from Hammurabi to Comte.

393. MAN AND HIS ENVIRONMENT**Three hours credit**

A seminar addressed to problems in human ecology as they relate to man's relationship to his environment, his impact upon the environment, the consequences of this impact, and the investigation of proposed solutions.

410. MINORITIES**Three hours credit**

The significance of minorities in American society with introduction to, sociological theory of, and interpretation of dominant-minority relations. Prerequisite: Sociology 212. Offered Fall Semester, odd years.

412. SOCIAL WORK PRACTICUM**Three hours credit**

Supervised field work involving placement of student in a social welfare agency for practical experience. Prerequisite: Sociology 311.

420. THE URBAN COMMUNITY**Three hours credit**

The form and development of the urban community; the growth, development and problems of cities; the metropolitan region and social characteristics of fringe and suburban areas; sustenance organization, demographic, geographic and technological variables.

430. SOCIAL ORGANIZATION**Three hours credit**

A study of structure and function of groups and an analysis of both the formal and informal organization.

440. CRIMINOLOGY**Three hours credit**

A study of the problems, theory, cause, control, statistics, prevention and treatment of criminal behavior.

450. MEDICAL SOCIOLOGY**Three hours credit**

An analysis of health, illness, and the health professions and institutions from a socio-cultural perspective. Topics will include social epidemiology, health attitudes and behavior, mental health, the socialization of health professionals, the organization of health care, and patient-professional relationships.

460. POLITICAL SOCIOLOGY**Three hours credit**

Study of the social bases of political phenomena, including electoral processes, institution of government, power structures, and political ideologies. Offered Fall Semester, even years.

461. HISTORY OF SOCIOLOGICAL THEORY**Four hours credit**

A review of the works of major social theorists and the impact of their ideas on current sociological thought. Emphasis is placed on the contributions of various schools of sociological theory in the nineteenth and the twentieth-century period.

**470. FUTUROLOGY: SEMINAR IN THE
SOCIOLOGY OF THE FUTURE****Three hours credit**

A study of the causes and consequences of socio-historical change and the methods by which social scientists analyze and project trends of change to forecast the future.

490. SEMINAR IN SOCIOLOGY**Three hours credit**

An intensive study of selected topics, including research in the materials of sociology and the writing of analytical reports.

DEPARTMENT OF BIBLE AND CHRISTIAN MINISTRIES



R. HOLLIS GAUSE, Chairperson

BIBLICAL EDUCATION: Professors Bowdle, Gause and E. Odom, Associate Professor Sims, Assistant Professor Boone; **CHRISTIAN EDUCATION:** Professor Baldree, Associate Professors W. Elliott and B. Odom, and Assistant Professor L. Painter. **CROSS-CULTURAL MINISTRIES:** Associate Professor George.

DEPARTMENT OF BIBLE AND AND CHRISTIAN MINISTRIES

Bible
Biblical Language
Christian Education
Church History
Cross-Cultural Ministries
Missionary Education
Pastoral Studies
Philosophy
Theology

The Department of Bible and Christian Ministries came into being in 1984 as a result of the combining of the former department of Bible and Theology and the department of Christian Education. The new department is larger in scope and is designed to coordinate the preparation previously offered in both areas. The department offers majors in Biblical Education, Christian Education, Cross-Cultural Ministries, and Missionary Education.

BACHELOR OF ARTS IN BIBLICAL EDUCATION

The Biblical Education major consists of: Bible—Old Testament 101, three semester hours; Bible—New Testament 102, three semester hours; Theology 230, three semester hours; 333-334, six semester hours; Bible—New Testament 402, three semester hours; Pauline Epistles elective, three semester hours, and electives in direct Bible study, nine semester hours, of which at least four hours must be taken in Old Testament studies, for a total of thirty semester hours.

BACHELOR OF SCIENCE IN BIBLICAL EDUCATION (with a Professional Sequence)

This major consists of: Bible—Old Testament 101, three semester hours; Bible—New Testament 102, three semester hours; Theology 230, three semester hours; 331, three semester hours; 333-334, six semester hours; Church History 323-324, six semester hours; Bible 402, three semester hours; 404, three semester hours; electives in direct Bible study, six semester hours, of which at least one course must be taken in Old Testament studies, for a total of thirty-six semester hours.

The Bachelor of Science degree in Biblical Education is designed to offer a combination of the Bible and Theology major with specific professional sequences. The basic major of this program is the Bible and Theology major. The professional sequences that may be combined with this major require a minimum of 24 semester hours of professional courses. The approved professional sequences in the religion field are Christian Education, Pastoral Studies, Missionary Education and Lay Leadership.

Other professional sequences (or minors) may be approved by consultation with the respective Department Chairpersons. Course descriptions for the professional courses are given under the respective department sections of the bulletin.

BACHELOR OF ARTS IN CHRISTIAN EDUCATION

The Bachelor of Arts with a major in Christian Education consists of thirty hours

including: Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342, three semester hours; 441, three semester hours; 445-446, two semester hours; 447-448, four semester hours; and electives, eight semester hours.

BACHELOR OF SCIENCE IN CHRISTIAN EDUCATION

The Bachelor of Science with a major in Christian Education consists of thirty-two hours including: Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342, three semester hours; 441, three semester hours; 445-446, two semester hours; 447-448, four semester hours; two of the following three courses: 343, three semester hours; 442, two semester hours; 443, three semester hours; and electives, four or five semester hours.

The candidate for a Bachelor of Science in Christian Education must take a minor of eighteen hours or a professional sequence of twenty-four hours in one of the following areas: Business, Education, Missionary Education, Music, Physical Education, Psychology or Sociology; or take a thirty-hour sequence in Bible, Business, Elementary Education, Missionary Education, or Music.

BACHELOR OF ARTS IN CROSS-CULTURAL MINISTRIES

Students will be accepted into a cross-cultural ministries program beginning the fall semester of 1984. Details of this program were not complete for publication of this catalog. Students interested in the cross-cultural major should correspond directly with the chairman of this department. Students interested in Missionary Education should enroll in this major.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major and/or minor in the Department of Bible and Christian Ministries are:

1. The completion of 58 semester hours and junior classification.
2. A. 2.0 grade point average in the courses taken in the Department as well as a 2.0 overall grade point average.
3. The student who transfers 58 hours or more may be officially accepted into the department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.
4. The student's conduct and character must be generally acceptable.

MINORS

A minor in religion consists of eighteen (18) semester hours, according to the following distribution: Religion Core courses, twelve semester hours, and religion electives, six semester hours.

The minor in Biblical language consists of: New Testament Greek 211-212, eight semester hours; New Testament Greek 311-312, six semester hours; and grammatical exegesis electives, four semester hours.

A minor in Christian Education consists of eighteen hours including Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342 or 441, three semester hours; 448, two semester hours; and electives, three semester hours.

A minor in Missionary Education consists of twenty-four hours. A person who majors in Biblical Education and minors in Missionary Education may elect to take a modern foreign language instead of a biblical language.

Course requirements for the minor in Missionary Education are: nine semester hours of Missionary Education, seven semester hours of Christian Education, six semester hour of Pastoral Studies—Missionary Education 354, three semester hours; Missionary Education 353, three semester hours; Missionary Education 254 or 451, three semester hours; Christian Education 241, four semester hours; Christian Education 341 or 348, three semester hours; Evangelism 161 or 363, two semester hours; Pastoral Studies 261, 262, 365, or 465, 461, 462, or 464, four semester hours. Recommended elective: Sociology 350.

EVANGELICAL TEACHER TRAINING DIPLOMA

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETТА's diploma in teacher training in church education. While the student is enrolled at Lee, he can meet requirements for the ETТА diploma as he meets his other requirements for graduation.

The ETТА diploma indicates that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by evangelical Christians. Over two hundred schools of higher learning and graduate seminaries belong to ETТА. The courses required for this award are: Bible, ten hours, and Christian Education, fourteen hours including the following courses: Principles of Teaching in Christian Education, Christian Education of Children or Youth, Educational Ministry of the Church or Christian Education in the Church, Missionary Education and Evangelism.

The student must make application for the diploma to the Chairperson of the Department of Bible and Christian Ministries at the beginning of the semester in which he plans to graduate. The cost for the diploma is \$5.00.

THE TRANSFER STUDENT

Even though the transfer student could have acquired in another college the hours required in Bible and Theology in this Department, he is required to take Systematic Theology 333-334 and two semesters of book studies, one of which must be Romans and Galatians 402. If the student has had two semesters of Systematic Theology, he may retake it or take Theology of the Old Testament 337 and Theology of the New Testament 338 in lieu of it.

SUGGESTED CURRICULA

BACHELOR OF ARTS IN BIBLICAL EDUCATION*

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Bible 101	3	Theology 333-334	6
Bible 102	3	Church History 323-324	6
English 101-102, or 102-103, or 103-351	6	Pastoral Studies 261, 262	4
Lab Science	8	**Biblical Language	6
History 111, 112, 211, 212	6	Electives in Direct Bible Study	4
Physical Education Activity	2	Electives	6
Electives	4		32

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4	Church History 321	2
**Biblical Language	8	Bible 402	3
Theology 230	3	Pastoral Studies 461, 462	4
Christian Education 347	3	Pastoral Studies 464	3
Psychology 211	3	Electives in Pauline Epistles: Bible 404, or Bible 302 and 304	3-4
Art 111, 251, 252 or Music 111 or 311	2	Theology 331	3
Sociology 211	3	Electives in Direct Bible Study	4
Mathematics	3	Electives	11
Electives	4		33/34
	33		

*The non-ministerial student or the ministerial student pursuing the Bachelor of Arts degree in Biblical Education and planning to do graduate work in religion may, with proper authorization, make substitutions for pastoral-oriented courses, but the ministerial student may not make substitutions for Pastoral Studies 261 and 262.

The student anticipating graduate study in religion is urged to elect both Theology 434, Christian Apologetics, and Theology 435, Contemporary Theology.

**The student who chooses a minor in Missionary Education may take a modern language in lieu of Greek.

BACHELOR OF SCIENCE IN BIBLICAL EDUCATION (with a Professional Sequence)

- The following requirements must be met in order to graduate under this program:
- 1. Application for the Bachelor of Science degree in Bible and Theology with a professional sequence.
 - 2. Application for admission to the department offering the professional sequence.
 - 3. Completion of all General Education Core requirements.
 - 4. Completion of the Bible and Theology courses and Religion Core listed below.
 - 5. Completion of one of the professional sequences listed below.

BIBLE AND THEOLOGY		RELIGION CORE	
Course	Hours	Course	Hours
Theology 333-334	6	Bible—Old Testament 101	3
Church History 323-324	6	Bible—New Testament 102	3
Bible 402	3	Theology 230	3
Bible 404	3	Theology 331	3
Bible Electives	6		—
	24		12

PROFESSIONAL SEQUENCE IN CHRISTIAN EDUCATION		PROFESSIONAL SEQUENCE IN PASTORAL STUDIES	
Course	Hours	Course	Hours
Christian Education 141	3	Pastoral Studies 161	2
Christian Education 241 or 347	3-4	Pastoral Studies 261-262	4
Christian Education 341	3	Pastoral Studies 461-462	4
Two of the following: Christian Education 342, 441, 442, 445-446	5-6	Christian Education 347	3
Christian Education 448	2	Pastoral Studies 464	3
Christian Education Electives	4-6	Missionary Education Elective	2
	—	Pastoral Studies Elective	3
	24	Pastoral Studies 365	3
			—
			24

PROFESSIONAL SEQUENCE
IN MISSIONARY EDUCATION

Course	Hours
Missionary Education 354	3
Missionary Education 353	3
Missionary Education 254 or 451	3
Christian Education 241	4
Christian Education 341 or 348	3
Evangelism 161 or 363	2
Pastoral Studies 261, 262, 365, 465, 461, 462, 464	4
Elective	2
	—
	24

PROFESSIONAL SEQUENCE
IN LAY LEADERSHIP

Course	Hours
Pastoral Studies 161	2
Christian Education Electives	6
Pastoral Studies 352	3
Missionary Education Elective	2
Pastoral Studies 263	3
Pastoral Studies 365	3
Missionary Education and Church Ministries	5
	—
	24

BACHELOR OF ARTS IN CHRISTIAN EDUCATION

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-351	6
Bible 101-102	6
Lab Science	8
Christian Education 141	3
Art 111, 251, 252 or Music 111	2
Physical Education Activity	2
Electives	5
	—
	32

JUNIOR YEAR

Course	Hours
Christian Education 341	3
Christian Education 342	3
Theology 337-338	4
Foreign Language	6
Psychology 211	3
Christian Education Electives	5
Religion Elective	3
Electives	6
	—
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Theology 230	3
History 111, 112, 211, 212	6
Foreign Language	6
Sociology 211	3
Christian Education 241	4
Mathematics	3
Elective	3
	—
	32

SENIOR YEAR

Course	Hours
Christian Education 441	3
Christian Education 445-446	2
Christian Education 447-448	4
Theology 331	3
Christian Education Elective	3
Religion Electives	5
Electives	13
	—
	33

BACHELOR OF SCIENCE IN CHRISTIAN EDUCATION

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-351	6
Bible 101-102	6
Lab Science	8
Christian Education 141	3
Art 111, 251, 252 or Music 111	2
Mathematics	3
Physical Education Activity	2
Elective	2
	—
	32

JUNIOR YEAR

Course	Hours
Christian Education 341	3
Christian Education 342	3
Theology 337-338 or 333-334	4-6
*Christian Education Electives	5
Religion Electives	3-5
Professional Sequence Electives	6
Electives	7
	—
	33

*Christian Education 343, 348, or 443.

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Theology 230	3
History 111, 112, 211, 212	6
Psychology 211	3
Sociology 211	3
Christian Education 241	4
Professional Sequence Electives	6
Electives	3
—	—
	32

SENIOR YEAR

Course	Hours
Christian Education 441	3
Christian Education 445-446	2
Christian Education 447-448	4
Theology 331	3
Christian Education Electives	5
Religion Elective	3
Professional Sequence Electives	6
Electives	7
—	—
	33

COURSE OFFERINGS**BIBLE—OLD TESTAMENT****101. OLD TESTAMENT SURVEY*****Three hours credit**

A study of the Old Testament, its translations, and historical background. This course is primarily a survey of Old Testament history and literature.

201. MAJOR PROPHETS**Two hours credit**

A brief study of the life and times of the major prophets. An outline study is made of each book, with some attention given to present-day and homiletic use.

203. MINOR PROPHETS**Two hours credit**

A brief study of the life and times of the minor prophets. An outline study is made of each book, with some attention given to present-day and homiletic use.

205. THE PSALMS**Two hours credit**

A sectional study of this Old Testament poetical book. Special attention is given to matters of background, outlining the Psalms and determining historical context and theology. The Hebrew text is consulted periodically for purposes of illustration and clarification.

301. DEUTERONOMY**Two hours credit**

A detailed study of Deuteronomy. Special emphasis will be given to the place of the book in the Pentateuch, the use of it by Jesus and the early Church, and the Jewish rabbinic interpretations of the book.

303. WISDOM LITERATURE**Two hours credit**

A study of the Old Testament books generally recognized as wisdom books: Proverbs, Ecclesiastes, and Job. Consideration will be given to the relation of these books to the Old Testament as a whole and their individual theological and ethical thrusts.

401. INTERTESTAMENTAL PERIOD**Three hours credit**

A study of the history and literature of the intertestamental period leading up to the first advent of Christ. In addition to the apocryphal books, the Qumran scrolls will be read and discussed and their significance for the New Testament period considered. Permission of the Instructor required for the non-Biblical Education major.

BIBLE—NEW TESTAMENT**102. NEW TESTAMENT SURVEY*****Three hours credit**

A study of the intertestamental period and the development of the Gospels with attention given to the life and teaching of Christ, continuing with Acts through Revelation. Special attention is given to the early-development period of the Christian church.

202. SYNOPTIC GOSPELS**Three hours credit**

A course designed to look at the interrelatedness of the Gospels of Matthew, Mark and Luke.

*Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

204. GOSPEL OF JOHN**Two hours credit**

An expository study in which attention is given to the theological significance of the book, noting especially Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and some comparisons will be made with the Synoptic Gospels.

206. ACTS**Two hours credit**

A sectional study of this historical narrative, emphasizing the life of the early Church, the work of the Holy Spirit, and the life and labors of Paul. The Greek text is consulted periodically for purposes of illustration and clarification.

302. PRISON EPISTLES**Two hours credit**

An expository study of the Epistles to the Ephesians, Colossians, Philemon, and Philippians. Date, authorship and the occasions of the writing of these epistles are briefly considered but the major part of the course is devoted to their meaning and relevance.

304. PASTORAL EPISTLES**Two hours credit**

An expository treatment of the Epistles to Timothy and Titus, supplemented with appropriate exegetical material. Special attention given to the position, qualifications, and office of both the elder and the deacon.

306. HEBREWS**Two hours credit**

A verse by verse study of this doctrinal Epistle; special attention is given to matters of background and outlining, with constant reference to the Old Testament structure; the Greek text is consulted periodically for purposes of illustration and clarification.

402. ROMANS AND GALATIANS**Three hours credit**

A comparative, expository and theological study of the Epistles to the Romans and Galatians with emphasis on the cardinal Christian doctrines as formulated in these documents. A study of the influences of both Judaism and Hellenism on the cultural and religious scene in the first century A.D.

404. I AND II CORINTHIANS**Three hours credit**

An expository and theological study of I and II Corinthians. Special attention given to the doctrinal and practical issues faced in the early Christian community in the Hellenistic world, taking into account the cultural and religious environment.

406. GENERAL EPISTLES**Two hours credit**

An English Bible book study in I and II Peter, James, Jude, and the Johannine Epistles. Primary emphasis placed on an inductive study of the contents of each book.

408. REVELATION**Three hours credit**

A study of the book of Revelation with appropriate consideration of Daniel and other apocalyptic passages. Special attention is given to the Christology of the book.

BIBLICAL LANGUAGE**211. NEW TESTAMENT GREEK****Four hours credit**

A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use.

212. NEW TESTAMENT GREEK**Four hours credit**

A continuation of Biblical Language 211 with more attention to syntax and reading.

311. NEW TESTAMENT GREEK**Three hours credit**

A continuation of Biblical Language 212. Special attention given to regular verbs and reading, special drills in handling and identifying irregular verbs and reading drills.

312. NEW TESTAMENT GREEK**Three hours credit**

A continuation of Biblical Language 311. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and an introduction to more difficult portions of the New Testament.

417. GRAMMATICAL EXEGESIS OF GALATIANS**Two hours credit**

An exegetical study from the Greek, with emphasis on the grammar of the text in ascertaining its meaning.

418. GRAMMATICAL EXEGESIS OF JAMES**Two hours credit**

A study of this practical epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar.

CHRISTIAN EDUCATION**141. SURVEY OF CHRISTIAN EDUCATION****Three hours credit**

An introduction to the fundamental concepts of Christian education—Biblical foundation, historical backgrounds, basic principles, objectives, and methods. Consideration is also given to current problems, trends and vocational opportunities.

143. DEAF COMMUNICATION SKILLS**Two hours credit**

Most current material available of teaching techniques on manual communication. A collection of drill material on fingerspelling, dactylography. (For advanced courses, see Department of Elementary Education.)

241. EDUCATIONAL MINISTRY OF THE CHURCH**Four hours credit**

A study of the basic principles and practices of organizing, administering, and supervising a balanced program of Christian education. All the educational agencies of the church will be included. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Three lectures and two laboratory periods per week.

248. VACATION BIBLE SCHOOL**Two hours credit**

A course which will consider opportunities, plans, policies, materials, and methods of conducting a Vacation Bible School. It is planned to help the student conduct a V.B.S. during the summer. Students will prepare one complete set of V.B.S. materials.

300 RELIGION COLLOQUY**One hour credit**

Weekly discussion of selected topics to be continued throughout the semester. Not open to freshmen.

321. MUSIC IN CHRISTIAN EDUCATION**Two hours credit**

A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.

341. PRINCIPLES OF TEACHING IN CHRISTIAN EDUCATION**Three hours credit**

The relation of the teaching-learning process to Christian education. How to study the Bible and teach it to individuals in relationship to their interests and needs. Observations and practice teaching are required.

342. CHRISTIAN EDUCATION OF CHILDREN**Three hours credit**

A study of the characteristics, interests, and needs of children under twelve years of age; emphasis on the organization, administration, methods and materials of the children's division of the church.

343. MULTISENSORY EDUCATION**Three hours credit**

A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment.

344. SOCIAL RECREATION**Three hours credit**

A study of the qualifications of recreation leaders and of the organization and promotion of recreational activities for all age groups; emphasis on socials, crafts, and summer camp activities.

346. CHURCH LIBRARIES**Three hours credit**

A survey of church library services for printed and audiovisual media. Laboratory experiences in the preparation of varied types of materials for circulation.

347. THE PASTOR AND CHRISTIAN EDUCATION

A workshop-type course in which the organizing concept is that of the congregation as a people of God engaged in educational ministries. Consideration of local church agencies for and other means of Christian education, with emphasis on the pastor's role in the teaching ministry. In addition to theory sessions, each student will participate in a small group which all conduct educational enterprises. Open only to students with majors in Biblical Education or with permission of the Department Chairperson.

348. PRINCIPLES OF LEADERSHIP**Three hours credit**

A study of basic concepts of leadership with special emphasis on volunteer leadership. A program for discovering, recruiting, and developing leaders will be surveyed, especially for leadership at the local church level.

349. THE CHRISTIAN DAY SCHOOL**Three hours credit**

This course will consider how to plan, organize, and implement a Christian Day School in a local church.

350. CHRISTIAN DAY SCHOOL ADMINISTRATION**Three hours credit**

A study of the principles of organization and administration of a Christian Day School. Prerequisite: Christian Education 349.

441. CHRISTIAN EDUCATION OF YOUTH**Three hours credit**

A study of the characteristics and needs of adolescents—junior high, senior high and older youth. Consideration given to the development of a sound, practical Christian education program that will win and hold young people. Emphasis placed upon preparation and presentation of youth worship services.

442. CHRISTIAN EDUCATION OF ADULTS**Two hours credit**

A course to introduce students to the characteristics and expanding needs of young, middle, and older adults in a continuing program of adult Christian education. Special emphasis placed on the role of parents and the home in Christian education.

443. HISTORY AND PHILOSOPHY OF CHRISTIAN EDUCATION**Three hours credit**

A brief survey of the historical roots of Christian Education including Hebrew, Greek, and Roman systems. Christian education is then traced from the beginning of the Christian era through the Sunday school movement to recent developments. Concurrently, religious and secular educational philosophies will be compared. Designed to aid students to form a biblical philosophy of Christian Education. Prerequisites: Christian Education 141-241, or 345.

445-446. FIELD WORK IN CHRISTIAN EDUCATION**One hour credit**

An observation and participation course in the Christian education program of a local church. Field workers are required a minimum of one hour service and one seminar hour per week. Enrollment restricted to juniors or seniors who are majoring or minoring in Christian Education.

447. SEMINAR IN CHRISTIAN EDUCATION**Two hours credit**

A comprehensive survey of the field of Christian Education for the purpose of correlation and integration of the subjects of the major field. Reading, special assignments, reports, discussions, and individual research projects. Open only to seniors with majors or minors in Christian Education.

448. SEMINAR IN CHRISTIAN EDUCATION**Two hours credit**

An independent study and research course which supplements and expands upon other Christian education courses according to the interests and needs of the individual students. Open only to seniors with majors or minors in Christian Education.

CHURCH HISTORY

321. CHURCH OF GOD HISTORY AND POLITY**Two hours credit**

A history of the Church of God and a scriptural study of church government with an emphasis on the organizational structure of the Church of God.

323. HISTORY OF CHRISTIANITY**Three hours credit**

A study of the Christian Church from the apostles to the present age. Special emphasis will be given to the major reform movements of the church.

324. HISTORY OF CHRISTIANITY**Three hours credit**

A continuation of Church History 323. Church History 323-324 may be taken toward fulfilling the history requirements in the Department of Behavioral and Social Sciences.

342. THE REFORMATION**Three hours credit**

A study of the political, economic, religious, and cultural development of the Reformation period.

EVANGELISM

161. PERSONAL EVANGELISM**Two hours credit**

A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.

363. CONTEMPORARY EVANGELISM**Two hours credit**

A study of various contemporary concepts of evangelism related to the local and general church. Designed to acquaint the student with the total outreach program of the church through its various Christian ministries.

MISSIONARY EDUCATION**254. HISTORY OF MISSIONS****Three hours credit**

A history of Christian missions, including that of the Church of God.

352. CONTEMPORARY WORLD RELIGIONS**Three hours credit**

A study of the history and teachings of the major non-Christian religions of the world with an attempt to relate them to their cultural background.

353. PRINCIPLES OF CHURCH GROWTH**Three hours credit**

A survey of the theological, sociological, and statistical dimensions of the church growth movement as they relate to evangelism, church development and Christian education.

354. THEOLOGY OF MISSIONS**Three hours credit**

An introduction to the study of missions with a stress upon what the Bible teaches about the plan of God for the propagation of the Gospel, from Genesis to Revelation.

451. PRINCIPLES AND PRACTICES OF MISSIONS**Three hours credit**

A practical study of mission work, including a detailed study of the Church of God mission policies.

453. WORLD MISSION OUTLOOK**Three hours credit**

An independent research into the geography, history, and culture of the mission field the student chooses to study. May be repeated for credit. Prerequisite: Student must be majoring or minoring in Missionary Education and have had Missionary Education 353.

PASTORAL STUDIES**261. INTRODUCTION TO PREACHING****Two hours credit**

A study of the contemporary pulpit, with a special emphasis on the theology of preaching. Assigned readings, recorded sermons, and interviews with preachers, discussed and evaluated by the class, culminating in the student's preparation and delivery from an assigned text.

262. THE MINISTRY OF PREACHING**Two hours credit**

A workshop in sermon construction and delivery. Special attention will be given to those elements of craftsmanship, style, and theological understanding, basic to persuasive preaching. Students will preach and participate in feedback with fellow students and the instructor. Prerequisite: Pastoral Studies 261.

263. THE CHRISTIAN LAYMAN**Two hours credit**

A consideration of the basic role of the layman's participation in church life; the biblical and theological mandates on which such action is based; development of critical conceptions upon which relevant and realistic action by laymen can be organized.

351. PASTORAL PSYCHOLOGY**Three hours credit**

Dynamic principles of personality adjustment and maladjustment as these apply to the work of the pastor. Prerequisite: Psychology 211.

352. THE CHURCH AND SOCIAL PROBLEMS**Three hours credit**

A consideration of the church's role and function in the light of history and with special reference to the rapidly changing aspects of human need and social resources. Emphasis will be on the church's involvement in the emerging problems in American life. Prerequisite: Sociology 211.

363. EXPOSITORY PREACHING**Three hours credit**

The problems and methods of expository preaching will be explored, and selected passages studied with a view to discussing and using their exegetical and expository values.

365. PRACTICUM**Three hours credit**

A practicum in which the student has supervised field experience in evangelism, Christian education, pastoral leadership, and missions. A total of 200 hours of work in the local church is required. Prerequisites: Major in Division of Religion and junior classification or permission of the professor.

461. THE PASTORAL MINISTRY**Two hours credit**

A study of a pastor's principal leadership function in the church and community. It will include a study of the practical, everyday problems faced in administering the total program of the church.

462. THE PASTORAL MINISTRY**Two hours credit**

A continuation of Pastoral Studies 461. Prerequisite: Pastoral Studies 461.

464. PASTORAL COUNSELING**Three hours credit**

The pastoral practice of counseling: its context, attitudinal orientation, techniques and procedures, and essential information. Prerequisites: Psychology 211 and Pastoral Studies 461, 462.

465. PRACTICUM**Three hours credit**

A continuation of Pastoral Studies 365. The experience is largely confined to the area of vocational choice—either Christian Education, Pastoral Studies, or Missionary Education. A total of 200 hours of work in the local church is required. Prerequisite: Major in Division of Religion and junior classification.

466. PRINCIPLES OF CHURCH BUSINESS ADMINISTRATION**Three hours credit**

A course which will seek to relate the principles of business and the church in such areas as the following: budgeting, buying property, selling property, building construction, building and grounds maintenance, office management and denominational records and reporting.

PHILOSOPHY

241. INTRODUCTION TO PHILOSOPHY**Three hours credit**

A survey of the types of philosophy (the chief schools and movements) and the basic problems of philosophical thought. Emphasis placed on modern philosophical trends and their treatment of the basic quests within man.

THEOLOGY

230. CHRISTIAN THOUGHT***Three hours credit**

An introduction to the general field of Christian thought with emphasis on the biblical doctrines of the Triune God, of man, of salvation, of the Church and of the Scriptures.

300. RELIGION COLLOQUY**One hour credit**

Weekly discussion of selected topics to be continued throughout the semester. Not open to freshmen.

331. CHRISTIAN ETHICS**Three hours credit**

A study of values, and their influence on social and individual behavior. Special emphasis placed on the development of Christian values, congruent with the teachings of Christ, and the application of these values to everyday living. Prerequisite: Theology 230.

332. RELIGION AND CULTURE**Three hours credit**

A historical study of the problematic relationship between the Christian religion and Western culture. The specific topics for the course vary, but the general intent is to clarify the Christian's role and responsibility in living out his faith in the world. Various positions and practices are discussed which have been set forth in the Christian Church as a result of the Church's double wrestle with its Lord and the cultural society in which it lives.

333. SYSTEMATIC THEOLOGY**Three hours credit**

An advanced study of Theology from a philosophical and biblical standpoint. The course consists of a study of the doctrine of God—His being and works; the doctrine of man—his original state and state of sin; and the doctrine of Christ—His person, states and offices.

334. SYSTEMATIC THEOLOGY**Three hours credit**

A continuation of Theology 333; consisting of a study of soteriology, ecclesiology, the sacraments and eschatology. Prerequisite: Systematic Theology 333.

335. PERSON AND WORK OF THE HOLY SPIRIT**Two hours credit**

A study of the doctrine of the Holy Spirit with emphasis on the phenomenon of glossolalia. Consideration is given to the purpose of the baptism in the Holy Spirit, and to the distinction between glossolalia, as the initial evidence of Spirit baptism, and the spiritual gifts.

337. THEOLOGY OF THE OLD TESTAMENT**Two hours credit**

An exegetical, historical study of the theology of the Old Testament, emphasizing God, man and the interrelation between the two.

*Bible 101, 102 and Theology 230 are prerequisites to 300 and 400 level courses in Bible and Theology.

338. THEOLOGY OF THE NEW TESTAMENT**Two hours credit**

An exegetical, historical study of the theology of the New Testament, with special attention given to Pauline, Johannine, Petrine and Jewish-Christian formulations thereof.

433. SCIENCE AND THE BIBLE**Two hours credit**

A comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Prerequisite: Biology 111 or 112.

434. CHRISTIAN APOLOGETICS**Two hours credit**

An introduction to the Christian strategy for setting forth the truthfulness of the Christian faith and its right to the claim of the knowledge of God. Some attention is given to the history of apologetics, but the primary focus is upon current apologetical problems (e.g. the problem of evil, biblical criticism, harmonizing scientific and biblical truth, etc.) with which the student is expected to grapple. Especially recommended for juniors and seniors who anticipate graduate work.

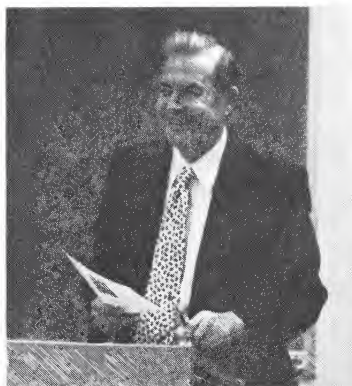
435. CONTEMPORARY THEOLOGY**Three hours credit**

A study of the major men, movements, and issues in contemporary religious thought and an evaluation of these in the light of conservative evangelical Christianity. The course seeks to clarify the structure and method of contemporary theological thinking, and it explores the relationship between contemporary religious thought and the broader intellectual and cultural context of modern life. Especially recommended for juniors and seniors who anticipate graduate work.

450. DIRECTED STUDY IN RELIGION**One to four hours credit**

A study of an approved aspect of biblical-theological inquiry in which the student contracts with the director of the study concerning course requirements, evaluation procedure, and course credit. Open only to juniors and seniors in the major.

BUSINESS DEPARTMENT



DONALD D. ROWE, Chairperson

ACCOUNTING: Instructor Morrisett; BUSINESS: Professor Rowe, Associate Professor L. Elliott, Assistant Professor Burns and Instructor Thompson

DEPARTMENT OF BUSINESS

Accounting Business Education Economics General Business Office Administration

The Department of Business offers programs of study designed to prepare men and women for positions of leadership by imparting to them the ethical and philosophical principles upon which our society and our economy rest and by equipping them with the knowledge and skills needed to assume useful places in business, government, the teaching profession and the community at large.

MAJORS

The Department of Business offers the Bachelor of Science or the Bachelor of Arts degree with majors in Accounting and Business.

The student majoring in Accounting shall complete a minimum of thirty-six hours in accounting and related courses plus eighteen hours of professional preparation courses.

The student majoring in Business shall select an emphasis from the areas of General Business, Office Administration, or Business Education and shall complete no less than thirty hours of business courses. The business professional core consisting of Accounting 241, Business 101, 303 and Economics 311-312 must be completed by all students majoring in Business except for students selecting the Business Education emphasis.

ACCOUNTING MAJOR*

The following courses are required for the Bachelor of Science degree with a major in Accounting: Accounting 241-242, 341-342, 343, 344 or 345, 410; 440, 450, or 490, Business 303-304, 341, and 407. In addition, students majoring in Accounting must complete the following professional preparation courses: Economics 311-312, Political Science 211, Business 351, 405, and 409.

GENERAL BUSINESS EMPHASIS

The following courses are required for the Bachelor of Science in Business with a general business emphasis: Accounting 242, Business 304, 341, 351, 405, 407, 409, Political Science 211-212, and six hours of approved electives in business courses.

OFFICE ADMINISTRATION EMPHASIS

The following courses are required for the Bachelor of Science in Business with an office administration emphasis: Business 112, 131-132, 304, 307, 310, 331, 341, 351, 451, and 452.

BUSINESS EDUCATION EMPHASIS

The following courses are required for the Bachelor of Science in Business with a business education emphasis: Accounting 241-242, Business 101, 132-331 (or six hours in accounting beyond 242), 141, 303, and Economics 311-312.

*Mathematics 111 is the required mathematics course for students majoring in Accounting.

The above courses meet the requirements for certification in Business together with single-subject endorsement in General Business and either Shorthand or Bookkeeping. **Candidates for graduation will be expected to meet certification requirements in at least four subject areas.** The hours necessary for endorsement in each area are as follows:

General Business	9 hours including Introduction to Business, Business Law, and Business Mathematics
Shorthand	6 hours including 3 hours of Advanced Shorthand
Typewriting	6 hours including 3 hours of Advanced Typewriting
Business Law	6 hours
Business Machines	3 hours
Bookkeeping	12 hours in Accounting
Secretarial Practice	3 hours plus certification in Shorthand and Typewriting
Economics	12 hours including principles and related subjects in that field
Business Math	6 hours in mathematics including 3 hours in Business Mathematics
Business English	3 hours in Business Communications
Office or Clerical Practice	3 hours in Office Procedures
Consumer Economics	3 hours in Consumer Economics

It is **recommended** that at least three of the following courses also be included in the program of study:

Business Law	3	Consumer Economics	3
Business Communications	3	Business Machines and	
Typewriting	6	Records Management	3

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major in the Department of Business are:

- 1. The completion of at least 58 semester hours of college work.
- 2. The attainment of at least a 2.0 overall grade point average.
- 3. The attainment of at least a 2.0 grade point average in courses taken in Business.
- 4. Transfer students must earn at least six hours in Business while in residence at Lee College.

MINOR

A minor in business is offered consisting of eighteen hours of business courses, or 15 hours of business courses and 3 hours of political science. The minor must include Business 101 and courses in accounting and economics.

TWO-YEAR PROGRAM

The Business Department offers a two-year program for those students who will not be able to continue beyond the second year in college. It is designed to impart an understanding of fundamental business principles and

at the same time to offer the degree of specialization which will afford the student immediate employment opportunities in the business community. The Secretarial Science curriculum provides intensive training in secretarial practice and office procedures, whereas the General Commerce course of study offers a broader and more flexible preparation for careers in business as well as serving as a foundation for continuing education. Sixty-four semester hours are required, of which not less than twenty-seven hours shall be in business courses. The two-year program is not a degree program; however a certification of completion is provided upon the request of those completing the program.

SUGGESTED CURRICULA

ACCOUNTING MAJOR

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
History 111, 112, 211, 212	6	Literature 201, 202, 301, 302, 311, 312, 321, 322	4
English 101-102, or 102-103, or 103-350	6	Accounting 241-242	6
Lab Science	8	Political Science 211	3
Mathematics 111	3	Economics 311-312	6
Bible 101-102	6	Psychology 211	3
Art 111, 251 or 252, or Music 111 or 311	2	Sociology 211	3
Physical Education Activity	1	Theology 230	3
—	—	Religion Elective	3
—	32	Electives	3
		—	34
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Accounting 341-342	6	Accounting 410	3
Accounting 343	3	Accounting 440, 450, or 490	3
Business 405	3	Business 351	3
Business 303-304	6	Accounting 344 or 345	3
Physical Education Activity	1	Business 407	3
Theology 331	3	Business 409	3
Religion Elective	3	Electives	14
Electives	4	—	—
—	—	—	32
—	32		

GENERAL BUSINESS EMPHASIS

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
History 111, 112, 211, 212	6	Literature 201, 202, 301, 302, 311, 312, 321, 322	4
English 101-102, or 102-103, or 103-350	6	Accounting 241-242	6
Lab Science	8	Political Science 211-212	6
Business 101	3	Theology 230	3
Mathematics	3	Art 111, 251 or 252, or Music 111 or 311	2
Bible 101-102	6	Sociology 211	3
—	—	Psychology 211	3
—	32	Physical Education Activity	2
		Religion Elective	3
		—	—
		—	32

JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Business 303-304	6	Business 351	3
Business 341	3	Business 407	3
Economics 311-312	6	Business 409	3
Theology 331	3	Business Electives	6
Business Electives	3	Electives	18
Religion Electives	3		—
Electives	6		33
Business 405	3		
	—		
	33		

BUSINESS EDUCATION EMPHASIS

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Art 111, 251 or 252, or Music 111 or 311	2
Lab Science	8	Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Business 101	3	Sociology 211	3
History 111, 112, 211, 212	6	Accounting 241-242	6
Bible 101-102	6	Psychology 211	3
Education 111	3	Theology 230	3
	—	Physical Education Activity	2
	32	Education 201	3
		Business 141	3
		Religion Elective	3
			—
			32

JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Mathematics 121	3	Education 330	2
Economics 311-312	6	Education 411	2
Business 303	3	Education 441-442	8
Education 316	4	Health and Physical Education	4
Theology 331	3	Business Electives	9
Psychology 312	3	Electives	8
Business Electives	6		—
Religion Elective	3		33
Elective	3		
	—		
	33		

OFFICE ADMINISTRATION EMPHASIS

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Literature 201, 202, 301, 311, 312, 321, 322	4
Mathematics	3	History 111, 112, 211, 212	6
Business 101	3	Business 131-132	6
Lab Science	8	Theology 230	3
*Business 112	3	Physical Education Activity	1
Bible 101-102	6	Accounting 241-242	6
Art 111, 251 or 252, or Music 111 or 311	2	Religion Elective	3
Physical Education Activity	1	Elective	3
	—		—
	32		32

*Students who have completed one year of typewriting in high school should enroll in Business 112.

JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
**Business 310	3	Business 351	3
Business 303-304	6	Business 307	3
Economics 311-312	6	***Political Science 211-212	6
Psychology 211	3	***Business 405	3
Sociology 211	3	Business 451	3
Business 331	3	Business 452	3
Business 341	3	Electives	12
Theology 331	3		—
Religion Elective	3		33
	—		
	33		

**Students who have completed two years of typewriting in high school should enroll in Business 310.

***Recommended electives.

TWO-YEAR PROGRAM—SECRETARIAL SCIENCE

FIRST SEMESTER		SECOND SEMESTER	
Course	Hours	Course	Hours
Business 101	3	English 102, or 103	3
English 101, 102	3	Business 141	3
Business 111, 141, 107	3	Business 112	3
Bible 101	3	Business 132	3
Physical Education Activity	1	Bible 102	3
Business 131	3	Physical Education Activity	1
	—		—
	16		16

THIRD SEMESTER		FOURTH SEMESTER	
Course	Hours	Course	Hours
Business 310	3	Religion Elective	3
Business 331	3	Business 452	3
Accounting 241	3	Accounting 242	3
Business 351	3	Business 307	3
Economics 311	3	Economics 312	3
Religion Elective	2		—
	—		15
	17		

TWO-YEAR PROGRAM—GENERAL COMMERCE

FIRST SEMESTER		SECOND SEMESTER	
Course	Hours	Course	Hours
English 101 or 102	3	English 102 or 103	3
Business 141	3	Business 307	3
Business 101	3	Psychology 211	3
Business 107 or 111	3	Bible 102	3
Bible 101	3	Physical Education Activity	1
Physical Education Activity	1	Sociology 211	3
	—		—
	16		16

THIRD SEMESTER		FOURTH SEMESTER	
Course	Hours	Course	Hours
Accounting 241	3	Accounting 242	3
Economics 311	3	Economics 312	3
Political Science 211 or History 211	3	Business 304	3
Business 303	3	Political Science 212 or History 212	3
Religion Elective	2	Business 409	3
Business 351	3	Religion Elective	2
	—		—
	17		17

COURSE OFFERINGS

ACCOUNTING

241. PRINCIPLES OF ACCOUNTING**Three hours credit**

An introductory study of accounting principles and procedures with emphasis on financial accounting.

242. PRINCIPLES OF ACCOUNTING**Three hours credit**

A continuation of Accounting 241 in which emphasis is placed on managerial accounting. Prerequisite: Accounting 241.

341. INTERMEDIATE ACCOUNTING**Three hours credit**

A detailed study of the theory and practice of financial accounting and reporting with emphasis on current assets, current liabilities, investments, plant and equipment, and their related revenues and expenses. Prerequisite: Accounting 242 with a grade of C or better.

342. INTERMEDIATE ACCOUNTING**Three hours credit**

A continuation of Accounting 341 with emphasis on long-term liabilities, stockholders' equity, and special problems and topics relating to accounting. Prerequisite: Accounting 341 with a grade of C or better.

343. COST ACCOUNTING**Three hours credit**

A detailed study of accounting for management including cost-profit-volume relationships, inventory costing methods, budgeting, standard costing, direct costing, capital budgeting, and other contemporary cost problems. Prerequisite: Accounting 242.

344. FEDERAL INCOME TAX: INDIVIDUALS**Three hours credit**

A study of the federal laws governing taxation of individuals with concentration in the preparation of tax forms.

345. FEDERAL INCOME TAX: PARTNERSHIPS AND CORPORATIONS**Three hours credit**

A study of the federal laws governing taxation of partnerships and corporations with concentration in the preparation of tax forms.

410. AUDITING**Three hours credit**

A course introducing the fundamental concepts of auditing with an emphasis on understanding audit methodology through the conceptual framework of audit program design. The public accounting environment, the audit report, professional ethics, and related matters are studied. Prerequisite: Accounting 342.

440. ADVANCED ACCOUNTING**Three hours credit**

An advanced study into the problems of accounting for partnerships, business combinations, governmental units, and non-profit organizations as well as other issues encountered by accountants. Prerequisite: Accounting 342.

450. CPA REVIEW AND ADVANCED PROBLEMS**Three hours credit**

A capstone course in professional accounting problems providing comprehensive review of principles, theory and applications. The course is designed to integrate the concepts and techniques the student has previously acquired in the areas of Accounting Applications, Theory, Auditing and Business Law. Prerequisites: Accounting 342, 343.

490. SENIOR RESEARCH SEMINAR**Three hours credit**

A seminar and course of directed studies dealing with specialized topics related to accounting, business and economics selected on the basis of research value and the interests and needs of the student. Prerequisite: Accounting 342.

BUSINESS

101. INTRODUCTION TO BUSINESS**Three hours credit**

A survey of the various fields of business designed to acquaint the student with the basic principles and practices involved in the interrelated functions of business and to point out career possibilities.

107. INTRODUCTION TO DATA PROCESSING**Three hours credit**

An orientation to the field of electronic data processing. Concepts and applications related to business and industry are combined with basic computer concepts and techniques.

108. BASIC COMPUTER PROGRAMMING**Three hours credit**

An orientation to computer programming with the language of BASIC. Involves data processing together with computer concepts and techniques.

111. BEGINNING TYPEWRITING**Three hours credit**

A beginning course with emphasis upon techniques and building speed with control. It includes an introduction to letter writing and tabulation. No credit is given if the student has had one year or more of typewriting in high school.

112. INTERMEDIATE TYPEWRITING**Three hours credit**

This course continues emphasis on speed and accuracy building in typing business letters, envelopes, tabulated reports, manuscripts, and business forms. Prerequisite: Business 111 or equivalent, or special permission.

131. SHORTHAND THEORY**Three hours credit**

This course presents the theory of Gregg Shorthand. Reading and writing of shorthand outlines, and transcription are emphasized.

132. SHORTHAND DICTATION**Three hours credit**

This course is a review of Gregg shorthand theory, dictation, and transcribing skills with emphasis on speed building and mailable transcripts. Prerequisite: Business 131 or equivalent, or special permission.

141. BUSINESS MATHEMATICS**Three hours credit**

A course in mathematics related to business and finance. Includes interest computation, discounts, annuities, amortization, depreciation, and bonds.

208. FORTRAN PROGRAMMING**Three hours credit**

A study of Fortran IV programming language with emphasis on solutions to business problems in which access to the computer via terminals is utilized. Prerequisites: Mathematics 111, Mathematics 121, or one year of high school algebra and Business 107.

210. INTRODUCTION TO COBOL**Three hours credit**

A study of structured COBOL (Common Business Oriented Language) programming techniques in which access to the computer via terminals is utilized. Emphasis is placed on business decision-making and problem solving. Prerequisites: Business 107 and Mathematics 111, Mathematics 121, or one year of high school algebra.

230. SOCIAL AND ECONOMIC ISSUES BEFORE THE COURT**Three hours credit**

A study of the changes being wrought through the judicial process as to the rights of the poor, the young, the activist, the student, the debtor, the consumer, the conscientious objector, and the non-white; such complex issues are examined as the following: fundamental liberties, the criminally accused, family matters, morality, consumer rights, environmental pollution, sex discrimination, and political representation.

303. BUSINESS LAW**Three hours credit**

A study of the principles of law most frequently involved in business transactions with emphasis in the Uniform Commercial Code, including Contracts, Bailments, Sales, and Government Regulation. A basic aim is to develop techniques in the analytical, decision-making capacity of the students.

304. BUSINESS LAW**Three hours credit**

Continuation of Business 303. Includes Commercial Paper, Partnerships, Corporations, Agency, Employment, and Secured Transactions.

307. BUSINESS MACHINES AND RECORDS MANAGEMENT**Three hours credit**

This course is designed to develop skill in using calculating machines, duplicating machines, and transcribing machines. It also includes a study of principles and procedures of records storage and control and the management of records.

310. ADVANCED TYPEWRITING**Three hours credit**

This course is designed to develop speed and accuracy in typewriting. Problems and projects are used to simulate office situations. Prerequisite: Business 112 or equivalent, or special permission.

331. SHORTHAND SPEED DEVELOPMENT**Three hours credit**

The basic purpose of this course is to develop speed and accuracy in taking dictation and preparing mailable transcripts. Dictation involves vocabularies related to particular types of businesses and professions. Machine transcription is introduced. Prerequisite: Business 132 or special permission.

341. BUSINESS STATISTICS**Three hours credit**

A study of statistical analysis and business decision theory. The topics covered include decision making under uncertainty, sampling, probability concepts, statistical inference, classical statistical decision theory, and the economics of decision rules. Prerequisite: Mathematics 111 or 121.

351. BUSINESS COMMUNICATIONS

Three hours credit

A study of the principles, practices, and mechanics of writing effective business letters and reports. Prerequisite: English 102.

405. PRINCIPLES OF BUSINESS MANAGEMENT

Three hours credit

A study of the managerial process which emphasizes the management functions of planning, organizing, decision-making, and controlling with an integration of the concepts of the behavioral sciences as applied to managing people in organizations.

407. BUSINESS FINANCE

Three hours credit

A study of the nature and scope of business finance. Emphasis is on sources and costs of short-term and long-term financing, financial analysis and interpretation, capital budgeting, and debt structure. Prerequisite: Accounting 242 and Business 341.

409. PRINCIPLES OF MARKETING

Three hours credit

A study of the principles and methods of marketing including the activities utilized in the movement of goods and services from producer to consumer while addressing governmental and consumer relationships. The course investigates the processes of product development, promotion, distribution, and pricing.

420. ORGANIZATIONAL BEHAVIOR

Three hours credit

Emphasis is placed on process and content theories of motivation, job satisfaction, organizational structure, organizational climate, social systems and quality of work life. Prerequisite: Business 405 or permission of instructor.

451. SHORTHAND DICTATION AND TRANSCRIPTION

Three hours credit

This course emphasizes further development of dictation and transcription skills from shorthand and machine dictation. Prerequisite: Business 331 or equivalent, or special permission.

452. OFFICE PROCEDURES

Three hours credit

This course is a study of the proper role of the office employee in facilitating managerial operations including: human relations, information retrieval systems, handling correspondence, arranging schedules and itineraries, using communication media effectively, and the simplification of office tasks.

460. PERSONNEL MANAGEMENT

Three hours credit

Theory and practices relative to the management of people. Major attention is devoted to the basic personnel processes that are involved in the recruitment, training, and maintenance of human resources. Prerequisite: 405.

490. SENIOR RESEARCH SEMINAR

Three hours credit

A seminar and course of directed studies dealing with specialized topics related to accounting, business and economics selected on the basis of research value and the interests and needs of the student.

ECONOMICS

301. CONSUMER ECONOMICS

Three hours credit

An investigation of consumer behavior and of the different markets where consumer purchases of goods and services occur. The economic, legal, political, and social aspects of consumerism will also be explored.

311. PRINCIPLES OF ECONOMICS

Three hours credit

A study of the principles and problems associated with the production, exchange, and use of wealth. Offered Fall Semester.

312. PRINCIPLES OF ECONOMICS

Three hours credit

A continuation of Economics 311. Offered Spring Semester.

351. MONEY AND BANKING

Three hours credit

A study of the economics concerned with the nature, history and functioning of money-creating institutions.

DEPARTMENT OF EDUCATION



MORRIS P. RIGGS, Chairperson

ELEMENTARY EDUCATION: Associate Professors Harmeson and Lemons, Instructors Murray and Stone; **SECONDARY, HEALTH AND PHYSICAL EDUCATION:** Professors Bilbo, Butler, Riggs and Vaught, Associate Professors Christenbury and Cline, Assistant Professor O. Souther, Instructors Dubose and Higginbotham, and Laboratory Assistant Evans

DEPARTMENT OF EDUCATION

Elementary Education

Secondary Education

Health and Physical Education

The Education department offers majors in Elementary Education and Health and Physical Education. In addition, the Department offers professional education courses required in the major areas of certification, (Grades 7-12). This includes the following areas: Bible, Biology, Business Education, Chemistry, English, French, Natural Science, History, Mathematics, Psychology, Social Studies, Sociology, Spanish, Music Education in Grades K-12, Health and Physical Education in Grades K-12, and Special Education, K-12. Only those students who will meet certification requirements in one of the above-mentioned areas will be admitted to the Teacher Education Program.

MAJORS

ELEMENTARY EDUCATION

The following courses are required for the Bachelor of Science degree in Elementary Education with certification in grades K-8. English 101-102, or 102-103, or 103-350, Education 300, and Speech 211. In the area of health, physical education, and family living, the following courses are required: Physical Education, three activity courses; Health 353 and 354, and Physical Education 221.

In the area of humanities, the following courses are required: Literature, six semester hours: Art 111 and Music 111, Psychology 211, and eighteen semester hours in Religion including Bible 101-102, and Theology 230 and 331.

Students also must complete the following Natural Science courses: Laboratory Science, eight hours, Physical Science, four hours, for a total of twelve hours.

Social Studies requirements include: History 211, 212; Sociology 211 and Geography 311. Mathematics 201 and 202 are required.

Professional courses for the Bachelor of Science degree include: Education 111, 201, 310, 316, 400, 403, 406, 408, 409, 435-436; a two hour elective course chosen from: Education 346, 405, 407, Art 322, or Music 290 (with permission of instructor); and electives to complete 130. Students must also satisfy the media lab and 60 clock hours of preprofessional laboratory requirements.

SECONDARY EDUCATION

The Department offers the professional courses required for teacher certification in secondary education. Students in Secondary Education with teacher certification are required to complete the professional courses and special requirements, as well as the requirements for a major in a content area. The combination leads to either a Bachelor of Science or Bachelor of Arts degree.

In order to receive a degree with teacher certification, each student must complete the general education core requirements, the requirements for a major in a subject-matter field, at least twenty-four hours of professional education courses, and the special requirements.

The general education core requirements which must be completed are: Art 111, 251-252, 2 hours, or Music 111, 311, 2 hours; English 101-102, or 102-103, or 103-350; Laboratory Science, eight hours; Mathematics, three

semester hours; Literature, four hours; Sociology 211; Psychology 211; Religion, eighteen hours including Bible 101, 102, Theology 230, and 331.

The courses to be completed for the subject-matter major are determined by the department in which the specific major is found.

The twenty-four hours of professional education courses include the following: Education 111, 201, 312, 316, 330, 441, 442, and the appropriate methods and laboratory courses. Language Arts majors must also take two Reading courses.

The special requirements are: six hours in Health, Physical Education and Family Living which includes two Physical Education Activity courses already in the general education core requirements; sixty clock hours of pre-professional experience or Education 320 plus twenty additional hours, and participation in the Media Laboratory or Education 343.

In addition to the required courses listed, the student must take a sufficient number of electives for a total of 130 credit hours for graduation.

A student electing to receive the degree of Bachelor of Arts must include in his/her program 12 hours of a foreign language or its equivalent.

HEALTH AND PHYSICAL EDUCATION

In order to receive a Bachelor of Science degree in Health and Physical Education with Teacher certification, K-12, a student must complete the general education core requirements, at least twenty-four hours of prescribed professional education courses, special requirements, and the required courses contained in the major field.

The general education core courses which are required are: Art 111, 251-252, two hours; or Music 111, 311, two hours; English 101-102, or 102-103, or 103-350; Natural Science, four hours; Biology 112; Mathematics, three hours; History 111, 112, 211, 212, six hours; Psychology 211; Sociology 211; Literature, four hours; and Religion, eighteen hours including Bible 101, 102, and Theology 230 and 331.

The twenty-four hours of prescribed professional education courses to be completed are: Education 111, 201, 312, 316, 346, 416, 435, and 441.

The special requirements are sixty clock hours of pre-professional experience or Education 320 plus twenty clock hours observation in the public school, and participation in the Media Laboratory or Education 343.

The following courses must be completed for a major in Health and Physical Education: Health 353, 354; Physical Education 101, 102, 103, 104, 112, 113, four hours; Physical Education 106 or 107, 114, 340, 341, 342, 343, 347, 440, 441, 444, and Biology (Health) 291, 292.

In addition to the required courses listed, the student must take a sufficient number of electives for a total of 130 credit hours for graduation.

For a Bachelor of Arts degree with a major in Health and Physical Education 12 hours in a foreign language, or its equivalent, must be included in the program.

SPECIAL EDUCATION

Elementary and Secondary Education majors may also be certified in General Special Education by completing the following courses: Education 316, 334, 344, 406, 408, 417, 418, 424, and 451; and Physical Education 342. This certification must be in the form of an add-on endorsement.

BACHELOR OF SCIENCE DEGREE IN ALL MAJORS (with teacher certification, Grades 7-12)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Health, Physical Education, Family Living Electives	4
Art 111, 251-252 or Music 111, 311 ..	2	Religion Elective	3
Lab Science	8	Education 312	3
Education 111	3	Theology 331	3
Physical Education Activity	2	Subject Matter Area	15
History 111, 112, 211, 212	6	Electives	6
Bible 101-102	6	—	—
	33		34
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Literature 201, 202, 301, 302, 311, 312, 321, 322	4	Education 330	2
Education 201	3	Special Methods	2
Psychology 211	3	Education 441-442	8
Mathematics	3	Education 316	3
Theology 230	3	Electives	5
Subject Matter Area	9	Subject Matter Area	12
Sociology 211	3	—	—
Religion Elective	3		32
—	—		
	31		

BACHELOR OF SCIENCE OR BACHELOR OF ARTS DEGREE IN HEALTH AND PHYSICAL EDUCATION (with teacher certification, Grades K-12)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Psychology 312	3
Art 111, 251, 252 or Music 111, 311 ..	2	Mathematics	3
Education 111	3	Physical Education 340	1
History 111, 112, 211, 212	6	Physical Education 341	3
Bible 101-102	6	Physical Education 342	3
Physical Education 104	1	Health 353	2
Physical Education 106 or 107	1	Health 354	3
Physical Science	4	Physical Education 343	3
Sociology 211	3	Education 201	3
—	—	Education 316	3
	32	Theology 331	3
		Religion Elective	3
		—	—
			33
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Physical Education 114	1	Physical Education 347	3
Biology 112	4	Physical Education 440	3
Literature 201, 202, 301, 302, 311, 312, 321, 322	4	Physical Education 441	3
Psychology 211	3	Physical Education (Biology) 444	3
Biology (Health) 291	3	Education 416	2
Physical Education Activity Electives	3	Education 435 and 441	8
Biology (Health) 292	4	Education 346	3
Theology 230	3	Electives	7
Religion Elective	3	—	—
Electives	6		31
—	—		
	34		

SUGGESTED CURRICULA

BACHELOR OF SCIENCE DEGREE IN ELEMENTARY EDUCATION (with teacher certification, K-8)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Physical Education 221	3
Physical Education Activity	2	Education 300	3
Art 111 and Music 111	4	Health 353	2
Bible 101-102	6	Health 354	3
Lab Science	8	Education 310	3
Education 111	3	Theology 331	3
Speech 211	3	Sociology 211	3
	—	Education 316	3
	32	Elective	2
		Religion Elective	3
		Geography 311	3
		Literature	2
			33
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Mathematics 201-202	6	Education 400	2
Literature 201, 202, 301, 302, 311, 312, 321, 322	4	Education 403	2
Physical Science 112	4	Education 406	2
Education 201	3	Education 408	2
Psychology 211	3	Education 409	2
Theology 230	3	*Education 410-430	7
Religion Elective	3	Education 435-436	8
History 211-212	6	Education Elective: Education 346, 405, 407; Art 322; Music 290	2
Physical Education Activity	1	Electives	5
	—		—
	33		32

*Kindergarten teachers only.

COURSE OFFERINGS

ELEMENTARY EDUCATION

143. DEAF COMMUNICATION SKILLS

Two hours credit

Most current materials available of teaching techniques on manual communication. A collection of drill materials on fingerspelling, or dactylology. May be taken for Christian Education credit.

144. ADVANCED DEAF COMMUNICATION SKILLS

Two hours credit

A manual for learning sign language in sentence form. It is designed to teach sign language in the easiest, fastest, and most practical way.

234. AMESLAN DEAF COMMUNICATIONS

Three hours credit

To present the American Sign Language (Ameslan), the deaf language for social and informal conversation. This includes the English idioms made into the language of signs, sign language idioms in sign language syntax, and the grammatical aspects of Ameslan. Prerequisites: Education 143, Deaf Communication Skills, and Education 144, Advanced Deaf Communication Skills.

300. CHILDREN'S LITERATURE

Three hours credit

A survey of books and stories according to the educational development of children. Required of all elementary education majors.

310. CHILD PSYCHOLOGY

Three hours credit

Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Twenty clock hours of observation in the public schools is required. Prerequisite: Admission to Teacher Education.

311. ELEMENTARY SCHOOL CURRICULUM**Three hours credit**

A planning and laboratory course in curriculum design. Attention to the aims and programs of elementary schools. Students work on curriculum projects according to their particular interests. Required for certification in Georgia.

316. THE EXCEPTIONAL CHILD**Three hours credit**

An introduction to special education. The course will seek to explore techniques and procedures for working with the exceptional child. Offered each semester. (Required of all education majors.)

320, 321, 322, 323. TEACHER APPRENTICE PRACTICUM**Three hours credit each**

Pre-professional participation in local area schools and on-campus seminars. The student is assigned to a cooperating teacher with whom he works and does eight hours of observation per week. One day per week the student participates in a seminar with the college professional staff, public school personnel and other students. Meets requirement for pre-professional experience (40 hours). Prerequisite: Admission to Teacher Education.

334. CHARACTERISTICS AND NEEDS OF CHILDREN WITH MENTAL DEVIATIONS**Two hours credit**

A survey of definitions, classifications, causes and prevalence of children with mental deviations. Identification of children with superior intelligence as well as those of low intelligence. A consideration of educational philosophies which recognize individual differences in the learning abilities of children and assists each child in his development.

343. MULTI-SENSORY EDUCATION**Three hours credit**

A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment.

344. INSTRUCTIONAL ALTERNATIVES FOR EXCEPTIONAL CHILDREN**Two hours credit**

Alternatives to segregated special education services and interface between regular and special education.

346. TEACHING PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL**Three hours credit**

See Physical Education 346.

349. THE CHRISTIAN DAY SCHOOL**Three hours credit**

How to plan, organize, and implement a Christian Day School.

400. CLASSROOM MANAGEMENT**Two hours credit**

Commonly used procedures and methods of classroom management. Concentration on the general, comprehensive management of classes, along with special techniques for the exceptional child in the regular classroom. Prerequisite: Admission to the Teacher Education Program.

403. TEACHING LANGUAGE ARTS IN THE ELEMENTARY SCHOOL**Two hours credit**

Effective methods and materials for teaching communication skills in the elementary schools and the importance of the language arts components in the education of elementary students. Prerequisite: Admission to Student Teaching.

405. TEACHING MUSIC IN THE ELEMENTARY SCHOOL**Two hours credit**

Course open to all qualified students. Fundamentals of music and the teachings of music from the kindergarten to sixth grade. Additional emphasis on the Orff and Kodaly methods. Methods of teaching and supervised observation of music teachers in the elementary school. May be taken as an education elective for Elementary majors. Prerequisite: Admission to Teacher Education.

406. TEACHING MATHEMATICS IN THE ELEMENTARY SCHOOL**Two hours credit**

Effective methods and materials for teaching mathematics in the elementary school. Prerequisite: Admission to Student Teaching.

407. TEACHING SCIENCE AND SOCIAL STUDIES IN THE ELEMENTARY SCHOOL**Two hours credit**

Effective methods, materials, and the new programs in teaching Science and Social Studies. The significance of social studies combined with the importance of science in the education of elementary students. May be taken as an education elective for elementary majors. Prerequisite: Admission to Teacher Education.

408. SKILLS FOR TEACHING READING**Two hours credit**

The basic skills of readiness for reading, sight vocabulary, phonics, context clues, structural analysis and comprehension emphasized. Various study skills such as listening, following directions, outlining, and critical reading also included. Prerequisite: Admission to Teacher Education.

409. STRATEGIES FOR TEACHING READING**Two hours credit**

Contemporary approaches for teaching reading and strategies for classroom organization, evaluation of performance, providing for individual differences, and involving parents in the reading program. Prerequisite: Admission to Student Teaching.

410. TEACHING IN THE KINDERGARTEN**Four hours credit**

Emphasis is placed on the methods, material, and equipment for teaching in a kindergarten program. This course is required for certification in kindergarten. Three lectures and one laboratory period per week. Prerequisite: Admission to Teacher Education.

**417. MATERIALS AND METHODS OF TEACHING
SPECIAL EDUCATION****Two hours credit**

Emphasis on relevant methods and materials to meet the needs of exceptional children.

**418. NATURE AND CHARACTERISTICS OF CHILDREN WITH
LEARNING AND BEHAVIORAL DISORDERS****Three hours credit**

Introduction to learning and behavioral disorders, identification of learning disabled children and behaviorally disordered children, techniques, strategies, and approaches, and activities for the education of these children.

419. TEACHING REMEDIAL READING**Three hours credit**

This course will seek to acquaint the prospective teacher with a variety of methods for approaching remedial problems. A course in corrective reading, but not technical or diagnostic in its principal thrust.

424. DIAGNOSTIC PRESCRIPTIVE TEACHING AND PRACTICUM**Three hours credit**

Approaches involving identifications and the use of diagnostic test materials to assess functional levels of ability of the handicapped child followed by specific developmental or remedial recommendation consistent with ability level. Emphasis on matching deficit to appropriate program or technique which will yield optimum results.

**430, 431. STUDENT TEACHING IN THE
KINDERGARTEN****Three hours credit each**

Senior students are assigned to selected teachers in the local kindergartens under the general supervision of a college coordinator. Required weekly seminars dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Ordinarily student teaching in the kindergarten occurs from 7:45 a.m. to 1:30 p.m. during the first five and one-half weeks of the professional semester. Prerequisite: Admission to Student Teaching.

**435, 436, 437. STUDENT TEACHING IN THE
ELEMENTARY SCHOOL****Four hours credit each**

Senior students are assigned to selected teachers in local elementary schools under the general supervision of a college coordinator. Required weekly seminars dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. A minimum of 320 clock hours with approximately fifty percent of responsible participation and actual teaching. Prerequisite: Admission to Student Teaching and completion of methods courses.

451, 452. STUDENT TEACHING IN SPECIAL EDUCATION**Two hours credit each**

Special education students of senior status will be assigned to selected local schools to work with special education students under the direction of a qualified special education teacher.

SECONDARY EDUCATION**111. INTRODUCTION TO EDUCATION****Three hours credit**

A general survey of the field of education for the prospective teacher. The purpose is to orient the student to the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society. Twenty clock hours of observation in the public schools as pre-professional experience is required. Offered each semester.

**201. HISTORICAL, PHILOSOPHICAL, AND SOCIOLOGICAL
FOUNDATIONS OF AMERICAN EDUCATION****Three hours credit**

To provide an understanding of the significance of the influence of historical, philosophical, and sociological factors and trends on modern educational theory and practice; and ability to integrate these factors in the interpretation of recent trends in school administration, materials and methods of instruction, the needs of the pupil and of society. To provide a broad cultural background for participation in professional and education activities. Twenty clock hours of observation in the public schools as pre-professional experience is required. Prerequisite: Psychology 211 and admission to Teacher Education. Offered each semester.

312. EDUCATIONAL PSYCHOLOGY**Three hours credit**

A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Twenty clock hours of observation in the public schools as pre-professional experience is required. Prerequisite: Psychology 211 and admission to Teacher Education. Offered each semester.

316. THE EXCEPTIONAL CHILD**Three hours credit**

An introduction to special education. The course will seek to explore techniques and procedures for working with the exceptional child. Offered each semester. (Required of all education majors.)

320, 321, 322, 323. TEACHER APPRENTICE PRACTICUM**Three hours credit each**

See Elementary Education.

330. SECONDARY SCHOOL CURRICULUM**Two hours credit**

The function and changing aims of the curriculum for grades 7-12; the nature of curriculum organization; the impact of technological and social change on curriculum planning and implementation; aims and programs in the various subject areas; the core and block curricula particularly for junior high school years; study of teacher-pupil relationships; guidance, and counseling responsibilities; evaluation procedures. Prerequisite: Admission to Student Teaching. Offered each semester.

343. MULTI-SENSORY EDUCATION**Three hours credit**

A presentation, demonstration, and discussion of various types of audiovisual methods. Preparation, application and evaluation of multi-sensory aids will be given, includes the use and care of equipment.

365. SPECIAL PROBLEMS IN EDUCATION**One-Three hours credit**

Designed specifically for the upper division student in the field of education; learning the techniques of problem solving; conducting research and study on an individual and/or group basis. Prerequisite: Permission from the Director of Teacher Education.

411. THE TEACHING OF BUSINESS, GRADES 7-12**Two hours credit**

This course is designed to help business teachers develop techniques and locate materials which will enable them to be more effective teachers of business subjects. Students will be helped individually to resolve particular problems through research, group discussions, and demonstrations. Includes 60 clock hours of laboratory experience. Offered Fall Semester. Prerequisite: Admission to Student Teaching.

412. THE TEACHING OF SOCIAL STUDIES, GRADES 7-12**Two hours credit**

A survey of the principal methods, techniques, and problems of teaching the social studies on the secondary level. Students demonstrate various teaching methods and techniques and a survey of available materials is made. Includes 60 clock hours of laboratory experience. Prerequisite: Admission to Student Teaching. Offered each semester.

413. THE TEACHING OF LANGUAGE, GRADES 7-12**Two hours credit**

The organization and use of appropriate materials, methods, and techniques as related to the teaching of languages in secondary schools, with emphasis on each student's language area. Includes 60 clock hours of laboratory experience. Offered Spring Semester. Prerequisite: Admission to Student Teaching.

414. THE TEACHING OF MUSIC, GRADES 7-12**Two hours credit**

Open to all qualified students. Junior and senior high school methods, both choral and instrumental. Supervised observation of teaching in the secondary school. Includes 60 clock hours of laboratory experience. Offered Fall Semester. Prerequisite: Admission to Student Teaching.

415. THE TEACHING OF SCIENCE AND MATHEMATICS, GRADES 7-12**Two hours credit**

A preliminary survey of major theories and practices of instruction in American secondary schools; aims, materials, teaching methods, learner activities, and evaluation procedures in the sciences and mathematics disciplines; how these relate to the program of the school. Includes 60 hours of laboratory experience. Offered Spring Semester. Prerequisite: Admission to Student Teaching.

416. THE TEACHING OF PHYSICAL EDUCATION, GRADES 7-12**Two hours credit**

A detailed study of the physical education curriculum and methods for Grades 7-12. Includes principles, objectives and construction of curriculum plans, unit plans, lesson plans, and methods for physical education. Includes 60 clock hours of laboratory experience. Offered Spring Semester. Prerequisite: Admission to Student Teaching.

441, 442, 443. STUDENT TEACHING, GRADES 7-12**Four hours credit each**

Seniors or advanced level junior students are assigned to selected teachers in local secondary

schools under the general supervision of a college coordinator. Required weekly seminar dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. Minimum of 320 clock hours with approximately fifty percent of responsible participation and actual teaching. Prerequisite: Admission to Student Teaching; completion of methods courses and Education 330.

HEALTH AND PHYSICAL EDUCATION

101. BEGINNING BOWLING

One hour credit

Designed to teach the basic skills and techniques of bowling using the shadow bowling technique. Offered each semester. This course is designed only for beginners.

102. BEGINNING TENNIS

One hour credit

Designed to teach the non-player the basic skills of tennis through the use of the backboard and court practice. This course is designed only for beginners. Offered each semester.

103. BEGINNING GOLF

One hour credit

Introduces the fundamentals of golf and stresses the importance of individual skill development rather than course play. This course is designed only for beginners. Offered each semester.

104. BEGINNING RACQUETBALL

One hour credit

Theory and practice of skills in racquetball. Offered each semester.

105. RECREATIONAL SPORTS—ARCHERY, BADMINTON, TABLE TENNIS, SOFTBALL, VOLLEYBALL, SOCCER

One hour credit

Designed to teach basic rules and techniques so students can enjoy the activities during leisure hours. Offered each semester.

106. BEGINNING AQUATICS AND MOVEMENT EXERCISES

One hour credit

Introduction to basic swimming skills and experience movement exercises through the use of ropes, balls, and wands. Offered Fall Semester.

107. INTERMEDIATE AQUATICS AND MOVEMENT EXERCISES

One hour credit

Continuation of Physical Education 106 with an emphasis on advanced stroke and diving development. Prerequisite: Physical Education 106 or consent of instructor. Offered Spring Semester.

109. BEGINNING SKIING

One hour credit

The purpose of this course is to acquaint and instruct the student in the skills and techniques of skiing. Offered Spring Semester only. Designed only for beginners.

110. INTERMEDIATE SKIING

One hour credit

Continuation of Physical Education 109 or permission from instructor. Offered Spring Semester only.

112. INTERMEDIATE TENNIS

One hour credit

Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: Physical Education 102 or permission from instructor. Offered each semester.

113. INTERMEDIATE GOLF

One hour credit

Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: Physical Education 103 or permission from instructor. Offered Fall semester.

114. TEAM SPORTS—VOLLEYBALL, SOCCER, BASKETBALL, AND SOFTBALL

One hour credit

Review of each sport with review of current skills, rules, and actual playing experience. Limited to Physical Education majors or by permission of the instructor. Offered Fall Semester only.

122. ADVANCED BASKETBALL

One hour credit

An activity course designed to serve varsity basketball team members who actually participate in the intercollegiate sport.

123, 222, 223, 322, 323, 422, 423. ADVANCED BASKETBALL

One hour credit

A continuation of P.E. 122.

221. MOVEMENT EDUCATION AND MOTOR DEVELOPMENT

Three hours credit

A survey of approaches, method and content for using movement as planned development experiences for all children. Offered each semester.

340. SEMINAR IN PHYSICAL EDUCATION**One hour credit**

Professional preparation for major students within a laboratory environment. Research and in-depth study of the field of physical education will be emphasized. Offered Fall Semester only.

341. FOUNDATIONS OF PHYSICAL EDUCATION**Three hours credit**

It is the aim of this course to acquaint the student with the history and principles of physical education. Offered Spring Semester only.

342. TEACHING ADAPTIVE PHYSICAL EDUCATION**Three hours credit**

A curriculum study and development of sports, exercises, and class organization as modified for special students. Offered Fall Semester only.

343. TEACHING, COACHING, AND OFFICIATING TEAM SPORTS**Three hours credit**

This course gives the student an overall view of the three major sports: basketball, football, and softball. Emphasis is placed on the competitive aspect of the sports as well as proven plays and theories. Specific strategy and game plans, plus the importance of sportsmanship during competition is emphasized. Also, the course is designed to teach the techniques of officiating in team and dual sports through game situations. Prerequisite: Physical Education 114. Offered Fall Semester only.

346. TEACHING PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL**Three hours credit**

A study of the elementary school physical education curriculum and methods and their place in the total school program. A part of the semester is devoted to practical experiences with games and rhythms. Open to juniors. Offered each semester.

347. TEACHING INDIVIDUAL AND DUAL SPORTS**Three hours credit**

Designed to study techniques, methods and materials of teaching individual and dual sports. Prerequisites: Two of the following: Physical Education 101, 102, 103, 112, or 113. Offered Fall Semester.

440. SUPERVISION AND ADMINISTRATION IN PHYSICAL EDUCATION**Three hours credit**

Principles and procedures of selection and supervision of personnel, program planning, evaluation, and other responsibilities of physical education. Offered Spring Semester only.

441. TESTS AND MEASUREMENTS IN PHYSICAL EDUCATION**Three hours credit**

This course is designed to assist future teachers in understanding the place, types, and importance of measurement in the teaching process. Offered Fall Semester only.

444. PHYSIOLOGY OF EXERCISE AND KINESIOLOGY**Three hours credit**

This course is designed to provide the essential physiological background that is necessary for an understanding of the response of the body to exercise. The course also includes a scientific study of movements. Prerequisites: Physical Science 111 or 112 and Biology 292. Offered Spring Semester only.

460. CARE AND PREVENTION OF ATHLETIC INJURIES**Three hours credit**

This course will introduce the student to the theory and practice of massage, bandaging, taping, and caring for athletic injuries. Offered Spring Semester only.

HEALTH

291. PRINCIPLES OF NUTRITION**Three hours credit**

Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social, and cultural levels is also studied. Three lectures per week. Offered Fall Semester. Prerequisite: Biology 112.

292. HUMAN ANATOMY AND PHYSIOLOGY**Four hours credit**

Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Chemistry 111-112 recommended. Offered each semester.

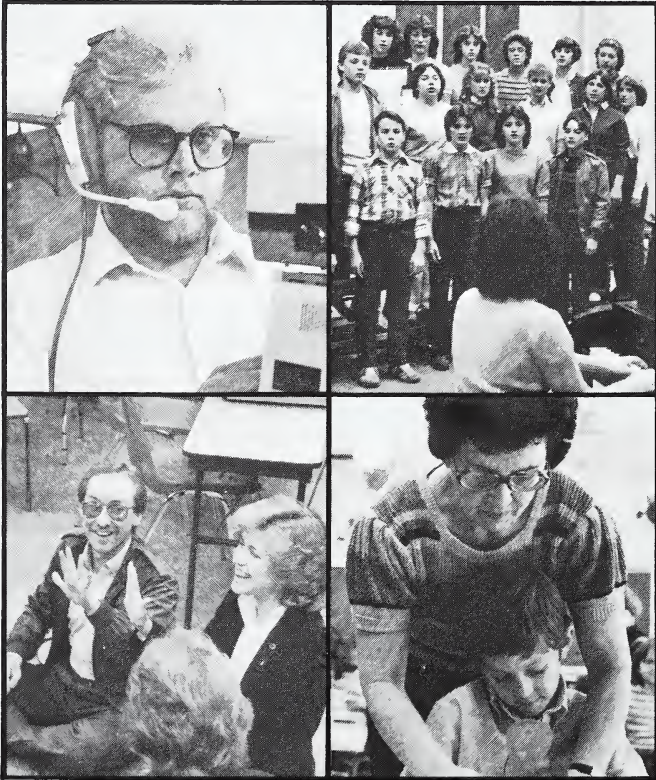
353. SAFETY AND FIRST AID**Two hours credit**

The nature and causes of accidents, safety measures for the prevention of common accidents in the home, school, industry, transportation, and recreation. Offered each semester.

354. PERSONAL AND COMMUNITY HEALTH**Three hours credit**

This course is related to the health of the whole community, such as, sanitation of the water supply, occupational health hazards, food control, health agencies, and their work, and a study of most major communicable and infectious diseases. Personal health includes the general study of the body organs, systems, and functions; however, it is primarily a study of those habits and practices which result in a joyant personal health. Offered each semester.

TEACHER EDUCATION PROGRAM



JIMMY W. BILBO, Director

TEACHER EDUCATION

The prevailing purpose of the Teacher Education Program is to prepare dedicated and competent teachers. The specific objectives are to provide (1) a broad general background in liberal education, (2) a thorough preparation in a specific academic discipline, (3) professional preparation including an understanding of the responsibilities and procedures of effective teaching, and (4) a perception of teaching as an area of Christian service.

All students who desire to prepare for teaching are required to apply and be accepted for admission to the Teacher Education Program. This application is to be filed during the first semester of the sophomore year, or when the student is enrolled in Education 201, but prior to enrolling in the upper division education courses. Deadlines for COMPLETED application (ALL DATA SUBMITTED) are November 1 for taking advanced courses for the Spring Semester, and April 1 for the Fall Semester. Application forms may be obtained in the office of the Director of Teacher Education, second floor of the Administration Building. Students may not enroll in upper division professional courses required for certification without admission to the Teacher Education Program.

OFFICIAL ACCEPTANCE TO THE TEACHER EDUCATION PROGRAM

The following criteria must be met by all students applying for admission to the Teacher Education Program:

1. General
 - Satisfactory score on the Advisor's Rating Index.
2. Academic Achievement
 - a. Complete 30 hours in general education plus Education 111, and Speech 211, for an Elementary Major.
 - b. Have a 2.2 average for all courses completed.
 - c. Have a 2.2 average in the major courses completed.
 - d. Have a 2.0 average in the professional education course(s) completed.
 - e. Have no grades below "C" in the professional education courses.
3. Personal-Social-Physical Status
 - a. Satisfactory ratings from the College Health Services.
 - b. Completion of the Omnibus Personality Inventory (OPI) and Institute for Personality and Ability Testing (IPAT).
 - c. *Satisfactory scores on the California Achievement Test.
 - d. A recommendation from three full-time professors who are well acquainted with the student.
 - e. Statement from the Dean of Students concerning disciplinary status.
 - f. Pass the hearing test.
4. Communication
 - a. Have a 2.0 average in English Composition and Speech.
 - b. Submit handwritten theme entitled "Why I Want to Be a Teacher" to accompany application for admission.

*Those students with a minimum SAT score of 765 or an ACT score of 17 are not required to take the CAT.

ADMISSION TO STUDENT TEACHING

Lee College has entered into cooperative agreements with the Cleveland City School System, the Bradley County School System, and several other school systems to place student teachers in selected schools. Students who register for Student Teaching should register simultaneously for a cluster of four or six hours of professional education courses with laboratory experiences. This cluster is completed in six weeks by attending class five days a week. The remainder of the semester is spent with cooperating teachers in the public school systems.

Student teachers are required to attend the public school on a schedule similar to that followed by the cooperating teachers. A minimum of 320 clock hours of observation and responsible participation is required of each student. The student teacher must complete the student teaching semester. There is no provision for early completion of the experience. Student teaching carries eight semester hours credit. In addition to the tuition charge, there is a laboratory fee of twenty-five dollars for each course of student teaching taken. This fee is payable at the time the student actually registers for the course and not when formal application is made.

Application for Student Teaching must be filed by April 1 for the Fall Semester and November 1 for the Spring Semester. Application must be filed the semester preceding the one in which the student plans to do his student teaching. Application forms may be obtained in the office of the Director of Teacher Education, Room 209 of the Administration Building.

For admission to the professional semester, including Student Teaching, the student must have fulfilled the following requirements:

1. Full admission to the Teacher Education Program (i.e., all conditions relative to admission satisfied and **maintained**).
2. Satisfactory completion of the professional foundation courses—Education 201 and either Psychology 310 for elementary majors or Psychology 312 for secondary majors. A 2.2 GPA in the professional courses is required.
3. Be prepared (prerequisites, etc.) to register for the special methods courses and Education 330 for secondary students and Education 403, 406, 409 for elementary students, before engaging in student teaching.
4. Satisfactory completion of at least 80 percent of course work in the teaching area (major).
5. Satisfactory evaluation of pre-professional experience (60 clock hours). Education 320, Teacher Apprentice Practicum may be taken in lieu of 40 clock hours of observation.
6. Recommendation from major professor.
7. Member of SNEA (MENC for music students) during senior year.

GRADUATION REQUIREMENTS

1. Satisfactory completion of required courses, lab experiences, and practicum.
2. Maintain the standards for admission to the program.
3. Complete the National Teachers Examination.

Completion of the specified courses in the Teacher Education Program does not guarantee a recommendation for Certification and/or a teaching position.

DEPARTMENT OF HEALTH SCIENCES



Medical Technology

ROBERT H. O'BANNON, Chairperson
Director of Medical Technology

DEPARTMENT OF HEALTH SCIENCES

The Department of Health Sciences is a new department at Lee College created to meet the growing student demand for baccalaureate degrees in the health professions. The Medical Technology degree is a 3 + 1 program with three years of study at Lee followed by a year's clinical experience in a hospital laboratory. When the Department is able to offer the Bachelor of Science in Nursing degree, it will be a generic program with two years of pre-nursing followed by two years of junior and senior nursing courses.

Pre-dental, pre-pharmacy, and pre-medical preparatory programs will continue to be offered by the Department of Natural Sciences and Mathematics from which the Department of Health Sciences emerged. The addition of other majors in the allied health professions is anticipated in the near future.

MAJORS

The Department of Health Sciences offers the Bachelor of Science in **Medical Technology**.

MEDICAL TECHNOLOGY

Students desiring a Bachelor of Science degree in Medical Technology will spend the first three years on campus pursuing a course of study similar to that required of biology majors. The fourth year, however, will be spent in an internship at a hospital with an approved medical technology program. A list of training centers that have agreed to cooperate with Lee College in this internship program can be secured from the Department of Health Sciences. Any other school accredited by the American Medical Association and under the direction of a registered pathologist may be acceptable after approval by the Department of Health Sciences. Students enrolled in this program will complete the regular fall registration procedures the year that they intern and complete all non-academic graduation requirements as do on-campus seniors.

The Bachelor of Science in Medical Technology is awarded upon the satisfactory completion of the course requirements in the medical technology curriculum. The curriculum has been approved by the Council on Medical Education of the American Medical Association. Satisfactory completion of these requirements is the basis for eligibility for the examination by the Registry of Medical Technologists of the American Society of Clinical Pathologists. Successful passing of this examination qualifies the candidate for certification as a Registered Medical Technologist, M.T. (A.S.C.P.) and for membership in the American Society of Medical Technologists. This program also meets requirements for admission to licensure examinations in those states which regulate the practice of medical technology.

The following courses are required for a Bachelor of Science degree in Medical Technology: Biology 111-112, Chemistry 111-112, Mathematics 111, Chemistry 211, Human Anatomy and Physiology 292, Microbiology 251-252, Chemistry 311, Physics 211-212, Immunology 390.

Courses strongly recommended include: Genetics 342, Parasitology 441, Science and the Bible 433, Science Seminar 490.

While these courses are considered as adequate prerequisites for interning in Tennessee, the student is advised to select a school of medical technology early in the program in order to learn of any additional requirements.

In addition, one year (8-12 months) of internship in an approved school of medical technology must be successfully completed. Upon receipt of the transcript with satisfactory completion of an Internship Program, thirty semester hours of credit in Medical Technology Internship will be given. A student will then return to campus to graduate with his own class.

Transfer students entering this program must complete two semesters of study at Lee College before being approved to enroll in an internship.

OFFICIAL ACCEPTANCE AS MAJOR

Admission to Lee College does not assure acceptance as a major in one of the health sciences. Both the demands of the profession and the size of the Department's faculty and facilities make it necessary to limit acceptance only to those who have a reasonably good probability of success in the program and in the profession upon graduation. Students seeking a B.S. degree in a health science should make formal application to the Department Chairperson sometime before the spring advising for the fall semester of the student's junior year. Forms for this purpose are available in the Departmental Chairperson's office. Applicants applying after this time will be considered only on a "space available" basis. Reentering or transfer students should submit their application forms at least 90 days before their anticipated date of enrollment.

Requirements for official acceptance as a major in the Department of Health Sciences are:

1. The submission of an application form declaring one's intent to major in one of the health sciences.
2. The completion of at least 58 semester hours and junior classification.
3. A 2.5 overall grade point average.
4. Transfer students must complete at least 12 semester hours of work at Lee College and also have a 2.5 GPA before acceptance.
5. The approval of the Admissions Committee for the Department of Health Sciences. One member of the committee will interview each applicant before committee action is taken.

All applicants will receive written notice of the committee's decision regarding their applications. Individuals not accepted for a given class may reapply for consideration the following year.

PREPARATORY PROGRAMS

The Department of Health Sciences is designed to build upon the preparatory programs of other departments by completing the educational and training experiences considered adequate for a terminal degree in the health sciences. Students choosing careers in medical technology and nursing will be advised by faculty members of the Department of Health Sciences. Students choosing preparatory programs in dentistry, pharmacy, veterinary science, and medicine will be advised by faculty members of the Department of Natural Sciences and Mathematics.

SUGGESTED CURRICULUM

BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102	6	Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Bible 101-102	6	Biology 292	4
Biology 111-112	8	Biology 342 or 441	4
Chemistry 111-112	8	Physical Education Activity	2
Art 111, 251 or 252, or Music 111 or 311	2	Chemistry 211	4
Elective	3	Religion Electives	6
	—	Physics 211-212	8
	33	Electives	2
			34

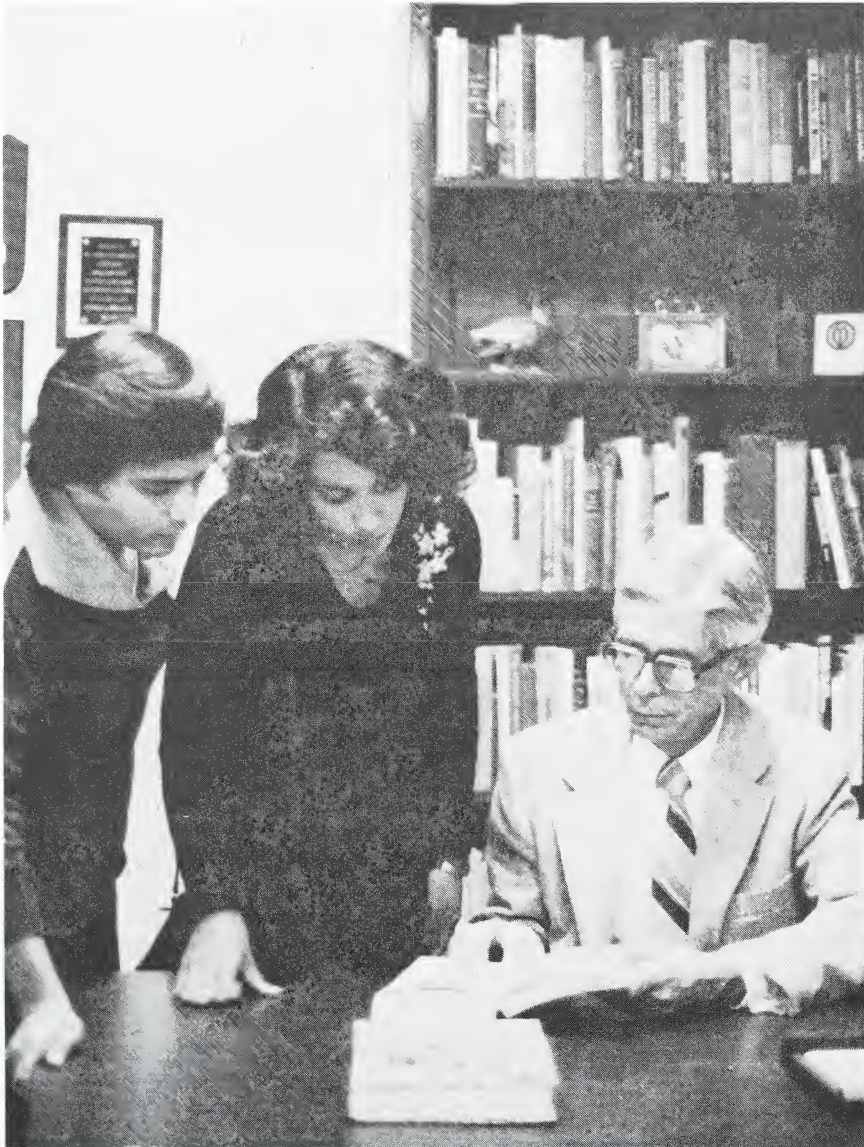
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
History 111, 112, 211, 212	6	Medical Technology Internship	30
Sociology 211	3		—
Psychology 211	3		30
Biology 251-252	8		
Chemistry 311	4		
Theology 230, 331	6		
Mathematics 111 or 112	3		
Immunology	3		
	—		
	36		

PRE-NURSING

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English Composition 101-102	6	Literature	4
Bible 101-102	6	Theology 230, 331	6
Chemistry 111	4	Biology 251, 292	8
Physical Education	1	Physical Education	1
Mathematics 111, 121 or 141	3	Sociology 350	3
History Electives	6	Psychology 211	3
Art 111, 251, 252 or Music	2	Electives	9
Sociology 211	3		—
Elective	3		34
	—		
	34		

Junior and Senior courses in nursing will be offered when faculty recruitment is completed and the program is approved by the Tennessee Board of Nursing.

DEPARTMENT OF LANGUAGE ARTS



ROBERT HUMBERTSON, Chairperson

COMMUNICATION: Professor Humbertson; **ENGLISH:** Professors C. Dirksen and Woods, Assistant Professors French, Lindsey and J. Rahamut; **MODERN FOREIGN LANGUAGE:** Professor Beach, Associate Professor R. Barrick, and Assistant Professor E. Barrick

DEPARTMENT OF LANGUAGE ARTS

Communication

English

French

German

Reading

Spanish

The communication curriculum is designed to provide a liberal education through special study of the arts and sciences of human communication, and to prepare students for career opportunities in business, education, government, media, and public relations.

The English curriculum is designed to prepare students for teaching English in secondary schools, for graduate work in English, and for professional fields.

The modern foreign languages curriculum is designed to prepare students to become secondary school teachers, to do graduate work in a foreign language, and to be equipped with language skills vital to mission work. A modern language laboratory permits students to listen to native experts, to record their own pronunciations, and then to make comparisons.

The reading curriculum is designed to assist students with diagnosed reading deficiencies and to develop their reading abilities in areas such as vocabulary and comprehension.

MAJORS

The Department of Language Arts offers the Bachelor of Arts degree with a major in **Communication**, **English**, and **Modern Foreign Languages**, and a Bachelor of Science degree with a major in **Communication** (with teacher certification).

The student majoring in Communication shall complete a minimum of twenty-four hours in communication courses and a minimum of twelve hours in related courses from other disciplines (see below).

The student majoring in English shall complete a minimum of thirty hours in English courses, exclusive of English 101-102, or 102-103, or 103-350.

The student majoring in Modern Foreign Languages shall complete a minimum of thirty-six hours; courses required will depend on the Option chosen (see below).

COMMUNICATION

The following courses are required for the completion of a Bachelor of Arts degree in Communication: Communication 200, 211, 300, 321, 351, and 499, and English 350, in addition to upper division electives to comprise a minimum of eighteen hours in upper division courses (twelve in communication courses; six in communication-related courses), for a minimal total of thirty-six hours. For the completion of a Bachelor of Science degree in Communication, a student must complete the preceding requirements, plus the requirements for teacher certification.

Communication-related courses include Business 351—Business Communications; Education 143—Deaf Communication Skills; Education 144—Advanced Deaf Communication Skills; Education 343—Multi-Sensory Education; English 331—Shakespeare; English 350—Non-Fiction Writing (required); English 351—

Creative Writing; English 360—Introduction to Linguistics; English 481—History of the English Language; Music 251A-D—Music Drama Workshop; Pastoral Studies 261—Introduction to Preaching; Pastoral Studies 262—The Ministry of Preaching; Psychology 330—Social Psychology; Sociology 430—Social Organization; and other courses related to communication as approved by advisor and Language Arts Department chairperson.

ENGLISH

The following courses are required for the completion of a Bachelor of Arts degree in English: English 210; English 301, 302, three semester hours; 311, 312, three semester hours; 321, 322, three semester hours; and 482, three semester hours, in addition to upper division electives to comprise a minimum of twenty-four hours in upper division courses, for a minimal total of thirty hours in English courses, exclusive of English Composition.

The student majoring in English is required to complete at least nine semester hours of upper division courses in English other than English 301-302, 311-312, 321-322, and 482 and is required to complete at least six semester hours of English literature courses covering periods before the nineteenth century (301, 331, 341 or 421).

MODERN FOREIGN LANGUAGES

A student majoring in Modern Foreign Languages must complete a minimum of thirty-six hours. The major has four options:

Option I, a concentration in French, with some competence in either German or Spanish; Option II, a concentration in Spanish, with some competence in either French or German; Option III, a reasonable spoken and written knowledge of a combination of two of the following languages—French, German, and Spanish; and Option IV, a concentration in either French or Spanish, with secondary emphasis in English (for non-native speakers of English who score 500 or below on the TOEFL).

For Options I, II, and IV, thirty-six hours are required: twenty-four hours in French or Spanish language and literature, six of which must be in class in upper division courses with twelve hours in the secondary language. English 100 may not be counted toward the secondary language requirement in Option IV. Of the twelve hours in English, nine must be taken in language studies.

For Option III, thirty-six hours are required, with eighteen hours minimum in each of the two chosen languages.

Students preparing to teach French, German, or Spanish on the secondary level must take the professional education sequence and will be certified as follows: Option I, certification in French; Option II, certification in Spanish; Option III, certification in a combination of two languages—French and German, French and Spanish, or German and Spanish; and Option IV, certification in French or Spanish.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major and/or minor in the Language Arts Department are:

1. The completion of at least 45 semester hours, 12 of which must be completed at Lee College.

- 2. The attainment of a 2.0 overall grade point average in all college work.
- 3. The attainment of a 2.0 average in courses taken in the Language Arts Department.
- 4. The writing of a 500-word theme to demonstrate ability to write an acceptable paper.

MINORS

The Department offers courses for a minor in Communication, English, French, German, and Spanish.

The student minoring in Communication shall complete a minimum of eighteen hours, including nine hours in upper division courses. Of the eighteen hours required for a minor, twelve hours must be in communication courses, and six hours in communication-related courses. Specific courses required are Communication 200 and English 350.

The student minoring in English shall complete a minimum of eighteen hours in English courses, exclusive of English 101-102, or 102-103, or 103-350, including nine hours of upper division courses, plus three additional hours of studies in the English language (History of the English language, Advanced Grammar, or English Grammar). Advanced Grammar is required for students who desire teacher certification.

The student minoring in a foreign language shall complete a minimum of eighteen hours in that language. A combination minor is offered with a requirement of at least twelve hours in each of two languages, for a total of twenty-four hours, including six hours of upper division courses for students who enter college with two units of high school foreign language credit.

Students with a previous knowledge of French, German, or Spanish may take a proficiency examination and receive up to eighteen hours in that language.

SUGGESTED CURRICULA

BACHELOR OF ARTS IN COMMUNICATION

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Theology 331	3
Bible 101-102	6	Communication 300, 321	6
English 101-102, or 102-103, or 103-350	6	English 350	3
Lab Science	8	Communication Electives	6
Foreign Language 111-112	6	Psychology 211, Sociology 211	6
Art 111, 251 or 252, or Music 111 or 311	2	Related Area/Minor or Electives	8
Related Area/Minor or Elective	2-3		32
	32-33		
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Communication 200	2	Religion Elective	3
Communication 211	3	Communication 351	2
Foreign Language 211-212	6	Communication 499	3
Theology 230	3	Communication Elective	3
History 111-112, or 211-212	6	Related Area/Minor or Electives	21
Mathematics	3		—
Related Area/Minor or Elective	3		32
Religion Elective	3		
English 201-202	4		
	—		
	33		

BACHELOR OF SCIENCE IN COMMUNICATION (with teacher certification)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Theology 331	3
Bible 101-102	6	Religion Elective	3
English 101-102, or 102-103, or 103-350	6	Communication 300, 321	6
Lab Science	8	English 350	3
Education 111	3	Psychology 211	3
Art 111, 251 or 252, or Music 111 or 311	2	Education 201	3
Related Area/Minor or Electives	6	Education 316	3
	33	Education 408	2
		Education 409	2
		Communication or Related Area Electives	5
			33

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Communication 200	2	Communication 351	2
Communication 211	3	Communication 499	3
English 201-202	4	Communication Elective	3
Theology 230	3	Related Area/Minor or Electives	4
Sociology 200	3	Religion Elective	3
History 111-112 or 211-212	6	Education 312	3
Mathematics	3	Education 330	2
Sociology 211	3	Education 413	2
Physical Education or Health	1	Education 441-442	8
Related Area/Minor or Elective	3		—
Education 201	3		30
	34		

BACHELOR OF ARTS IN ENGLISH (without teacher certification)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Theology 331	3
Bible 101-102	6	English Electives	6
English 101-102, or 102-103, or 103-350	6	English 311, 312	3
Lab Science	8	English 321, 322	3
Foreign Language 111-112	6	Psychology 211, Sociology 211	6
Art 111, 251 or 252, or Music 111 or 311	2	Related Area/Minor or Electives	11
Related Area/Minor or Elective	2		32
	32		

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
English 301-302	3	English 482	3
Foreign Language 211-212	6	English Electives	9
Theology 230	3	Religion Elective	3
History 111-112	6	Related Area/Minor or Electives	18
Mathematics	3		—
Related Area/Minor or Electives	6		33
Religion Elective	3		
English Elective	3		
	33		

BACHELOR OF ARTS IN ENGLISH (with teacher certification)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Theology 331	3
Bible 101-102	6	Religion Elective	3
English 101-102, or 102-103, or 103-350	6	English 311, 312	3
Lab Science	8	English 321, 322	3
Foreign Language 111-112	6	Psychology 211	3
Art 111, 251 or 252, or Music 111 or 311	2	Education 201	3
Related Area/Minor or Elective	2	Education 316	3
	—	Education 408	2
	32	Education 409	2
		English Electives	9
			—
			34
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
English 301-302	3	Religion Elective	3
Foreign Language 211-212	6	English 482	3
Theology 230	3	English Electives	6
Sociology 200	3	Related Area/Minor or Elective	3
History 111-112	6	Education 312	3
Mathematics	3	Education 330	2
Education 111	3	Education 413	2
Physical Education or Health	1	Education 441-442	8
Sociology 211	3		—
English Elective	3		30
	—		
	34		

**BACHELOR OF ARTS IN MODERN FOREIGN LANGUAGES
(Options I and II) (III and IV are without teacher certification)**

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Foreign Language 300 or 400 Level (Primary)	6
Bible 101-102	6	Foreign Language 111-112 (Secondary) ..	6
English 101-102, or 102-103, or 103-350	6	Theology 331	3
Lab Science	8	Religion Elective	3
Foreign Language 111-112 (Primary)	6	Psychology 211/Sociology 211	6
Art 111, 251, or 252, or Music 111 or 311	2	Related Area/Minor or Electives	8
Related Area/Minor or Elective	2		—
	—		32
	32		
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Foreign Language 211-212 (Primary)	6	Foreign Language 300 or 400 Level (Primary)	6
Literature 201, 202, 301, 302, 311, 312, 321, 322	4	Foreign Language 211-212 (Secondary) ..	6
Theology 230	3	Related Area/Minor or Electives	21
Religion Elective	3		—
History 111-112	6		33
Mathematics	3		
Related Area/Minor or Elective	8		
	—		
	33		

(Option III)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Foreign Language 111-112 (Primary)	6	Foreign Language 300 or 400 Level (Primary)	6
Physical Education Activity	2	Foreign Language 211-212 (Secondary) ..	6
Bible 101-102	6	Theology 331	3
English 101-102, or 102-103, or 103-350	6	Religion Elective	3
Lab Science	8	Psychology 211/Sociology 211	6
Art 111, 251 or 252, or Music 111 or 311	2	Related Area/Minor or Electives	8
Related Area/Minor or Elective	2		32
	—		
	32		
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Foreign Language 211-212 (Primary)	6	Foreign Language 300 or 400 Level (Secondary)	6
Foreign Language 111-112 (Secondary) ..	6	Related Area/Minor or Electives	26
Theology 230	3		—
Religion Elective	3		32
Literature 201, 202, 301, 302, 311, 312, 321, 322	4		
History 111-112	6		
Mathematics	3		
Related Area/Minor or Electives	3		
	—		
	34		

(Option IV)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Foreign Language 111-112	6	Foreign Language 300 or 400 Level	6
Bible 101-102	6	Theology 331	3
English 100, 101, 102	9	Religion Elective	3
History 111-112	6	Psychology 211	3
Physical Education Activity	2	Related Area/Minor or Electives	19
Sociology 211	3		—
	—		34
	32		
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Art 111, 251, or 252, or Music 111 or 311	2	Foreign Language 300 or 400 Level	6
Foreign Language 211-212	6	Related Area/Minor or Electives	25
Literature 201, 202, 301, 302, 311, 312, 321, 322	6		31
Theology 230	3		
Religion Elective	3		
Lab Science	8		
Mathematics	3		
Related Area/Minor or Elective	2		
	—		
	33		

NOTE: Students in the Modern Foreign Languages program who wish to graduate **WITH CERTIFICATION** must complete the course requirements for certification listed in the Department of Secondary Health and Physical Education section of the catalog.

COURSE OFFERINGS

COMMUNICATION

200. INTRODUCTION TO COMMUNICATION

Two hours credit

A course providing a broad overview and understanding of communication. Included is a survey of the levels of communication (interpersonal, small group, organizational, public, and mass); a survey of the types of communication (speaking, writing, and nonverbal); and a survey of the field of communication (theory, speech and hearing science, oral interpretation, broadcasting and journalism, acting and play production, and speech education).

201. COMMUNICATION PRACTICUM

Two hours credit

A course designed to provide practical experience in one or more of the main segments of the field of communication. The course is designed primarily for majors and minors in communication and for others who have a special interest or need in an area of communication. Prerequisite: English 102 or consent of the instructor.

202. COMMUNICATION PRACTICUM

Two hours credit

A continuation of Communication 201. Prerequisites: English 102 or consent of the instructor.

203. JOURNALISM

Three hours credit

Fundamentals of journalism, with emphasis on writing news. Prerequisite: English 102. Offered Fall Semester, even years.

211. FUNDAMENTALS OF SPEECH

Three hours credit

A course for beginners in the basic principles of speech directed toward the establishment of habits of good speech.

212. PUBLIC SPEAKING

Three hours credit

A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. Prerequisite: 211 or consent of instructor. Offered Spring Semester, odd years.

220. PARLIAMENTARY PROCEDURE

Two hours credit

A study of the rules of procedure by which self-governing organizations transact business. Prerequisite: 211 or 212 or consent of the instructor. Offered Spring Semester, odd years.

300. ORAL INTERPRETATION

Three hours credit

Techniques of reading prose, poetry, and drama aloud. Prerequisite: 211 or English 102. Offered Fall Semester, odd years.

311. ACTING AND PLAY PRODUCTION

Three hours credit

Planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included, such as training in voice, pantomime, and impersonations. Practical knowledge is given of stagecraft, scene-building, scene-painting, lighting, costuming, and make-up. Prerequisites: 211-212, or consent of instructor. Offered Fall Semester, even years.

320. MULTI-IMAGE COMMUNICATION

Two hours credit

An introduction to the process of preparing multi-image presentations with an emphasis on research and scripting. Offered on demand.

321. VOICE AND DICTION

Three hours credit

Designed to develop and improve the speaking voice. Background discussion and individual and group exercises and drills. Prerequisite: 211. Offered Fall Semester, odd years.

341. ARGUMENTATION AND DEBATE

Two hours credit

The principles of argumentation and debate, analysis and discussion of current public questions, briefing, inductive and deductive reasoning, strategy and refutation, debates. Prerequisite: 211 or 212. Offered Spring Semester, even years.

351. SMALL GROUP COMMUNICATION

Two hours credit

Methods of procedure in committees, round table discussions, lecture forums, symposiums, panels, and other types of discussion. Offered Spring Semester, even years.

411. AMERICAN PUBLIC ADDRESS**Three hours credit**

A historical and critical study of legislative, legal, ceremonial, and sermoniac address. Prerequisites: 211 and 212. Offered on demand.

412. AMERICAN PUBLIC ADDRESS**Three hours credit**

A continuation of Speech 411. Prerequisite: 411. Offered on demand.

441. RADIO AND TELEVISION SPEECH**Three hours credit**

Microphone technique, voice problems, use of equipment, its care, capabilities and limitations. Backgrounds of the broadcasting and telecasting industries, their history, economy, structure, and regulations. Prerequisite: 211 or 212. Offered Fall Semester, even years.

451. SPEECH CORRECTION**Three hours credit**

A study of the general functional cases, including delayed speech, halting speech, monotonous speech, nasality, lisping, voice defects. The English sounds will be studied as to their formation by the organs of articulation. Prerequisite: 211. Offered on demand.

499. SEMINAR IN COMMUNICATION**Three hours credit**

A course to introduce the communication major or minor to the techniques and procedures of research in communication and their application in a major research project under the guidance of the teacher. For upper division majors and minors only. Offered Spring Semester, even years.

ENGLISH LANGUAGE AND LITERATURE**100. ENGLISH AS A SECOND LANGUAGE****Three hours credit**

An individualized course in English comprehension, conversation, and composition for non-native speakers. English 100 is required of all non-native speakers scoring below an acceptable level on the TOEFL (Test of English as a Foreign Language).

101. BEGINNING ENGLISH COMPOSITION**Three hours credit**

An introduction to the conventions of standard written English leading to the mastery of sentence structure and short theme writing. English Composition 101 will be the entry level composition course for all students scoring between 0 and 17 on the English section of the ACT (American College Test) or the equivalent on the SAT (Scholastic Achievement Test).

102. INTERMEDIATE ENGLISH COMPOSITION**Three hours credit**

An introduction to the development of writing ability on the whole theme level with special attention to basic library research skills. English 102 is the entry level composition course for students scoring between 18 and 24 on the English section of the ACT (American College Test) or the equivalent on the SAT (Scholastic Achievement Test). It is the second semester English Composition course for students successfully completing English 101.

103. ADVANCED ENGLISH COMPOSITION**Three hours credit**

A study of advanced writing skills including library research writing and literary analysis. English 103 will be the second semester English Composition course for students entering with 102 and will be the entry level course for students with ACT (English section) scores of 24 or above or the equivalent on the SAT. English 103 may also be elected to fulfill three hours of the four hour literature requirement for students who have completed both 101 and 102.

120. ENGLISH GRAMMAR**Three hours credit**

Thorough review of formal grammar and grammatical usage which employs traditional terminology and which is designed for all students—major or non-major—whose pre-college backgrounds in English grammar are insufficient to enable them to master the skills of written expression or otherwise pursue satisfactorily their personal and professional development. No credit toward the English major. Offered Fall Semester, even years.

203. JOURNALISM**Three hours credit**

Fundamentals of journalism, with emphasis on writing news. Prerequisite: 102. Offered Fall Semester, even years.

201. ASPECTS OF LITERATURE**Two hours credit**

Aspects of literature, in the various genres, in both English and foreign languages (in translation), based, according to the individual class, on specific themes, on distinctive periods, on individual or types of authors, or on significant literary movements in the ancient literary forms (epic, saga, mythology, biblical masterpieces), the medieval, the modern, and/or the contemporary literary forms. Prerequisite: 102.

202. ASPECTS OF LITERATURE**Two hours credit**

A continuation of, the same as, or a variation on 201. Prerequisite: 102.

210. AN INTRODUCTION TO THE DISCIPLINE OF ENGLISH**Three hours credit**

A survey of major aspects, various approaches, and related vocations and a study of techniques of analysis, procedures for research, and strategies for producing literary essays. Required for majors.

300. ORAL INTERPRETATION**Three hours credit**

Techniques of reading prose, poetry, and drama aloud. Prerequisite: 102 or Communication 211. Offered Fall Semester, odd years.

301. ENGLISH LITERATURE**Three hours credit**

A survey of English Literature from Beowulf through the Age of Reason. Prerequisite: 102. Offered Fall Semester, odd years.

302. ENGLISH LITERATURE**Three hours credit**

A continuation of English 301 with a survey of English Literature from the Romantic Movement to the present. Prerequisite: 102. Offered Spring Semester, even years.

311. AMERICAN LITERATURE**Three hours credit**

A survey of American Literature from the founding of the colonies to the Civil War. Prerequisite: 102. Offered Fall Semester, even years.

312. AMERICAN LITERATURE**Three hours credit**

A continuation of English 311 with a survey of American Literature from the Civil War to the present. Prerequisite: 102. Offered Spring Semester, odd years.

321. WORLD LITERATURE**Three hours credit**

A survey of World Literature with emphasis on Greek and Roman Classicism, Hebraism, Middle Ages, and the European Renaissance. Prerequisite: 102. Offered Fall Semester, odd years.

322. WORLD LITERATURE**Three hours credit**

A continuation of English 321 with emphasis on the English Renaissance, Neo-Classicism, Romanticism, and Modern Literature. Prerequisite: 102. Offered Spring Semester, even years.

331. SHAKESPEARE**Three hours credit**

A study of Shakespeare's histories, comedies, tragedies, and poetry. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, even years.

341. MILTON**Three hours credit**

A study of the major prose and poetry of John Milton, with major emphasis on *Paradise Lost*. Prerequisite: 201 or 202 or equivalent. Offered Fall Semester, even years.

350. NON-FICTION WRITING**Three hours credit**

A survey of the techniques of news, editorials, feature, technical and research writing with an emphasis on the preparation of materials for publication. Prerequisite: English 101-102. Offered Spring Semester.

351. CREATIVE WRITING**Three hours credit**

A study of the techniques of writing essays, fiction, and poetry with primary emphasis on the short story. Prerequisite: 102. Offered Fall Semester, odd years.

360. INTRODUCTION TO LINGUISTICS**Three hours credit**

An introduction to scientific language study including morphology, phonology, syntax, pragmatics, and the nature of language. Offered Spring Semester, odd years.

405. THE AMERICAN NOVEL**Three hours credit**

The reading and in-class analysis of representative American novels with some attention to related literary history and with a written analysis of one additional novel by each student. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, even years.

421. RESTORATION AND EIGHTEENTH CENTURY LITERATURE**Three hours credit**

A study of the Restoration and eighteenth century poetry and prose, with emphasis on the works of Dryden, Pope, Swift, and Johnson. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, odd years.

431. ENGLISH ROMANTIC PERIOD**Three hours credit**

A study of the Romantic Movement with emphasis on the poetry of Blake, Wordsworth, Coleridge, Byron, Shelley and Keats, and on the essays of Lamb, Hazlitt, De Quincey, and Landor. Some attention will be given to the critical writing and letters of the period. Prerequisite: 201 or 202 or equivalent. Offered Fall Semester, even years.

441. VICTORIAN LITERATURE**Three hours credit**

A study of the Victorian poets with emphasis on the poetry of Tennyson, Browning, Arnold, and others. Prerequisite: 201 or 202 or equivalent. Offered Spring Semester, odd years.

451. MODERN LITERATURE

Three hours credit

Selection and examination of representative authors. Prerequisite: 102 and 311 or 312. Offered Spring Semester, odd years.

481. HISTORY OF THE ENGLISH LANGUAGE

Three hours credit

An introduction to the historical development of the English language from its Indo-European background through Old, Middle, and Modern English. Prerequisite: 102. Offered Spring Semester, even years.

482. ADVANCED GRAMMAR

Three hours credit

A survey of modern theories of English grammar with time devoted to the study of traditional approaches. Prerequisite: 102. Offered Fall Semester.

499. RESEARCH SEMINAR

Mastery of the techniques and procedures of research in language and literature and their application in a major research project. For upper division English majors and minors only. Offered Fall Semester, even years.

FRENCH

111. ELEMENTARY FRENCH

Three hours credit

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. ELEMENTARY FRENCH

Three hours credit

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. INTERMEDIATE FRENCH

Three hours credit

An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in French. Prerequisite: 112 or two years of the language in high school.

212. INTERMEDIATE FRENCH

Three hours credit

A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of French in class. Prerequisite: 211 or three years of the language in high school.

341. INTERMEDIATE CONVERSATION AND COMPOSITION

Three hours credit

Conversation training, composition, grammar, phonetics, and oral reports in the language based on assigned readings. A course primarily for majors and minors in the foreign language, but others are not excluded. Prerequisite: 212 or four years of the language in high school. Offered Spring Semester, odd years.

441. FRENCH CIVILIZATION

Three hours credit

A history of literature and the arts correlated with geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. Offered Spring Semester, even years.

461. READINGS IN FRENCH

Three hours credit

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work. May be repeated two times.

462. READINGS IN FRENCH

Three hours credit

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

490. SEMINAR IN FRENCH

Three hours credit

An intensive study of selected topics in French language or literature, including research in the materials of French and the writing of an analytical paper. For upper division French majors and minors only. Offered Fall Semester, every years.

GERMAN

111. ELEMENTARY GERMAN

Three hours credit

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. ELEMENTARY GERMAN

Three hours credit

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. INTERMEDIATE GERMAN

Three hours credit

An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

212. INTERMEDIATE GERMAN

Three hours credit

A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

461. READINGS IN GERMAN

Three hours credit

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

462. READINGS IN GERMAN

Three hours credit

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

READING

101. COLLEGE READING IMPROVEMENT

Two hours credit

This course is designed to improve the student's vocabulary and study skills, also to increase his comprehension level and reading rate. Prerequisite: Qualify for Title IV Special Services.

SPANISH

111. ELEMENTARY SPANISH

Three hours credit

A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

112. ELEMENTARY SPANISH

Three hours credit

A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

211. INTERMEDIATE SPANISH

Three hours credit

An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

212. INTERMEDIATE SPANISH

Three hours credit

A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

341. INTERMEDIATE CONVERSATION AND COMPOSITION

Three hours credit

Conversation training, composition, grammar, phonetics, and oral reports in the language based on assigned readings. A course primarily for majors and minors in the foreign language, but others are not excluded. Prerequisite: 212 or four years of the language in high school. Offered Fall Semester, odd years.

441. SPANISH CIVILIZATION

Three hours credit

A history of literature and the arts correlated with geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. Offered Fall Semester, even years.

461. READINGS IN SPANISH

Three hours credit

Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work. May be repeated two times.

490. SEMINAR IN SPANISH

Three hours credit

An intensive study of selected topics in Spanish language or literature, including research in the materials of Spanish and the writing of an analytical paper. For upper division Spanish majors and minors only. Offered Spring Semester, every year.

DEPARTMENT OF MUSIC AND FINE ARTS



JIM BURNS, Chairperson

Professor Burns; Associate Professors Gugler, D. Horton and Miller; Assistant Professors Morehead; and Instructors V. Horton and Thomas

DEPARTMENT OF MUSIC AND FINE ARTS

Art

Applied Music

Church Music

Music Education

The Department of Music and Fine Arts provides music course offerings for all students at Lee College. There are degree programs for serious students of music, music courses for general college students, applied music courses and performance organizations open to all students. Special emphasis in performance is placed on the vast repertory of sacred music, and a comprehensive music program is integral to worship services on the campus.

Specific objectives in music are to provide students an opportunity to prepare for advanced study in music; studio teaching careers; teaching music in public or private schools; performance and service careers as ministers of music; and, to provide musical experience, performance outlets and academic training for all interested college students.

In the visual arts the department offers each student an opportunity to become aware of his artistic heritage and the role of the arts in today's society. It also helps him develop individual artistic skills through studio instruction, and endeavors to enrich student life through a series of public exhibits.

MAJORS

The Department of Music and Fine Arts offer the following degrees: Bachelor of **Music Education**, and Bachelor of Arts in **Music** with an emphasis in applied music or church music.

BACHELOR OF MUSIC EDUCATION (BME)

The following courses are required for the Bachelor of Music Education degree: Music Theory 141-142, 241-242; Applied Music* 180-481 (twelve hours); Performance Organization; Conducting 330 and 331 or 332; Instrumental Techniques (Introduction to Instrumental Music 290, Brass Techniques 291, Woodwind Techniques 292, String Techniques 293, Percussion Techniques 294), Music Survey 111, and Music History 311-312 for a total of forty hours for the general school music student and forty-five hours for the instrumental music student.

In addition, Music Education majors are required to take twenty-four hours in Professional Education courses including Education 111, 201, 310 or 312, 405, 414, 435, 441, and 316.

*Instrumental Music applicants must elect two hours in Orchestration.

BACHELOR OF ARTS (B.A.)—CHURCH MUSIC EMPHASIS

The following music courses are required for the Bachelor of Arts degree with a major in music—Church Music emphasis: Music Theory 141-142, 241-242; Applied Music 180-481; Performance Organization (Ensemble); Conducting 330 and 331 or 332; Music History and Literature 111, 311, 312; and Church Music 322, 323, 421, 422, 425, for a total of fifty-three hours.

BACHELOR OF ARTS (B.A.)—APPLIED MUSIC EMPHASIS

The following music courses are required for the Bachelor of Arts degree with a major in music—Applied Music emphasis; Music Theory 141-142, and 241-242; Applied Music 180-481; Performance Organization (Ensemble); Conducting 330 and 331 or 332; Music History and Literature 111, 311-312; Pedagogy 482; and Performing Literature 483, for a total of forty-seven hours.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major in the Department of Music and Fine Arts are:

1. Admission to the major in music at the freshman level will be by examination in the fundamentals of music and by audition in the primary performing medium.
2. Admission to the upper division will require a 2.0 overall average and a 2.0 average in music at the completion of 58 semester hours and junior classification.

In addition, a special hearing is required of music majors during their fourth semester. This hearing includes sight reading and performance in their major area.

MINOR

The Department offers a minor in art and a minor in music. Each consists of eighteen credit hours.

Courses comprising the eighteen hours of music for a minor normally are selected from the following areas: Music Theory, Applied Music, Performance Organization, Conducting and/or Church Music. The student contemplating a minor in music should request an advisor from the Music Office.

TEACHER CERTIFICATION

The applicant for the Bachelor of Music Education degree may also apply for certification to teach music in Tennessee in Public School Music and/or Instrumental Music. The minimum requirement for certification in Tennessee includes twenty-four hours in Professional Education courses together with the following:

The applicant may apply for endorsement in School Music and/or Instrumental Music. The applicant for either endorsement in music shall offer a minimum core of music theory and harmony, twelve semester hours; applied music, twelve semester hours; conducting, two semester hours; history and appreciation, two semester hours, a minimum total of twenty-eight semester hours. The applicant for the School Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of appropriate methods and materials of teaching grades K-12, a minimum total of thirty-six semester hours. The applicant for Instrumental Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of instrumentation and orchestration and six semester hours of appropriate methods and materials of teaching and six semester hours in core, a minimum total of forty-two hours.

PIANO PROFICIENCY

All music majors are required to pass a proficiency examination in piano

which includes such skills as sight-reading, improvisation, harmonization, transposition, scales and arpeggios. The proficiency is offered once per semester.

SUGGESTED CURRICULA

COURSE SEQUENCE FOR THE
BACHELOR OF MUSIC EDUCATION DEGREE
WITH ENDORSEMENT IN SCHOOL MUSIC (Vocal & General)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Music 380-381	4
Bible 101-102	6	Music Ensemble	0
Music 141-142	8	Psychology 312	3
Music 111	2	Education 201	3
Music 180-181	2	Religion Electives	4
Music Ensemble	0	Music 290	2
History 111-112, 211-212	6	Music 331	3
Physical Education	2	Music 311-312	4
—	—	Science 111-112	8
32	—	Sociology 211	3
		—	—
		34	

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
English 201-202, 301-302, 311-312, 321-322	4	Music 480-481	2
Education 111	3	Music Ensemble	0
Psychology 211	3	Mathematics	3
Music 280-281	4	Education 405 and 414	4
Music Ensemble	0	Theology 331	3
Music 241-242	8	Education 435 and 441	8
Theology 230	3	Health Elective	2
Religion Elective	2	Education 316	3
Health Elective	2	Elective	5
Electives	4	—	—
Music 330	1	30	
—	—		
34			

PROPOSED COURSE SEQUENCE FOR THE
BACHELOR OF MUSIC EDUCATION DEGREE
WITH AN INSTRUMENTAL MUSIC ENDORSEMENT

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Music 380-381	4
Bible 101-102	6	Music Ensemble	0
Music 141-142	8	Psychology 312	3
Music 111	2	Education 301	3
Music 180-181	2	Religion Electives	4
Music Ensemble	0	Music 441	2
History 111-112, 211-212	6	Music 330 and 332	4
Physical Education	2	Music 311-312	4
—	—	Science 111-112	8
32	—	Music 391-392	4
		—	—
		36	

SOPHOMORE YEAR

Course	Hours
English 201-202, 301-302, 311-312, 321-322	4
Education 111	3
Psychology 211	3
Music 280-281	4
Music Ensemble	0
Music 241-242	8
Theology 230	3
Health Elective	2
Sociology 211	3
Music 293-294	3
—	—
	33

SENIOR YEAR

Course	Hours
Music 480-481	2
Music Ensemble	0
Mathematics	3
Education 405 and 414	4
Education 435 and 441	8
Health Elective	2
Elective	2
Education 316	3
Theology 331	3
Religion Elective	2
—	—
	29

BACHELOR OF ARTS IN MUSIC—CHURCH MUSIC EMPHASIS

FRESHMAN YEAR

Course	Hours
English 101-102, or 102-103, or 103-350	6
Bible 101-102	6
Foreign Language	6
Music 141-142	8
Music 180-181	4
Music Organization	0
Music Recital	0
Music Survey 111	2
—	—
	32

JUNIOR YEAR

Course	Hours
Laboratory Science	8
Music 311-312	4
Music 322	2
Applied Major 380-381	4
Music Organization	0
Music Recital	0
Psychology 211	3
Theology 331	3
*Religion Elective	2
Elective	2
Music 323	2
Sociology 211	3
—	—
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 301-302, 311, 321-322 ..	4
Foreign Language	6
Music 241-242	8
Theology 230	3
Religion Elective	2
Applied Major 280-281	4
Music Organization	0
Music Recital	0
Physical Education	2
Elective	3
—	—
	33

SENIOR YEAR

Course	Hours
History 111-112, 211-212	6
Mathematics	3
Religion Elective	2
Applied Major 480-481	4
Music 421	2
Music 422	3
Music 425	2
Electives	7
Music 330-331 or 332	4
Music Recital	0
Music Organization	0
—	—
	33

*Music 321 is a possible elective.

BACHELOR OF ARTS IN MUSIC—APPLIED MUSIC EMPHASIS

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Lab Science	8
Physical Education Activity	2	Music 311-312	4
Bible 101-102	6	Applied Major	4
Foreign Language 111-112	6	Theology 331	3
Music 141-142	8	*Religion Elective	2
Applied Major 180-181	4	Psychology 211	3
Music Organization	0	Music Recital	0
Music Survey 111	2	Music Organization	0
—	—	Music 482	2
32	32	Elective	2
		Sociology	3
		—	—
			33
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Literature 201-202, 301-302, 311-312, 321-322	4	History 111-112, 211-212	6
Foreign Language	6	Mathematics	3
Music 241-242	8	Applied Major	4
Theology 230	3	Music Organization	0
Religion Elective	2	Music Recital	0
Applied Major 280-281	4	Music 483	2
Music Organization	0	Theory Elective	4
Music Recital	0	*Religion Elective	2
Religion Elective	2	Music 330-331 or 332	4
Elective	3	Electives	9
—	—	—	—
32	32		33

*Music 321 is a possible elective.

ADDITIONAL INFORMATION

Initial Requirements

Students intending to major or minor in music who meet general college entrance requirements will take a placement examination in theory during registration. A performance audition will also be administered. Students with deficiencies in either of the above areas will be provided individual counseling with suggestions concerning suitable courses of instruction. At the time of entrance the student must show promise of developing skills and abilities that will equip him to serve successfully as performer, teacher, or minister of music. Entrance deficiencies must be made up without credit within the first year.

Music Organizations

Membership in a music organization for a minimum of seven semesters with or without credit is required of all music majors. The student majoring in music will enroll in a music organization during each semester of full-time attendance. Students whose principal applied medium is an orchestral instrument must participate in an instrumental ensemble each semester. Students whose principal applied medium is voice must participate in a vocal ensemble each semester and at least two of those semesters must be in an SATB vocal ensemble. Students whose principal applied medium is a keyboard instrument may elect either a vocal or instrumental ensemble each semester.

Recitals

All music majors are required to attend a minimum of twelve concerts and/or recitals during each semester of full-time attendance. The recital requirement for part-time students is prorated according to their hour load. Students off campus for student teaching are required to attend only six recitals in that semester.

Students majoring in music with an emphasis in applied music will present a full recital in the senior year. Students majoring in music education and students with an emphasis in church music present a partial recital program in the senior year.

COURSE OFFERINGS

ART

101. BEGINNING DRAWING

Two hours credit

An initial experience in drawing techniques and media. An emphasis on basic structural aspects of drawing including figure drawing. Fall Semester, even years only.

111. ART APPRECIATION

Two hours credit

An introduction to the visual arts of the Western World, with an emphasis placed on the art of the twentieth century and the relationship of art to our society.

112. TWO-DIMENSIONAL DESIGN

Two hours credit

An introduction to the principles of design and their use in the creation of two-dimensional art projects. An emphasis is given to the various elements of design such as color, shape, and balance. Spring Semester, odd years only.

204. PAINTING AND COMPOSITION

Three hours credit

Painting of still life, landscape, and abstract compositions, emphasizing color relationships and composition as essential means of pictorial expression. Prerequisite: Art 101-102 or similar art experience.

205. PAINTING AND COMPOSITION

Three hours credit

A continuation of 204.

230. SCULPTURE

Three hours credit

An introduction to sculpture dealing with various media and techniques. May be repeated one semester for additional credit. Prerequisite: none. Spring Semester, even years only.

231. SCULPTURE

Three hours credit

A continuation of 230. Individual study on arrangement with instructor.

211. WATERCOLOR PAINTING

Two hours credit

A studio course dealing with various techniques of watercolor painting. Fall Semester, odd years only.

212. WATERCOLOR PAINTING

Two hours credit

A continuation of Art 211, although 211 is not a prerequisite. Individual study on arrangement with instructor.

251. ART IN PERSPECTIVE

Two hours credit

An introduction survey of the history and practice of art from the beginning of civilization to the Renaissance is revealed in architecture, painting, sculpture and minor arts. Fall Semester only.

252. ART IN PERSPECTIVE

Two hours credit

A continuation of Art 251. Beginning at the Renaissance up to the present day. Art 251 is not a prerequisite. Spring Semester only.

322. PUBLIC SCHOOL ART

Two hours credit

Preparation for teaching art in the classroom through actual demonstration and student participation in the use of art materials. Emphasis on the integration of art in the public school curriculum.

APPLIED MUSIC

150. A, B, C, D, E, F, G, H. STUDY IN APPLIED MUSIC

One hour credit each semester

Applied music for the fifty series (150-451) is intended for non-music majors. Technical studies and a variety of literature are selected at a level appropriate to the students' abilities.

150A. Brass
150B. Woodwind
150C. String
150D. Percussion

150E. Voice
150F. Piano
150G. Organ
150H. Composition and Arranging

151; 250-251; 350-351; 450-451. ADDITIONAL STUDY IN APPLIED MUSIC FOR THE NON-MAJOR

One hour credit each semester

160. E, F. STUDY IN APPLIED MUSIC

One hour credit each semester

Applied music in the sixty series is intended to designate class instruction in applied music.

170. A, B, C, D, E, F, G, H. STUDY IN APPLIED MUSIC

One hour credit each semester

Applied music in the seventy series is intended to designate the secondary instrument of the music major. Appropriate technical studies and literature are selected from the classics with emphasis on development of performance techniques.

160A. Brass
160B. Woodwind
160C. String
160D. Percussion

160E. Voice
160F. Piano
160G. Organ
160H. Composition and Arranging

161; 260-261; 360-361; 460-461. ADDITIONAL STUDY IN APPLIED MUSIC

One hour credit each semester

180. A, B, C, D, E, F, G, H. STUDY IN APPLIED MUSIC

Two hours credit each semester

Applied music in the eighty series is intended for students majoring in music with an emphasis in applied music. Development of repertory and intensive study of style. Admission only by audition.

160A. Brass
160B. Woodwind
160C. String
160D. Percussion

160E. Voice
160F. Piano
160G. Organ
160H. Composition and Arranging

181; 280-281; 380-381; 480-481. ADDITIONAL STUDY IN APPLIED MUSIC

Two hours credit each semester

251. A, B, C, D. MUSIC DRAMA WORKSHOP

One hour credit

A practical laboratory course which involves the production of music dramas. Work includes casting, rehearsing, designing and constructing sets, lighting, costuming, and publicity for recitals and public presentations.

385. JUNIOR RECITAL

Credit: None

One half hour of public recital.

485. SENIOR RECITAL

Credit: None

A. One hour of public recital; B. One-half hour of public recital.

CHURCH MUSIC

321. MUSIC IN CHRISTIAN EDUCATION

Two hours credit

A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.

322. CHURCH MUSIC ORGANIZATION AND ADMINISTRATION

Two hours credit

A study of the administrative role of the minister of music in a fully developed music program at the local level. This course is designed for the upper division student in Church Music. Spring semester of even-numbered years only.

323. THE GRADED CHOIR PROGRAM

Two hours credit

A course integrating the principles of human development—physical, mental, emotional, social, and spiritual—into a system of graded choirs designed to enhance the ministry of the church through music. Literature, materials, rehearsal techniques, and facilities appropriate for each age group are studied. Spring semester of odd-numbered years only.

421. HYMNOLOGY

Two hours credit

A survey of the various periods and styles of hymnody in the history of the Western church; textual analysis; and a study of the role of congregational singing in worship. Fall semester of odd-numbered years only.

422. HISTORY AND PHILOSOPHY OF CHURCH MUSIC**Three hours credit**

An historical survey of the major philosophies and practices (personages, musical forms and types, styles and literature) of church music with emphasis on determining, evaluating, expressing, and applying the basic facts and principles involved in an integrated and consistent attitude toward church music. Fall semester of even-numbered years only.

425. PRACTICUM IN CHURCH MUSIC**Two hours credit**

This course is designed to provide the church music student with practical experience in a local church under the supervision of his major professor. The student will observe a working professional and participate on an expanding level of responsibility.

MUSIC EDUCATION**290. INTRODUCTION TO INSTRUMENTAL MUSIC****Two hours credit**

A course designed to prepare students for teaching recorder, guitar and other informal instruments in the elementary and junior high school setting with attention to developing individual skills.

291. BRASS TECHNIQUES**Two hours credit**

A course designed to prepare students for teaching the brasswind and percussion instruments at the beginner to intermediate levels. Performance on the instruments is included.

292. WOODWIND TECHNIQUES**Two hours credit**

A course designed to prepare students for teaching the woodwind instruments at the beginner to intermediate levels. Performance on the instruments is included.

293. STRING TECHNIQUES**Two hours credit**

A course designed to prepare students for teaching the string instruments at the beginner to intermediate levels.

294. PERCUSSION TECHNIQUES**One hour credit**

A course designed to prepare students to teach percussion instruments at the beginning and intermediate levels.

330. FUNDAMENTALS OF CONDUCTING**One hour credit**

Basic techniques of conducting simple and complex beat patterns, use of the left hand for cueing, introductory baton techniques.

331. CONDUCTING THE CHORAL ENSEMBLE**Three hours credit**

Fundamentals of conducting technique as applied to choral conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire. Prerequisite: Music 330.

332. CONDUCTING THE INSTRUMENTAL ENSEMBLE**Three hours credit**

Fundamentals of conducting technique as applied to instrumental conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire. Prerequisite: Music 330.

MUSIC HISTORY**111. MUSIC SURVEY****Two hours credit**

An introductory survey of the principal Western forms and styles from antiquity to the present. Extensive use of recordings supplemented by live performances.

311. HISTORY AND SURVEY OF WESTERN MUSIC**Two hours credit**

A study of the history of music and musical style from antiquity to c. 1750. The course is designed for the junior year. Extensive score study and listening are involved. Prerequisite: Music 142 and Music 111.

312. HISTORY AND SURVEY OF WESTERN MUSIC**Two hours credit**

A continuation of Music 311: 1750-present.

482A. VOCAL LITERATURE**Two hours credit**

A survey of the art song in western music from 1600 to the present. Attention is given to style and analysis in a historical frame. Religious solo vocal music appropriate for formal worship ceremonies will also be covered. Spring semester of even-numbered years only.

482B. KEYBOARD LITERATURE**Two hours credit**

A basic course for upper level music majors in the B.A. program. The course is designed to en-

large the knowledge of students of Keyboard Literature with an emphasis on the literature of their applied major instrument. Spring semester of odd-numbered years only.

483A. VOCAL PEDAGOGY PRACTICUM**Three hours credit**

Designed to introduce the prospective voice teacher to the basic techniques of vocal pedagogy, and to provide him with experience in teaching voice to beginning vocal students while under supervision. Spring semester of even-numbered years only.

483B. KEYBOARD PEDAGOGY PRACTICUM**Three hours credit**

A basic course for upper level music majors in the B.A. program. The course is designed to equip students with the pedagogical skills of piano or organ instruction. Spring semester of even-numbered years only.

MUSIC ORGANIZATIONS

101. CAMPUS CHOIR**One hour credit**

Exposure to and performance of a variety of choral literature, with emphasis on the standard repertory. One major concert each semester; open to all students with the consent of the instructor. Three rehearsals per week.

102; 201-202; 301-302; 401-402. CAMPUS CHOIR**One hour credit**

A continuation of Music 101.

103. LEE COLLEGE BAND**One hour credit**

Training and practice in the techniques of band performance. Open to all students with the consent of the instructor. Two rehearsals per week.

104; 203-204; 303-304; 403-404. LEE COLLEGE BAND**One hour credit**

A continuation of concert ensemble 103.

105A. LADIES OF LEE**One hour credit**

Training in choral music for treble voices. Various performances each semester. Open to all female students with the consent of the instructor. Two rehearsals per week.

106A; 205A-206A; 305A-306A; 405-406A. LADIES OF LEE**One hour credit**

A continuation of Music 105A.

107. LEE COLLEGE SINGERS**One hour credit**

Study and performance of a wide range of choral literature. One major tour each semester in addition to other off-campus appearances. Membership by audition only. Open to all students. Three rehearsals per week.

108; 207-208; 307-308; 407-408. LEE COLLEGE SINGERS**One hour credit**

A continuation of Lee College Singers 107.

109. BRASS ENSEMBLE**One hour credit**

A select group of performers chosen from the Lee College Concert Band. Two rehearsals per week.

110; 209-210; 309-310; 409-410. BRASS ENSEMBLE**One hour credit**

A continuation of Brass Choir 109.

113. A, B, C, D. CHAMBER MUSIC**One hour credit**

Open to all players and singers with the necessary proficiency. Study and performance of literature for small combinations of instruments and/or voices. Two rehearsals per week.

MUSIC THEORY

140. BASIC THEORY**Two hours credit**

A course designed for the general college student who wishes exposure to the rudiments of music, or for the potential music major whose training and experience have not produced a readiness for Music 141-142. Credit for this course is not applicable toward a major in music.

141. FOUNDATIONS OF MUSIC THEORY**Four hours credit**

A course integrating ear-training, sight-singing, and dictation with written and analytical work.

142. FOUNDATIONS OF MUSIC THEORY**Four hours credit**

A continuation of Music 141.

241. ADVANCED MUSIC THEORY**Four hours credit**

An integrated course including advanced ear-training, sight-singing, written harmony, modulation, dominant, seventh, ninth, eleventh and thirteenth chords. Also, non-dominant harmony, chromatically altered chords, augmented chords, analysis, original work, and introduction to counterpoint.

The course is designed for the sophomore year. Prerequisite: Music 141-142.

242. ADVANCED MUSIC THEORY**Four hours credit**

A continuation of Music 241.

441. ORCHESTRATION AND ARRANGING**Two hours credit**

A study of instruments of the orchestra; range, technique, timbre, transposition of orchestral and band instruments; exercises in orchestration. Study of various principles of arranging for instrumental ensembles; scoring transcriptions and original compositions for small instrumental combinations and for full orchestra.

The course is designed for the junior year. Prerequisite: Music 241-242.

DEPARTMENT OF NATURAL SCIENCES AND MATHEMATICS



LOIS BEACH, Chairperson

BIOLOGICAL AND NATURAL SCIENCE: Professors O'Bannon and Riggs, Associate Professors Dennison, Harris, and Hughes, Assistant Professor Riley; **CHEMISTRY:** Professor Beach and Associate Professor McPherson; **MATHEMATICS:** Associate Professor McDaniel and Assistant Professor Griffith.

DEPARTMENT OF NATURAL SCIENCES AND MATHEMATICS

Biological Science
Chemistry
Mathematics
Natural Science
Physical Science
Physics
Pre-Dental
Pre-Medical
Pre-Medical Technology
Pre-Nursing
Pre-Pharmacy

The Department of Natural Sciences and Mathematics offers a curriculum designed to meet the individual needs of all students. Foundation courses in botany, zoology, chemistry, mathematics and physics present opportunities for both majors and non-majors to become acquainted with basic principles and concepts of the biological and physical sciences. Other advanced courses which have been designed to prepare students for graduate studies are also offered. Students who are planning careers in mathematics, math education, science technology, science education or in health related areas will find a curriculum and faculty adequate to prepare them for their chosen fields. Opportunities for individual research are available to science majors during their junior and senior years.

MAJORS

The Natural Sciences and Mathematics Department offers majors in **Biological Science**, **Natural Science**, **Chemistry** and **Mathematics**. The Natural Science major is a broad area major with emphasis in three or more areas listed above.

BIOLOGICAL SCIENCE

The student majoring in biological science leading to a Bachelor of Science degree shall complete no less than thirty-two semester hours in biology. The student may elect to emphasize either plant or animal biology, but at least two courses in each area are required. Normally, at least half of the courses in the major will be numbered 300 or above. A Biological Science major seeking teacher certification in science should become acquainted with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree in Biological Science: Biology 111-112, 205, 342, 490, Chemistry 111-112, Mathematics 111-112, 241, Science and the Bible 433, Chemistry 311-312 strongly recommended.

CHEMISTRY MAJOR

The student majoring in chemistry leading to a Bachelor of Science or Bachelor of Arts degree shall complete between thirty-two and thirty-six hours in chemistry. If teacher certification is desired, the student should acquaint himself with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree with a major in Chemistry: Chemistry 111-112 (or equivalent) and 211 are prerequisites

to a major which consists of 311-312, 431-432, 490, plus four additional hours of Chemistry. In addition, the following courses are necessary: Physics 211-212, Mathematics 241, 251, 271-272, and Theology 433. For the Bachelor of Arts degree, one year or more in German or French (German is recommended) plus four hours of Chemistry in addition to the above listed courses is required.

MATHEMATICS MAJOR

The student majoring in Mathematics leading to a Bachelor of Science degree must complete a minimum of thirty-two semester hours of mathematics, with at least sixteen hours numbered above 300.

The following courses are required: Mathematics 241; 271-272, 461, and 490. In addition, Physics 211 and 212 are required.

For the Bachelor of Arts degree, 12 hours in a foreign language, or its proficiency equivalent, is required in addition to the above listed courses.

If teacher certification in Mathematics is desired, the student should acquaint himself with the requirements set forth by the state in which he plans to teach.

Mathematics 101, 102, 121, 201, or 202 will not be counted as courses in the major or minor in Mathematics.

The Mathematics minor shall complete eighteen hours in Mathematics with at least six hours in courses numbered above 300 and must include Mathematics 271-272.

MEDICAL TECHNOLOGY

The Bachelor of Science degree in Medical Technology is now offered in the Department of Health Sciences. Since the medical technology curriculum is primarily offered in the Department of Natural Sciences and Mathematics, it is a joint endeavor between the two departments. (Refer to the Department of Health Sciences for information on the program.)

NATURAL SCIENCE

A student working toward a Bachelor of Science degree in a broad area of Natural Science with or without teacher certification must complete the following requirements: Biology 111-112, Chemistry 111-112, Physics 211-212, Mathematics 111-112, 241, Chemistry 490, and Theology 433.

In addition, ten to fourteen semester hours must be selected from the biological sciences, chemistry, physics, or mathematics.

OFFICIAL ACCEPTANCE AS MAJOR

Requirements for acceptance of a student as a major and/or minor in the Natural Science Department are:

1. The completion of at least 58 semester hours and junior classification.
2. A 2.0 grade point average in the courses taken in the major as well as 2.0 overall grade point average.
3. The student who transfers 64 hours or more will be officially accepted into the Department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.

MINORS

Biological Science minors shall complete eighteen hours in biology, with at least eight hours in courses numbered 300 and above. The Chemistry minor shall com-

plete eighteen hours in chemistry with at least eight hours in courses numbered 300 or above. The Mathematics minor shall complete eighteen hours in mathematics with at least six hours in courses numbered 300 or above. The minor must be approved by the Department Chairman at some time before a student's senior year.

PREPARATORY PROGRAMS

Preparatory programs are offered in the areas of Dentistry, Pre-Nursing, Pharmacy, Pre-Medicine, Pre-Veterinary Science and other related fields. The length of time spent in these respective programs will vary with the curriculum of the school at which the professional degree will be received. Since most medical schools are now requiring the baccalaureate degree for admission, it is recommended that pre-medicine students complete the requirements for a Bachelor of Science degree at Lee College.

SUGGESTED CURRICULUM

Most two-year preparatory programs in health-related professions require courses similar to those outlined below. The curriculum of the school to which you plan to transfer should be followed carefully. Check this out early in your planning.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	Literature 201, 202, 301, 302, 311, 312, 321, 322	4
Chemistry 111-112	8	Chemistry 211, 311-312	8
Mathematics 111-112 or 143, 251	6	Physics 211-212	8
Biology 111-112	8	Physical Education Activity	1
Physical Education Activity	1	Bible 102	3
Bible 101	3	Religion Elective	2
Religion Elective	2		—
	34		26

The remaining academic hours may consist of additional courses in the sciences or courses in history, psychology, sociology, art, music, or speech.

SUGGESTED PRE-MED CURRICULA (PRE-DENTAL & PRE-VETERINARY SCIENCE)

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
Chemistry 111-112	8	Physics 211-212	8
Biology 111-112	8	Chemistry 211	4
Bible 101-102	6	Mathematics 271-272	8
English 101-102, or 102-103, or 103-350	6	*Biology 306	4
History 111-112, 211-212	6	Theology 433	2
	34	Religion Elective	2
			—
			32
SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Chemistry 311-312	8	Biology 342	4
Biology 251-252	8	Biology 305	4
**Mathematics 143	3	Art 111, 251 or 252, or Music 111 or 311	2
Mathematics 251	4	Physical Education	2
Theology 230	3	*Chemistry 321-322	8
Theology 331	3	Sociology 211	3
Literature 201-202, 301-302, 311-312, or 321-322	4	Psychology 211	3
	33	Religion Elective	2
		Math 241	3
			—
			31

*Alternate year course.

**May need to make up Math 111-112. Check with Department Chairman.

SUGGESTED CURRICULA

BACHELOR OF SCIENCE IN BIOLOGY

The following curriculum is broadened to include all students wishing to major in Biology. It is very important that the student receive specific advice from the advisor as to the area of Biology the student wishes to pursue. Also, if the student wishes teaching certification, he must choose the education classes as electives. See Department of Education for course offerings necessary for certification.

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, 102-103, 103-105	6	Biology 342	4
Bible 101-102	6	Psychology 211	3
Biology 111-112	8	Sociology 211	3
Mathematics 111-112 251-271	6	Chemistry 311-312	8
Elective	5	Bible electives	4
—	31	Biological Science electives	8
		(300 or above)	
		Elective	3
		—	
		33	

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Biological Science electives	8	Literature 201, 202, 301, 302, 311, 312, 321, 331	4
Theology 230, 331	6	Mathematics 241	3
History 111, 112, 211, 212	3	Biology 490	3
Chemistry 111-112	8	Chemistry, Mathematics, or Physics elective	8
Biology 205	4	Theology 433	2
Elective	4	Biology electives	4
—	33	(300 or above)	
		Physical Education	2
		Art or Music	2
		Elective	7
		—	
		33	

BACHELOR OF SCIENCE IN CHEMISTRY

The curriculum listed below is designed particularly for the student who desires to major in Chemistry. If the student desires teaching certification, he must choose the education classes as electives. See Department of Education for course offerings necessary for certification.

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, 102-103, 103-350	6	History 111, 112, 211, 212	6
Bible 101-102	6	Sociology 211	3
Mathematics 271-272	8	Religion 331, Elective	5
Chemistry 111-112	8	Physics 211-212	8
Electives	4	Chemistry Area	8
—		Electives	3
32		—	
		33	

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Mathematics 241	3	Physical Education Activity	2
Literature 201, 202, 301, 302, 311, 312, or 321, 322	4	Religion Elective	2
Theology 230, Elective	5	Chemistry 490	1
Chemistry 211, 311, 312	12	Psychology 211	3
Art 111, 251 or 252 or Music 111 or 311	2	Chemistry Area	12
Electives	7	Elective, Related area, Minor	13
	33		33

*May need to make up Math 143-251.

**May need to make up Math 111-112.

***May need to make up Foreign Language 111-112.

BACHELOR OF ARTS IN MATHEMATICS

FRESHMAN YEAR		JUNIOR YEAR	
Course	Hours	Course	Hours
English 101-102, or 102-103, or 103-350	6	History 111, 112, 211, 212	6
Bible 101-102	6	Sociology 211	3
**Mathematics 143-251	7	Theology 331, Elective	5
Chemistry 111-112, Elective	8	Physics 211-212	8
Art 111, 251 or 252, Music 111 or 311	2	Mathematics Area	9
Physical Education Activity	2	Elective	2
Elective	2		33
	33		

SOPHOMORE YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Mathematics 271-272	8	Psychology 211	3
Literature 201, 202, 301, 302, 311, 312, 321, 322	4	Religion Elective	2
Theology 230, Elective	5	Mathematics 490	1
***Foreign Language 211-212	6	Electives/Related Area, Minor	19
Mathematics Area	3	Mathematics Area	6
Math 241	3		31
Electives	4		
	33		

**May need to make up Math 111-112.

***May need to make up Foreign Language 111-112.

COURSE OFFERINGS

BIOLOGY

111. PLANT BIOLOGY

Four hours credit

Nature and development of plants, with emphasis on basic biological principles, including physiology, anatomy and morphology, life histories, and inheritance in plants. Three lectures and one laboratory period per week. Offered every semester.

112. ANIMAL BIOLOGY

Four hours credit

A study of the fundamental animal types and zoological principles. The morphology, physiology, behavior, reproduction, ecology, and embryology of each phylum are presented. Three lectures and one laboratory period per week. Offered every semester.

205. CELL BIOLOGY

Four hours credit

A study of the relationship of cellular structure and function, with emphasis upon cellular energetics, biosynthesis and reproduction. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112, Chemistry 111-112 or permission of instructor. Offered Fall Semester, even years.

251. MICROBIOLOGY**Four hours credit**

An introduction to the principles and techniques for the study of and identification of bacteria and other microorganisms. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112; Chemistry 111-112. Organic Chemistry 311 recommended. Offered Fall Semester.

252. MICROBIOLOGY**Four hours credit**

A continuation of 251 with emphasis on the principles and techniques for the study of and identification of microorganisms, other than bacteria. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisite: Biology 251. Offered Spring Semester.

291. PRINCIPLES OF NUTRITION**Three hours credit**

Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and qualitative and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social and cultural levels is also studied. Three lectures per week. Prerequisite: Biology 112. Offered Fall Semester.

292. HUMAN ANATOMY AND PHYSIOLOGY**Four hours credit**

Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Chemistry 111-112 recommended. Offered every semester.

305. VERTEBRATE EMBRYOLOGY**Four hours credit**

The development of typical vertebrates; the frog, the chick, and the mammal studied in the laboratory. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Spring Semester, odd years.

306. COMPARATIVE VERTEBRATE ANATOMY**Four hours credit**

The morphology, physiology, and phylogeny of the organ systems of vertebrates. Laboratory study of representative vertebrates. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Spring Semester, odd years.

311. ENTOMOLOGY**Four hours credit**

A study of the basic structure, development, and behavior of insects with emphasis upon collecting and classification. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Fall Semester, even years.

315. INVERTEBRATE ZOOLOGY**Four hours credit**

A survey of the invertebrates with emphasis upon morphology, life cycles and taxonomy. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered Fall Semester, odd years.

321. SURVEY OF THE PLANT KINGDOM**Four hours credit**

Survey of plant kingdom with emphasis on the algae, fungi, liverworts, mosses and ferns. Two lectures and two laboratory periods per week. Prerequisite: Biology 111. Offered Fall Semester, odd years.

322. PLANT ECOLOGY AND TAXONOMY**Four hours credit**

Study of the relations of plants to their environments with emphasis upon climatic and soil factors influencing their structure, behavior, distribution. Principles of classification are also incorporated with laboratory emphasis upon recognition of family characteristics. Two lectures and two laboratory periods per week. Prerequisite: Biology 111 and Biology 321. Offered Spring Semester, even years.

331. HISTOLOGY**Four hours credit**

An introductory course in the study of cells, tissues, and organs. Special emphasis will be placed on the relationship between structural organization and function. This course will meet for three one hour lectures and one three hour laboratory period per week. Prerequisites: Biology 111-112, Chemistry 111-112, or permission of the instructor. Offered Spring Semester, even years.

342. GENETICS**Four hours credit**

Basic principles of heredity with emphasis on their application to plant breeding, *Drosophila*, and other species. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112. Chemistry 111-112 and Organic Chemistry 311 recommended. Offered Fall Semester.

390. SPECIAL TOPICS IN BIOLOGY**One-Four hours credit**

A course used to comply with requests for special topics and advanced studies in biology. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

393. ECOLOGY**Four hours credit**

A study of basic ecological principles and concepts with emphasis on ecosystems, communities, populations and habitats, presented with reference to energy flow, limiting factors and behavior patterns of organisms in their environment. Two lecture-laboratory sessions per week. Prerequisite: Biology 111-112. Offered Fall Semester.

421. PLANT PHYSIOLOGY**Four hours credit**

Cellular and organismic process occurring in plants, including transport phenomena, metabolic processes and regulation of growth and development. Three lectures and one laboratory per week. Prerequisites: Biology 111-112 and Chemistry 111-112. Offered Fall Semester, even years.

422. CELL PHYSIOLOGY**Four hours credit**

A basic study in the functional organization of the cell with emphasis upon the biochemical and physical properties of protoplasm and its cellular organelles. Attention is also given to the various factors in the cell environment and the exchange of materials across the cell membrane. Energy metabolism is also stressed. Prerequisites: Biology 111-112 and Chemistry 111-112. Chemistry 311-312 and/or 321-322 recommended. Offered biannually.

433. SCIENCE AND THE BIBLE (Theology 433)**Two hours credit**

Comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Two lectures per week, may not be counted toward an endorsement in biology. Prerequisites: Bible 101-102, Biology 111 or 112. Offered every semester.

441. PARASITOLOGY**Four hours credit**

Life cycles, epidemiological factors, interrelationships of parasite and host, and underlying principles of treatment and prevention. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112. Offered Spring Semester, odd years.

444. PHYSIOLOGY OF EXERCISE AND KINESIOLOGY**Three hours credit**

This course is designed to provide the essential physiological background that is necessary for an understanding of the response of the body to exercise. The course also includes a scientific study of movements. Prerequisites: Physical Science 111 and Biology 292.

490. SENIOR SCIENCE AND MATHEMATICS SEMINAR**One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every semester.

491. SCIENCE RESEARCH**One-Four hours credit**

Experience in science research projects under supervision of staff members. Prerequisite: Junior or Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

CHEMISTRY**107. GENERAL CHEMISTRY****Four hours credit**

This course is for non-science majors; contains enough of the facts, theories, and principles to enable an understanding of the chemistry and the chemical products that a person comes in contact with daily. The areas of chemistry covered include general or inorganic chemistry, nuclear chemistry, organic chemistry, and biochemistry.

111. GENERAL CHEMISTRY**Four hours credit**

Fundamental laws, states of matter, structure of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Three lectures and one laboratory period per week. Prerequisite: High school algebra or equivalent. Offered Fall Semester.

112. GENERAL CHEMISTRY**Four hours credit**

Reaction rates, solution problems, qualitative analysis of common cations and anions, electrochemistry, compounds of representative elements, radioactivity, nuclear reactions. Three lectures and one laboratory period per week. Prerequisite: Chemistry 111. Offered Spring Semester.

211. ANALYTICAL CHEMISTRY**Four hours credit**

Acid-base equilibria in water, stoichiometry, oxidation-reduction system, applications of volumetric titrations, elementary spectrophotometry and potentiometric methods, principles of gravimetry. Prerequisite: Chemistry 112. Offered Fall Semester.

212. ANALYTICAL CHEMISTRY**Three hours credit**

A study of the kinetics of hydrolysis of a phosphate ester, 4-nitrophenyl phosphate with the student

becoming thoroughly familiar with fundamental laboratory instrumentation. One hour lecture and four hours laboratory per week. Emphasis on quantitative techniques. Offered Spring Semester.

311. ORGANIC CHEMISTRY**Four hours credit**

The reactions of aliphatic and aromatic compounds, molecular orbital theory, carbonium ion, carbanion and free radical reaction mechanisms, stereochemistry and molecular conformation, transition state theory and techniques of organic synthesis. Introduction to spectroscopy. Three lectures and one laboratory period per week. Prerequisite: Chemistry 112. Offered Fall Semester.

312. ORGANIC CHEMISTRY**Four hours credit**

A continuation of Chemistry 311. The chemistry of polyfunctional aliphatic compounds, amino acids and proteins, sugars, and carbohydrates, polycyclic and heterocyclic compounds. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311. Offered Spring Semester.

321. BIOCHEMISTRY**Four hours credit**

Emphasis is on human biochemistry and a study of the chemical composition of living matter and of the chemical and biological changes that occur in it during life processes: the chemistry and metabolism of carbohydrates, lipids, amino acids, nucleotides, and the biosynthesis of nucleic acids and proteins. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311.

322. BIOCHEMISTRY**Four hours credit**

A continuation of Biochemistry 321 with emphasis on the human biochemistry of hormones, vitamins, enzymes, blood, urine, nutrition, chemistry of respiration, and acid-base balance. Three lectures and one laboratory period per week. Prerequisite: Biochemistry 321.

390. SPECIAL TOPICS IN CHEMISTRY**One-Four hours credit**

A course used to comply with requests for special topics and advanced studies in chemistry. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

431. PHYSICAL CHEMISTRY**Four hours credit**

Gases and liquids, solid state, first, second, and third Laws of Thermodynamics, Thermochemistry, Free Energy and Equilibrium, Chemical Equilibrium Solutions, Colligative Properties of Solutions, and Phase Rule. Three lectures and one laboratory period per week. Prerequisites: Chemistry 211, Physics 212, Mathematics 272. Offered Fall Semester.

432. PHYSICAL CHEMISTRY**Four hours credit**

Conductance and ionic equilibria, electrochemical cells, kinetics of homogenous reactions, atomic structure, nature of chemical bonding, molecular structure, nuclear chemistry, statistical mechanics, photochemistry, catalysts, and colloids. Three lectures and one laboratory period per week. Prerequisite: Chemistry 431. Offered Spring Semester.

490. SENIOR SCIENCE AND MATHEMATICS SEMINAR**One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered each semester.

491. SENIOR SCIENCE RESEARCH**One-Four hours credit**

Experience in science research projects under supervision of staff members. Prerequisites: Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

MATHEMATICS**100. BASIC MATHEMATICS****Three hours credit**

An introduction to basic arithmetic with a primary emphasis on sets and set operations, fractions, percent, decimals, graphs, basic equations, ratio and proportion, and basic metrics. This course will not meet any college mathematics requirements but will serve the purpose of preparing students for Math 121.

101. ELEMENTARY ALGEBRA**Three hours credit**

A preparatory algebra course designed for students who have not had any algebra in high school or those who need a review in algebra before enrolling in Math 111. The course includes basic algebraic principles and techniques as applied to number systems, polynomials, factoring and systems of equations and graphs. The course assumes no proficiency in algebra and offers the student lab and individual assistance opportunities. Credit will not count toward a math major or minor and does not fulfill the general education core requirement in mathematics.

111. ALGEBRA**Three hours credit**

The real number system; relations and functions; algebraic functions; logarithms, complex numbers, progressions, determinants, permutation, combinations, and probability. Offered every semester.

112. TRIGONOMETRY**Three hours credit**

Measurement of angles, solution of right triangles, applications to the "real world," identities, graphs of trigonometric functions, solution of oblique triangles, Law of Sines, Law of Cosines, Trigonometric form of complex numbers, DeMoivre's Theorem, polar coordinates. Offered every semester.

121. FUNDAMENTAL CONCEPTS OF MATHEMATICS**Three hours credit**

Review of basic arithmetic operations; ratio, proportion and variation; concepts of functions; graphs; linear and quadratic equations and relations; trigonometric functions and applications; introductory plane geometry. No prerequisite. This course will not meet mathematics requirements for students majoring in Elementary Education, Mathematics or the Natural Sciences. Offered every semester.

143. ALGEBRA AND TRIGONOMETRY**Three hours credit**

Accelerated course designed to review the basic concepts of algebra and trigonometry for students who have studied these subjects in the high school and for students who have an exceptional ability in mathematics that wish to complete the course in one semester. May be taken instead of Mathematics 111-112. Prerequisite: High school algebra or equivalent. Offered Fall Semester.

**201. CONCEPTS OF MATHEMATICS FOR
ELEMENTARY TEACHERS****Three hours credit**

Axiomatic development of number system; extension of the concept of numbers; basic operations of arithmetic with emphasis on use of axioms; sets and relations. Course is designed to equip students for teaching mathematics in elementary schools. No prerequisite. Offered Fall Semester.

**202. CONCEPTS OF MATHEMATICS FOR
ELEMENTARY TEACHERS****Three hours credit**

A continuation of Mathematics 201. Measurement; progressions, functional relationships; first degree equations. Prerequisite: Mathematics 201. Offered Spring Semester.

241. COMPUTER APPLICATION IN MATHEMATICS AND SCIENCE**Three hours credit**

A presentation of the fundamentals of digital computations including symbolic logic, Boolean algebra and binary arithmetic, followed by a discussion of basic machine languages and compilers. A scientifically oriented language will be introduced and used to solve simple problems. Required for an endorsement in mathematics. Prerequisite: Mathematics 141 or its equivalent. Two lectures and one lab, per week. Offered every other semester.

251. ANALYTIC GEOMETRY**Four hours credit**

Definitions and formulas, lines, circles, conic sections, transformations of coordinates, polar coordinates, tangents and normals, parametric equations. Prerequisite: Mathematics 112 or 143. Offered Spring Semester.

271. CALCULUS**Four hours credit**

Definition and formulas, rate of change, derivatives and application of functions. The study and application of indefinite and the definite integrals. Prerequisites: Mathematics 111-112 or 143, 201 with a minimum grade of C. Offered Fall Semester.

272. CALCULUS**Four hours credit**

Polar coordinates, transcendental functions, methods of integration, hyperbolic functions, and vectors and parametric equations. Prerequisite: Calculus 271 with a minimum grade of C. Offered Spring Semester.

273. CALCULUS**Four hours credit**

Vectors and vector calculus; partial derivatives, gradients, double and triple integrals, centroids, cylindrical and spherical coordinates, line integrals, surface integrals, Stoke's theorem. Prerequisite: Calculus 272.

310. LOGIC AND SETS**Three hours credit**

Elements of mathematical logic; elementary algebra of sets. Prerequisite: One year of college mathematics. Offered Fall Semester, alternate years.

331. FOUNDATIONS OF GEOMETRY**Three hours credit**

Axiomatic method, triangles and circles, parallelism, constructions, and modern concepts of both Euclidean and non-Euclidean geometry. Prerequisite: One year of college mathematics. Offered Spring Semester, alternate years.

341. ELEMENTARY PROBABILITY AND STATISTICS**Three hours credit**

Distributions of random variables, conditional probability, regression and correlation, discrete prob-

ability functions, continuous probability functions, estimation and hypothesis testing, confidence limits, analysis of variance. Offered Fall Semester, odd years.

351. INTRODUCTION TO LINEAR ALGEBRA**Three hours credit**

An introduction to the algebra of matrices and determinants, linear equations, linear transformations and vector spaces. Prerequisites: Mathematics 271 and 272. Offered Spring Semester, even years.

361. INTERMEDIATE ANALYSIS**Three hours credit**

Theoretical investigations of elementary calculus, including functions, limits, continuity, the derivative, Rolle's theorem, mean-value theorem, integration, sequences, Riemann sums, transcendental functions, infinite series, solid analytics, and multiple integration. Prerequisite: Mathematics 272.

371. DIFFERENTIAL EQUATIONS**Three hours credit**

First order and simple higher order differential equations with applications, linear differential equations, systems of DE, Laplace transform, series solutions, numerical methods, partial differential equations. Prerequisite: Calculus 271-272 with Calculus 273 strongly recommended. Offered spring semester, even years.

390. SPECIAL TOPICS IN MATHEMATICS**One-Four hours credit**

A course used to comply with requests for special topics and advanced studies in mathematics. Lecture and laboratory hours will vary with the courses taught. May be repeated for credit. Prerequisite: Consent of the instructor. Offered on demand.

393. HISTORY OF MATHEMATICS**Three hours credit**

Study of major contributors and their contributions to mathematics; early beginnings to modern day; and how certain areas of mathematics began.

451. LINEAR ALGEBRA**Three hours credit**

Matrices, elementary operations, linear equations, determinants, vector spaces, linear transformations, characteristic roots and vectors, special types of matrices, and applications to geometry and linear programming. Prerequisite: Introduction to Linear Algebra 351.

461. INTRODUCTION TO MODERN ALGEBRA**Three hours credit**

Mappings, relations rings, integral domains. Prerequisite: One year of college mathematics.

490. SENIOR SCIENCE AND MATHEMATICS SEMINAR**One hour credit**

A weekly presentation by staff and/or senior science and mathematics majors on matters of current interest in the science and mathematics field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all department majors. Offered every semester.

PHYSICAL SCIENCE

111. PHYSICAL SCIENCE**Four hours credit**

Chemical phenomena, introduction to methods of elementary chemistry and physics, with stress on kinetic theory, molecular phenomena, and energy relations. (Not recommended for students who studied high school chemistry and physics.) Three lectures and one laboratory period per week. Offered Fall Semester. (For non-science majors.)

112. PHYSICAL SCIENCE**Four hours credit**

Introduction to astronomy and earth science with stress on mineralogy. Three lectures and one laboratory period per week. Offered Spring Semester.

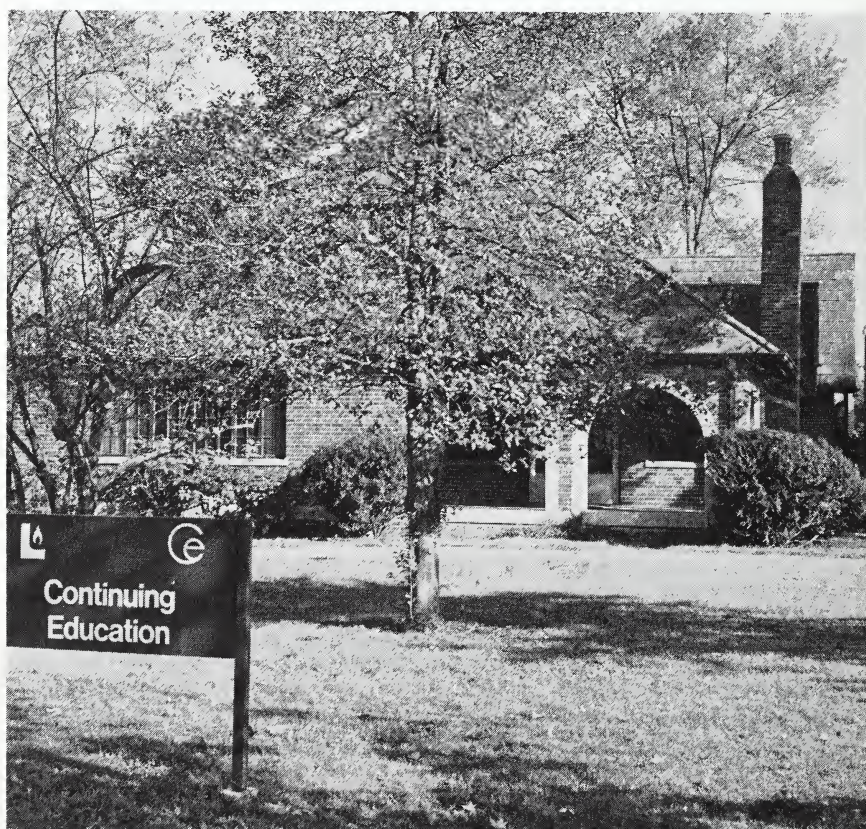
211. GENERAL PHYSICS**Four hours credit**

Principles and applications of mechanics, heat and sound. Three lectures and one laboratory period per week. Prerequisite: Proficiency in algebra and trigonometry. Offered Fall Semester.

212. GENERAL PHYSICS**Four hours credit**

Principles and applications of light, electricity, magnetism, atomic and nuclear physics. Three lectures and one laboratory period per week. Prerequisite: Physics 111. Offered Spring Semester.

DEPARTMENT OF CONTINUING EDUCATION



RAY HUGHES, JR., Chairperson

DEPARTMENT OF CONTINUING EDUCATION

The Department of Continuing Education offers an undergraduate program designed to utilize methods of independent study. Its basic purpose is to prepare persons for the ministry in the areas of Bible, Christian education, church music, missions and evangelism, pastoral studies, and theology.

The program is especially designed to prepare persons for ministry in the Church of God who cannot pursue a traditional resident college degree program, as well as to offer courses in general studies to those students who are unable to schedule them through the resident program.

Students enrolled in the Continuing Education Program are entitled to the same library and media center privileges as resident students. All the student need do is present the current fee receipt when using the library or media center.

All other privileges such as student activity events which are available to resident students do not apply to these fees when enrolling. However, students may purchase a yearbook by making the proper payment to the Lee College business office.

MAJORS OFFERED

Lee College offers the following degrees through the Continuing Education Program.

The Bachelor of Arts degree in Biblical Studies is awarded to those graduates whose curriculum includes a minimum of twelve hours in a foreign language.

The Bachelor of Science degree is awarded to those students whose curriculum does not include twelve hours in a foreign language.

EXAMINATIONS

Most independent study courses include a final examination and a midterm exam. Examinations are supervised and may be taken at the offices of the Continuing Education Program or under the supervision of the following individuals:

1. A school superintendent or principal;
2. A college instructor or administrator;
3. A pastor, state overseer or youth director;
4. A commissioned officer whose rank is higher than the student's (for students in the military only).

The Continuing Education Program reserves the right to reject any supervisor. Regardless of his academic qualifications, no relative may proctor an examination. No proctor fees are authorized.

NUMBER OF HOURS IN INDEPENDENT STUDY

A maximum of 90 semester hours may be earned through independent study. A minimum of 30 semester hours must be earned through the Continuing Education Program. The total number of semester hours which must be earned in order to obtain a degree in this program is 130.

ELIGIBILITY

Admission to the Continuing Education Program is based on the objective of

the student. This program is primarily designed for persons who cannot pursue a traditional resident college program. All applicants must complete an application for admission. Acceptance to the program is determined by using the following criteria:

For college credit, students working toward a bachelor's degree through the program may earn up to 90 credits by taking independent study courses as long as credits earned meet requirements of the degree program being pursued. The ACT test, SAT test, or graduation from an approved high school is required for entrance into the Continuing Education Program. The G.E.D. Equivalency Diploma is also accepted for entrance. For students currently enrolled in or on academic probation from Lee College, written permission must be obtained from the Dean of the College.

For non-credit purposes, students must still complete an application; however, no academic prerequisites apply. Non-credit programs are designed for adults and current students who desire professional or cultural learning without regard to college credit.

APPLICATION PROCEDURE

Application forms may be obtained by writing the Continuing Education Program and requesting the application. Students may enroll at any time.

All questions on the form must be answered if applicable. Your completed form and a check or money order for \$10.00 should be sent directly to the Office of Continuing Education. Make the check or money order payable to the Continuing Education Program.

If you desire college credit, arrange with your high school to send a record of your work. If you want advanced credit, have the college(s) you attended send a transcript of your work.

Mail your request for an application to: Continuing Education Program, 1161 Parker Street, N.E., Cleveland, Tennessee 37311-5199.

FINANCIAL AID

See Financial Aid Section of this catalog.

SUGGESTED SEQUENCE OF STUDY

Bachelor of Science in Biblical Studies

Freshman Year

1st Semester		2nd Semester	
Course	Hours	Course	Hours
English 111	3	Communication	3
History 111 or 211	3	Humanities	3
Natural Science	3	Natural Science	3
*Old Testament Survey 101	3	*New Testament Survey 102	3
Free Elective	3	*Christian Thought 230	3
<hr/>		<hr/>	
15		15	

Sophomore Year

1st Semester		2nd Semester	
Course	Hours	Course	Hours
Social Science	3	Social Science	3
Humanities	3	Personality Development 302	3
Communication (oral)	3	Christian Ethics 331	3
Pentateuch 300	3	Bible Electives	6
Free Electives	4	Specialization Elective	3
<hr/>		<hr/>	
16		18	

Junior Year

1st Semester		2nd Semester	
Course	Hours	Course	Hours
History of Christianity 323	3	History of Christianity 324	3
Wisdom Literature 303	3	Person and Work of Holy Spirit 335	3
Bible Elective	3	Bible Elective	3
Free Elective	3	Free Elective	3
Specialization Electives	6	Specialization Elective	3
<hr/>		<hr/>	
18		15	

Senior Year

1st Semester		2nd Semester	
Course	Hours	Course	Hours
Romans and Galatians 402	3	1 and 2 Corinthians 404	3
Church of God History and Polity 321	3	Free Electives	6
Free Electives	6	Specialization Electives	6
Specialization Electives	6	<hr/>	
<hr/>		15	
18			

Total hours for 4-year program: 130

*Bible 101, 102 and Theology 230 are prerequisites to all 300 and 400 level courses in Bible and Theology for the student who is working toward a college degree.

SPECIAL ACADEMIC PROGRAMS

Lee College has developed special programs to assist students in achieving academic goals and maximizing total learning development. These programs involve the cooperation of the departmental faculty but provide services extending beyond the regular academic offerings of each department. The services offered may include special sections of regular academic courses as well as non-credit academic assistance.

SPECIAL SERVICES TITLE IV



LUCILLE WALKER, Director
Assistants Defino, Sherman and Stone

SPECIAL SERVICES PROGRAM—TITLE IV

The Office of Special Services offers a variety of collegiate services designed to increase the opportunities students have to successfully complete their college education. Participants in the program are selected on the basis of personal economic, academic, physical, and cultural factors. Each student, after becoming a part of the Special Services Program, is entitled to receive any combination of the services and special opportunities provided by this department.

Course Offerings

READING

101. COLLEGE READING IMPROVEMENT

Two hours credit

This course is designed to improve the student's vocabulary and study skills, and to increase his/her comprehension level and reading rate.

MATHEMATICS

100. BASIC MATH

Three hours credit

This course is designed to prepare students to work with whole numbers, fractions, mixed numbers, decimals, ratios, percents, negative numbers, metrics, and simple equations. Offered Fall Semester.

101. ELEMENTARY ALGEBRA

Three hours credit

The course is designed to present rational and integer numbers, polynomials, linear and quadratic equations, fractions, graphs, and factoring in order to prepare the student for College Algebra and other advanced mathematics courses.

121. FUNDAMENTAL CONCEPTS OF MATHEMATICS

Three hours credit

The real number system, fractions, basic logic and its application, decimals, percentages, arithmetic in the home, graphs, and basic probability statistics. This course meets the mathematic requirement for most majors and offers the student lab and individual assistance opportunities. Offered both semesters.

Students wishing to take these classes should make application at the Special Services Office.

Available Services

PERSONAL/SOCIAL COUNSELING—the staff provides counseling for students having difficulty adjusting to college life, experiencing problems with interpersonal relationships, or dealing with any situation having a detrimental effect on the student's academic progress or spiritual growth.

ACADEMIC COUNSELING—the staff also counsels with students concerning the formation of good study habits, overcoming test anxiety, dealing with motivational difficulties, and other matters influencing the academic life of the student.

TUTORIAL PROGRAM—tutors are provided for any participant who is having difficulty with a class and requests help. Tutors are, in most cases, recommended by faculty members.

LAB FACILITIES—a lab and study center has been established in the Special Services building. Cassette tapes, reading machines, and printed materials are available to help the student improve basic grammar, reading, and study skills. The Reading and Math Specialists provide additional instruction to students using the lab.

FOR PROBATIONARY STUDENTS—special attention is given students who are placed on academic probation. Areas of weakness are identified and a plan is formulated whereby the student can improve his/her academic standing.

REFERRALS—the staff is aware of other campus services available to students and makes the appropriate referral for students with financial, housing, job, health or other needs.

The office of Special Services is located at 1489 Church Street.

WRITING CENTER

The Department of Language Arts offers special assistance in composition related problems through the Writing Center located in Humanities 410. Operating fifteen hours per week, the Center is staffed by faculty members and trained student volunteers and offers assistance on four levels: Students with basic writing problems can find help with grammar and mechanics. Intermediate students are assisted in organization and paragraph and theme development. More advanced students are aided in research techniques, documentation, and planning the long paper; and students who enjoy writing may bring in creative works for evaluation and professional suggestions. The Writing Center also assists students whose native language is not English and those who need help in meeting the requirements of the California Achievement Test.

Any Lee College student may use the Writing Center facilities by making an appointment with the Center receptionist. Tutorial sessions are operated on a one-to-one basis, last for forty minutes, and must be scheduled in advance. Most students find it helpful to use the Center on a regular basis.

In addition to regular tutorial sessions, the Center offers periodic seminars and special programs in creative writing, writing for publication, writing essay exams, writing research papers, etc.

SCIENCE AND MATHEMATICS LEARNING CENTER

This new service offered by the Natural Science Department is a project that was originally funded by a Title III grant. The Science and Mathematics Learning Center, now in its third year of operation, provides academic enrichment and remediation in the following areas: Zoology, Botany, Human Anatomy and Physiology, Ecology, Chemistry, Physical Science, Fundamental Concepts of Mathematics and Algebra. A course in Computer Science is also provided in the Learning Center.

The Science and Mathematics Learning Center uses a variety of self-paced learning modules, and modern study carrels. The equipment includes: audio-visual sound slide projectors, tape recorders, slide and filmstrip projectors, 16 mm projectors, and overhead projectors which are made available for individual student use. Tutorial services are offered for most science and mathematics courses. Tutorial sessions are operated on one to one or small group basis using science and mathematics faculty and peer tutoring.

THE ADMINISTRATION, FACULTY AND STAFF OF LEE COLLEGE



Dr. Donald Rowe, retiring chairman of the Business Department, after twenty years of distinguished service to Lee College.

THE ADMINISTRATION, FACULTY AND STAFF OF LEE COLLEGE

The guidance, instruction, and assistance you will receive at Lee will come primarily from the people listed on the following pages. Each member of the faculty, administration, and staff possesses great individual devotion to Lee College and our students. Whether conversing with you over coffee in the Student Center, assisting you with your career planning, or working behind the scenes insuring the smooth operation of the college, you'll find the Lee College family's devotion genuine and contagious.

BOARD OF DIRECTORS

Paul L. Walker, Chairman	Atlanta, Georgia
Paul Barker	Sumiton, Alabama
John Black	Dayton, Ohio
Elton Chalk	Brandon, Mississippi
Robert Daugherty	Baxley, Georgia
H. Bernard Dixon	Cleveland, Tennessee
Bill Higginbotham	Norman, Oklahoma
Arthur W. Hodge	Magee, Mississippi
Don Medlin	Caruthersville, Missouri
David Poitier	Leesburg, Florida
William Pratt	Largo, Florida
W. G. Squires	Charlotte, North Carolina
Richard L. Tyler	Gadsden, Alabama
Cleo Watts	Memphis, Tennessee
John B. White	West Palm Beach, Florida

ADMINISTRATIVE COUNCIL

Ray H. Hughes, B.A., M.S., Ed.D, Litt.D. President B.A., Tennessee Wesleyan College; M.S., Ed.D., University of Tennessee; Litt.D., Lee College
Laud O. Vaught, B.A., M.A., Litt.D., Ph.D. Dean of the College B.A., M.A., Concord College and Bob Jones University; Litt.D., Lee College; Ph.D., The University of North Dakota. Post-Graduate Studies: Carnegie- Mellon University
Charles Beach, B.S., M.A. Director of Christian Service B.S., M.A., University of Tennessee

Stanley Butler, B.S., M.A., Ed.S., Litt.D.

Dean of Admissions and Records

B.S., Jacksonville State University; M.A., Ed.S., George Peabody College;
Litt.D., Lee College

Paul Duncan, B.A., M.S.S.W.

Dean of Students

B.A., Mississippi State University; M.S.S.W., The University of Tennessee

Ollie J. Lee, A.B., Ph.D.

Associate Dean, Council Secretary

A.B., Berea College; Ph.D., University of Pittsburgh

Gerald W. Redman

Director of Development/Alumni

David M. Painter, B.S., M.B.A., C.P.A.

Director of Business and Finance

B.S., Tennessee Wesleyan College; M.B.A., Middle Tennessee State University

ACADEMIC COUNCIL

Laud O. Vaught, B.A., M.A., Litt.D., Ph.D.

Dean of the College

B.A., M.A., Concord College and Bob Jones University; Litt.D., Lee College;
Ph.D., The University of North Dakota; Post-Graduate Studies: Carnegie-
Mellon University

Ollie J. Lee, A.B., Ph.D.

Associate Dean

A.B., Berea College; Ph.D., University of Pittsburgh

Stanley Butler, B.S., M.A., Ed.S., Litt.D.

Dean of Admissions and Records

B.S., Jacksonville State University; M.A., Ed.S., George Peabody College;
Litt.D., Lee College

Three Department Chairpersons, elected annually.

1983-84 term:

Donald Rowe, B.B.A., M.A., J.D.

Department of Business

B.B.A., M.A., J.D., University of Miami; Additional graduate studies, Uni-
versity of Tennessee

Morris P. Riggs, B.A., M.A., Ed.D.

Department of Education

B.A., M.A., George Peabody College for Teachers; Ed.D., The University
of Tennessee

R. Hollis Gause, B.A., B.D., M.Div., Ph.D.

Department of Bible and Christian Education

B.A., Presbyterian College; B.D., M.Div., Columbia
Theological Seminary; Ph.D., Emory University

One faculty representative, elected annually.

1983-84 term:

Robert Humbertson, B.A., M.A., Ph.D.

Department of Language Arts

B.A., University of Maryland; M.A., Ph.D., Ohio State University

One senior class representative, elected annually.

1983-84 term:

Sandra Bevil, Student Representative

CHAIRPERSONS AND PROGRAM DIRECTORS

Frances L. Arrington, B.S., M.A.

Head Librarian

B.S., Jacksonville State College; M.A., Peabody College for Teachers

Bill Balzano, B.A., M.A.

Department of Behavioral and Social Sciences

B.A., Lee College; M.A., Middle Tennessee State University; Candidate for Ph.D., University of Alabama

Lois U. Beach, B.S., M.S.

Department of Natural Sciences

B.S., M.S., The University of Tennessee

Jimmy W. Bilbo, B.A., M.A., Ph.D.

Director of Teacher Education

B.A., Lee College; M.A., George Peabody College for Teachers; Ph.D., University of Southern Mississippi

Jimmy W. Burns, B.C.M., M.C.M., D.M.A.

Department of Music and Fine Arts

B.C.M., Lee College; M.C.M., D.M.A., Southwestern Baptist Theological Seminary

R. Hollis Gause, B.A., B.D., M.Div., Ph.D.

Department of Bible and Christian Ministries

B.A., Presbyterian College; B.D., M.Div., Columbia Theological Seminary; Ph.D., Emory University

Robert Humbertson, B.A., M.A., Ph.D.

Department of Language Arts

B.A., University of Maryland; M.A., Ph.D., Ohio State University

Ray Hughes, Jr., B.S., M.S., A.B.D.

Department of Continuing Education

B.S., M.S., A.B.D., University of Tennessee

Robert O'Bannon, B.S., M.S., Ph.D.

Department of Health Sciences

B.S., East Tennessee State University; M.S., Ph.D., University of Florida

Morris P. Riggs, B.A., M.A., Ed.D.

Department of Secondary Health and Physical Education

B.A., M.A., George Peabody College for Teachers; Ed.D., The University of Tennessee

Donald D. Rowe, B.B.A., M.A., J.D.

Department of Business

B.B.A., M.A., J.D., University of Miami; Additional graduate studies, University of Tennessee

Lucille Walker, B.A., M.A.

Director of Special Services

B.A., Scarritt College; M.A., George Peabody

ADMINISTRATIVE STAFF

Hilda Andrews, R.N.	Director of Health Services
Herbert Cline, D.A.	Head Basketball Coach and Athletic Director
Dean Defino, B.A., M.Div.	Counselor in Special Services
Evaline Echols, B.S., M.Ed.	Administrative Assistant to the President
Ron Gilbert, B.S., M.Ed.	Director of Counseling and Testing
Wanda Griffith, B.S., M.S.	Registrar
Mike Justice, B.A.	Data Processing Manager
Keith LeCroy, B.S.	Comptroller
Larry Pemberton, B.A., M.S.	Director of Housing and Residential Life
Steve Sherman, B.S.	Counselor in Special Services
R. B. Thomas, M.S., D.Litt.	Director of Academic Advising
Ralph Williams, D.D.	Associate Director of Alumni
Bill Winters, B.S., M.Ed.	Director of Financial Aid

THE FACULTY OF THE COLLEGE

Frances L. Arrington (1954-57, 1964), *Associate Professor and Head Librarian*
B.S., Jacksonville State College; M.A. (L.S.), Peabody College for Teachers

J. Martin Baldree (1946-48; 1961), *Professor of Christian Education*
A.B., Asbury College; M.R.E., Southwestern Baptist Theological Seminary; Ed.D.,
Southern Baptist Theological Seminary

Bill Balzano (1981), *Assistant Professor of Psychology*
B.A., Lee College; M.A., Middle Tennessee State University; Candidate for Ph.D.,
University of Alabama

Eleanor Barrick (1978), *Assistant Professor of Spanish and French*
B.A., M.A., Texas Tech University; Ph.D., University of Illinois

Raymond E. Barrick (1978), *Associate Professor of German*
B.A., West Virginia University, M.A., Ph.D., Tulane University

Charles R. Beach (1954), *Professor of Romance Languages*
B.S., M.A., The University of Tennessee

Lois U. Beach (1944), *Professor of Chemistry*
B.S., M.S., The University of Tennessee; Litt.D., Lee College

Jimmy W. Bilbo (1961), *Professor of Education*
B.A., Lee College; M.A., George Peabody College for Teachers; Ph.D., Uni-
versity of Southern Mississippi

R. Jerome Boone (1976), *Assistant Professor of Religion*
B.A., Lee College; M.A., Wheaton College

***Donald N. Bowdle (1962)**, *Professor of History and Religion*
B.A., Lee College; M.A., Ph.D., Bob Jones University; Th.M., Princeton Theo-
logical Seminary; Th.D., Union Theological Seminary in Virginia

Michael C. Brownlee (1983), *Instructor in Music*
B.M.E., Lee College; M.M., University of Tennessee

Alan Burns (1979), *Assistant Professor of Business*
B.Ch.E., Georgia Institute of Technology; M.S., Naval Post Graduate School;
M.B.A., Golden Gate University

Jimmy W. Burns (1967), *Professor of Music*

B.C.M., Lee College; M.C.M., D.M.A., Southwestern Baptist Theological Seminary

Stanley Butler (1953), *Professor of Education*

B.S., Jacksonville State University; M.A., Ed.S., George Peabody College for Teachers; Litt.D., Lee College

Eugene Christenbury (1953-57, 1967), *Professor of Education*

B.A., M.A., George Peabody College for Teachers; Ed.D., The University of Tennessee; M.S. Church of God School of Theology

Herbert Cline (1980-81, 1982), *Associate Professor of Physical Education*

B.A., Morehead State University; M.A., Peabody College; D.A., Middle Tennessee State University

Charles Paul Conn (1970), *Professor of Psychology*

B.A., Lee College; M.A., Ph.D., Emory University. Post Doctoral Studies: Visiting Fellow, Harvard University

Clifford Dennison (1955-62, 1965), *Associate Professor of Science Education*

A.B., M.A., Marshall College; Ed.D., University of Florida

***Carolyn Dirksen (1968)**, *Professor of English*

B.S., M.A., Northern Arizona University; Ph.D., University of Arizona

***Murl Dirksen (1972)**, *Assistant Professor of Sociology*

B.A., M.A.T., University of Tennessee at Chattanooga; Ph.D., University of Tennessee

Stephen DuBose (1976), *Instructor in Physical Education*

B.S., Florence State University; M.A., University of Alabama

Paul Duncan (1970), *Assistant Professor of Behavioral Sciences*

B.A. Mississippi State University; M.S.S.W. University of Tennessee

Lucille Vance Elliott (1952-55, 1962), *Associate Professor of Business Education*

B.A., Fairmont State College; M.A., George Peabody College for Teachers

Winston Elliott (1953-55, 1962), *Associate Professor of Missionary Education*

A.B., University of Denver; M.A., George Peabody College for Teachers; M.A., Fuller Theological Seminary; Ed.D., The University of Tennessee

Robert W. Fisher (1983), *Instructor in Psychology*

B.A., Lee College; M.Ed., Georgia State University

Ellen B. French (1976), *Assistant Professor of English*

B.A., Southern California College; M.A., Butler University; D.A., Middle Tennessee University

R. Hollis Gause (1947-74, 1982), *Professor of Bible and Theology*

B.A., Presbyterian College; B.D., M.Div., Columbia Theological Seminary; Ph.D., Emory University

Jean Goforth (1974), *Assistant Professor and Technical Processes Librarian*

B.S., M.S.L.S., University of Tennessee

Robert Griffith (1970), *Assistant Professor of Mathematics*

B.A., Tennessee Wesleyan College; M.M., The University of Tennessee

Bertha Gugler (1964), *Associate Professor of Music*

B.M., Belmont College; M.M., University of Miami

Vernon F. Harmeson (1971), *Associate Professor of Education and Director of Media Center*

B.S., Minot State College; M.Ed., Ed.D., University of North Dakota

Ronald Harris (1966), *Associate Professor of Science Education*

B.S., East Carolina College; M.A.T., University of North Carolina

JoAnne Bates Higginbotham (1981), *Instructor in Physical Education*
B.S., Tennessee Technological University; M.Ed., Ed.S., Middle Tennessee State University

David Horton (1969), *Associate Professor of Music*
B.M.E., University of Southern Mississippi; Ph.D., George Peabody College for Teachers

Virginia Horton (1979), *Instructor in Music*
B.M.E., University of Southern Mississippi; M.M.E., George Peabody College for Teachers

Ray H. Hughes, Jr. (1967-73, 1976), *Associate Professor, Continuing Education Program*
B.S., M.S., A.B.D., University of Tennessee

Robert Humbertson (1949-58, 1964), *Professor of Speech*
B.A., University of Maryland; M.A., Ph.D., Ohio State University

Ollie J. Lee (1967), *Professor of Sociology*
A.B., Berea College; Ph.D., University of Pittsburgh

James Lemons (1975), *Associate Professor of Education*
B.S., Berea College; M.S., Ed.D., University of Tennessee

Ruth Crawford Lindsey (1975), *Assistant Professor of English*
B.A., Lee College; M.A., Arkansas State University

Barbara McCullough (1969), *Assistant Professor and Reference Librarian*
B.S., Shippensburg State College; M.S.L.S., Drexel Institute of Technology

Roland McDaniel (1964), *Associate Professor of Mathematics*
B.S., University of Alabama; M.Div., Emory University; M.S., Ed.D., The University of Tennessee

J. L. McPherson (1969), *Associate Professor of Chemistry*
B.S., Georgia Institute of Technology; M.A., University of Texas; Ph.D., Ohio State University

Roosevelt Miller (1952), *Associate Professor of Music*
B.M., University of Chattanooga; M.A., Bob Jones University; D.S.M., Lee College

Philip Morehead (1966), *Assistant Professor of Music*
B.M., University of Chattanooga; M.M., The University of Tennessee

William Morrisett (1980), *Instructor in Business*
B.S., Lee College; M.B.A., Morehead State

Karen Mundy (1979), *Instructor in Sociology*
B.A., Lee College; M.A., Ph.D. Candidate, University of Tennessee

Deborah Murray (1980), *Instructor in Education*
B.S., Lee College; M.S., University of Tennessee

Robert O'Bannon (1963-64, 1967), *Professor of Biology*
B.S., East Tennessee State University; M.S., Ph.D., University of Florida

Beatrice Odom (1951), *Associate Professor of Christian Education*
B.A., Bob Jones University; M.A., George Peabody College for Teachers

Elmer Odom (1950), *Professor of History and Religion*
B.A., Bob Jones University; M.A., George Peabody College for Teachers; M.Div., Southeastern Baptist Theological Seminary

L. E. Painter (1980), *Assistant Professor of Pastoral Studies*
B.A., Davis and Elkins College; D.Min., Lexington Theological Seminary

David T. Rahamut (1976), *Assistant Professor of History*

B.A., Lee College; M.A., Eastern Kentucky University

Janet Rahamut (1977), *Assistant Professor of English*

B.A., Lee College; M.A., Eastern Kentucky University; Ed.S., Georgia Southern College

Morris P. Riggs (1964), *Professor of Science Education*

B.A., M.A., George Peabody College for Teachers; Ed.D., The University of Tennessee

Milton Riley (1978), *Assistant Professor of Natural Sciences*

B.A., Lee College; M.A., University of Georgia

Donald D. Rowe (1964), *Professor of Business Law and Political Science*

B.B.A., M.A., J.D., University of Miami; Additional graduate studies, University of Tennessee

John Sims (1971), *Associate Professor of Religion and History*

B.A., Lee College, Roosevelt University; M.A., Ph.D., Florida State University
Post Graduate Studies: Visiting Fellow, Princeton Theological Seminary

William R. Snell (1970), *Associate Professor of History*

B.A., M.A., Samford University; B.D., Th.M., Southern Baptist Theological Seminary; Ph.D., University of Alabama

Orin A. Souther (1983), *Assistant Professor of Physical Education*

B.S., Wilmington College; M.Ed., Xavier University.

JoAnne L. Sparks, *Religion Librarian*

B.A., Lee College; M.S., Case Western Reserve University

Mary Ruth Stone (1983), *Instructor in Education*

B.A., University of Arkansas; M.S. Radford University; A.B.D., University of Alabama

Le Moyne Swiger (1959), *Associate Professor and Periodicals Librarian*

B.A., University of Chattanooga; M.A. (L.S.), George Peabody College for Teachers

Phillip E. Thomas (1977), *Instructor in Music*

B.A., Lee College; M.M., Peabody Conservatory in Music

R. B. Thomas (1982), *Associate Professor of Psychology*

B.A., Northwest Bible College; M.S., Northern State College; D.Litt., Northwest Bible College

Dewayne Thompson (1981), *Instructor in Business*

B.S., Lee College; M.B.A., Middle Tennessee State University

Laud O. Vaught (1980), *Professor of Education*

B.A., M.A., Concord College and Bob Jones University; Litt.D., Lee College;
Ph.D., The University of North Dakota. Post Graduate Studies: Carnegie-Mellon University

Sabord Woods (1966-68, 1969), *Professor of English*

B.A., M.A., Georgia Southern College; Ph.D., The University of Tennessee

*Faculty On Leave

FACULTY EMERITUS

Nina Edge Driggers

Professor Emeritus of English

Dora P. Myers

Professor Emeritus of Psychology

Helen Symes

Professor Emeritus of Education

AUXILIARY PERSONNEL

Jack Alexander	Residence Hall Director
Patti Allen	Secretary to Development Director
Betty Baldree	Receptionist
Lena Barber	Secretary to Dean of Admissions & Records
Phil Barber	Campus Print Shop
Maurice Bauer	Electrical and Mechanical Maintenance
Gary Benefield	Residence Hall Director
David Boles	Residence Hall Director
Herbert Cannon, Sr.	Custodial Service Supervisor
Pamela Coker	Secretary to Special Services
Carmalee Daniels	Payroll Bookkeeper
Glenda Davis	Secretary to Director of Alumni Affairs
Jeanette Dennison	Assistant Bookkeeper
Sandra Dill	Residence Hall Director
Marvyna Dixon	Continuing Education Recording Secretary
Shelly Foster	Residence Hall Director
Joyce Guiles	Secretary to Dean of Students
Jack Higgins	Electrician
JoAnn Humbertson	Program Coordinator of Continuing Education
Don Hurst	Groundskeeper
Grady Hurst	Groundskeeper
Bill Jarman	Residence Hall Director
Emma Johnson	Student Aid Bookkeeper
Sally Johnson	Secretary to Director of Business & Finance
June Jones	Secretary to the Nurse
Mike Justice	Data Processing
Jean Lothian	Senior Bookkeeper
Evelyn Loveday	Secretary to the Associate Dean
Betty Lyles	Residence Hall Director
Rochelle Martin	Manager, Campus Store
Cleone McLain	Library Cataloging Assistant
Polly Miller	Accounts Payable
Volena Moser	Residence Hall Director
Debbie Murkerson	Secretary to Director of Student Aid
Delores Owens	Circulation Assistant
Lorraine Painter	Postmistress
A. G. Pressley	Interior Maintenance
Judy Ramsey	Secretary to Head Librarian
Jeanine Redman	Secretary to the Dean of the College
Roy Sherlin	Exterior Maintenance
Jan Snell	Library Filing Clerk
Cynthia Strong	Secretary to Director of Continuing Education
Janet Walker	Residence Hall Director
Luther Walton	Maintenance Plumber
Alisa White	Technical Processing Assistant
Kathy Woodard	Secretary to Director of Counseling and Testing

EXCELLENCE IN TEACHING AWARD

1972	Dr. Carolyn Dirksen
1973	Dr. Donald N. Bowdle
1974	Mr. Charles R. Beach
1975	Dr. French L. Arrington
1976	Mrs. Lois Beach
1977	Dr. Myrtle Fleming
1978	Dr. J. Martin Baldree
1979	Dr. William Snell
1980	Dr. Robert O'Bannon
1981	Dr. Charles Paul Conn
1982	Mr. Jerome Boone
1983	Mrs. Karen Mundy

SCHOOL CALENDAR

SUMMER SESSION 1984

May 14	Registration, First Session
May 15	Classes Begin
July 15	Final Examinations

FALL SEMESTER 1984

August 22-23	Faculty Seminar
August 23-27	New Student Orientation
August 24	New Student Advising
August 27	Registration for pre-registered Lee Students
August 28	Registration for new students
August 29	Classes begin
September 10	Final day a student may register or add a class ✕
September 17-21	Staley Distinguished Scholar Lecture Series
October 14-19	Fall Convocation
October 25-29	Fall Holidays
October 30	Classes resume at 8:00 a.m.
November 2	Final day to apply for admission to Teacher Education
November 9	Final day to drop a class with a grade of "W"
November 6-9	Pre-registration for Spring Semester
November 22	Thanksgiving/Homecoming/Alumni Council
December 8	Faculty-Staff Christmas Banquet
December 10-14	Final Examinations

SPRING SEMESTER 1985

January 9-10	Faculty Seminar
January 11	Orientation for new students
January 14	Registration for pre-registered students
January 15	Registration for new students
January 16	Classes begin
January 28	Final day a student may register or add a class Final day to apply for May '85 graduation Deadline for removal of "I" grades, completion of transfer work, and completion of independent studies by May graduation seniors.
February 4-8	Heritage Week
March 10-15	Spring Convocation
March 18-22	Spring Holidays
March 25	Classes resume at 8:00 a.m.
March 25-29	President's Council
March 29	Final day to drop a class with a grade of "W"
April 5-8	Easter Holidays
April 3-6	Pre-registration for Summer and Fall Semesters
April 9-12	Pre-registration for Summer and Fall Semesters
April 20	College Day
May 3-9	Final Examinations
May 10	Honors Banquet
May 11	Commencement—10:30 a.m.
May 13-14	Faculty Seminar

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**YES, I AM INTERESTED
IN ATTENDING LEE COLLEGE ! !**

Please send information concerning:

Housing: ☐ Dormitory ☐ Off campus ☐ Married off campus

Financial Aid: ☐ Scholarships ☐ Federal Aid
☐ Institutional work program ☐ Veteran assistance

Please send application ☐ yes

I expect to enroll ☐ Fall ☐ Spring 19_____

PERSONAL INFORMATION

NAME _____
Last First Middle

ADDRESS _____
Street or Box No.

City State Zip Code

American Citizen ☐ yes ☐ no

My mother language is English ☐ Other _____
please identify

Date of Birth _____
month day year

Please cut along dotted line and mail.

DATE DUE

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PENTECOSTAL RESOURCE CENTER

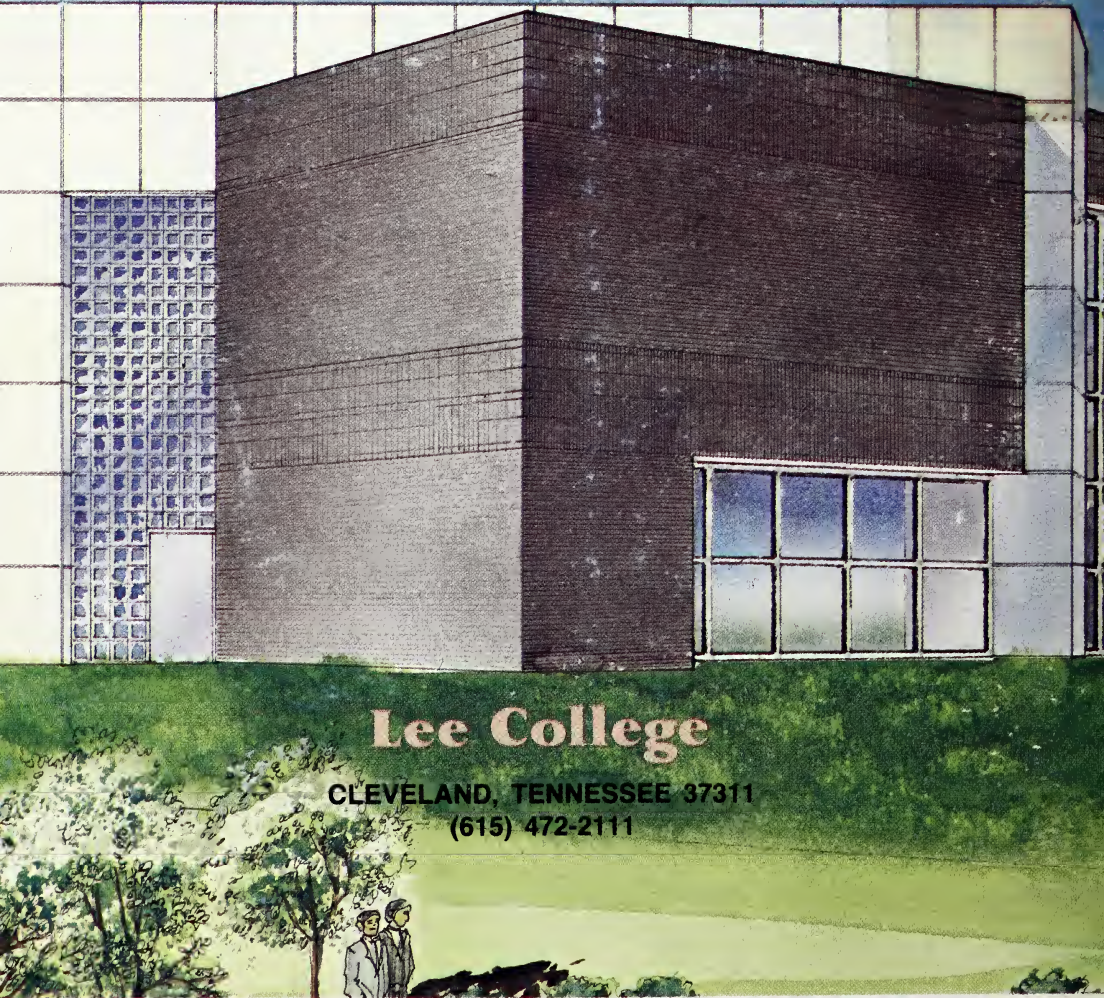


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